Announcer Template
Prelim-Finals Meet

Warm-Ups

1) Sit & Slide entries only.
2) At end of warm-up: Announce when to clear the pool.

If warm-ups are split:

1) Announce a 5-minute warning when Group 1's time is almost up.
2) Announce when Group 2's time begins.

Other Announcements:
• **Coach's Meeting** – Location and Time from the Meet Referee
• **Timer's Meeting** – Location and Time from Head Timer OR Starter Official
• **Official's Briefing** – Location and Time from the Meet Referee

5 minutes before Meet Start Time

1) Host specific announcements
   Example: Welcome to GCA Polar Splash Hosted by Granite City Aquatics
   Site required announcements (Safety announcements)
   Sponsors of meet
2) Announce and Play the National Anthem
   Example: Please rise and remove hats for the Playing (Singing) of our National anthem

During the Meet - Prelims

First heat of an event

Referee:	4-5 short whistle blasts
Announcer:	"Event (Number), (Gender), (Distance), (Stroke). Heat 1."
Referee:	1 long whistle blast. Additional long whistle blast if backstroke or medley relay.
Starter:	"Take Your Marks." Start signal
Announcer:	(When swimmer's heads up) Announce Swimmers name/team for each lane. ("Lane 1, Jane Doe from Alexandria Swim Club; Lane 2, Allie Olson from North Suburban Swim Club, etc."

For the subsequent heats of the same event

Referee:	4-5 short whistle blasts
Announcer:	"Heat 2"
Referee:	1 long whistle blast. Additional long whistle blast if backstroke or medley relay.
Starter:	"Take Your Marks." Start signal
Announcer:	(When swimmer's heads up) Announce Swimmers name/team for each lane. ("Lane 1, Jill Robins from Granite City Aquatics; Lane 2, Kate Smith from St Cloud YMCA, etc."
Repeat this pattern until all heats of an event have been swum.	

After all heats of an event have been swum, recycle back to the first heat of the next event.

Notes:
• The announcement of an event #, gender, distance, and stroke should immediately follow the 4-5 whistle blasts.
• Use the singular for distance (yard, not yards; meter, not meters)
• Use the complete event name, not an abbreviation (Individual Medley, not IM; Freestyle, not Free; Breaststroke, not Breast; Backstroke, not Back; Butterfly, not Fly)

Distance Events:
1) If the timeline dictates a break prior to the distance races (500 Free, 1000 Free, 1650 Free), announce the break and that the pool is open for warm-ups. Sit and slip in entries only. (Prior to the announcement, verify with the Meet Referee if the pool is open to all swimmers or just to distance swimmers.)
2) Announce when to clear the pool.
3) Ask Meet Referee for clarification on how s/he wants alternating distance events announced.

During the Meet – Prelims – Announcing Preliminary Results

1) Talk to Meet Referee and/or Admin Referee to get specifics:
   a. How many heats are coming back for finals?
   b. How will your result sheet be marked?
2) Work with Deck Referee to know when it is convenient to announce the results for each event.

Announce the results:

Announcer:	Event (Number), (Gender), (Distance), (Stroke). Results.
	Alternates are:
	1) _____
	2) _____
	In the "C" final" - Announce 24th to 17th place
	In the "B" final" - Announce 16th to 9th place
	In the "A" final" - Announce 8th to 1st place
	The time is now _____. You have 30 minutes to scratch or declare your intent to scratch.

Notes:
Read any potential swim-offs that are indicated on the printout.
   (Admin MAY ask you to have coach from the team report to Clerk of Course.)
Write down the announced time on the sheet and give to admin to bring to Clerk of Course Table.

Announce Event Closed:
The admin working the Clerk of Course Table will bring back the sheet after the 30 minutes have passed.

Announcer:	"Event 'x' is now closed with "x" scratches and "x" intent to scratch."

During the Meet - Finals

For the "C/D" finals

Referee:	4-5 short whistle blasts
Announcer:	"Event (Number), (Gender), (Distance), (Stroke). C/D Final."
Referee:	1 long whistle blast. Additional long whistle blast if backstroke or medley relay.
Starter:	"Take Your Marks." Start signal
Announcer:	(When swimmer's heads up) Announce Swimmers name/team for each lane. ("Lane 1, Jane Doe from Alexandria Swim Club; Lane 2, Allie Olson from North Suburban Swim Club, etc."

For the Consolation/"B" final (If announced behind the blocks)

Announcer: Referee will SIGNAL Announcer!	"Consolation Final" – Announce names of each swimmer Announce Swimmers name/team for each lane. ("Lane 1, Jill Robins from Granite City Aquatics; Lane 2, Kate Smith from St Cloud YMCA, etc."
Referee:	4-5 short whistle blasts
Referee:	1 long whistle blast. Additional long whistle blast if backstroke or medley relay.
Starter:	"Take Your Marks." Start signal

For the Championship/"A" final (If parading swimmers)

Announcer: Referee will SIGNAL Announcer!	MUSIC PLAYS Announce Swimmers name/team for each lane. ("Lane 1, Jill Robins from Granite City Aquatics; Lane 2, Kate Smith from St Cloud YMCA, etc."
Referee:	4-5 short whistle blasts
Announcer:	"Championship Final"
Referee:	1 long whistle blast. Additional long whistle blast if backstroke or medley relay.
Starter:	"Take Your Marks." Start signal

Repeat for all events in finals.

Note: You MAY have a mix of Prelim/Final and Timed Finals events. (Individual and/or Relays).