

 	<p>POLICY & PROCEDURE</p>	<p>POLICY NUMBER: 2201</p>
	<p>Subject: Assignments of Officials for Sanctioned of Approved Meets</p>	<p>EFFECTIVE DATE: Approved:9/21/21 Amended: 2/20/24 Retired:</p>

A. Intrasquad Meets, Dual Meets, Development Meets, Timed Final Meets of More Than Two Teams

- i. **Assigned Officials.** Assigned officials include the Meet Referee, lead Deck Referee, lead Starter, and lead Administrative Official for Intrasquad Meets, Dual Meets, and Timed Final Invitational Meets of more than two teams.
- ii. **Responsibility for Assigned Officials.** The host club shall be responsible for the appointment of officials in assigned positions for intrasquad meets, dual meets, and timed final meets of more than two teams.
- iii. **Meet Referee Present for All Sessions.** The Meet Referee assignment shall be held by one individual for the entirety of the meet, who shall be present for the entirety of all sessions of the meet unless excused by the MNSI Officials Chair or their designee.
- iv. **Meet Referee Role.** The Meet Referee may concurrently serve as the lead Deck Referee, lead Administrative Official, or lead Starter for intrasquad meets, dual meets, and timed final meets of more than two teams.

B. Regular Season Prelim/Final Meets

- i. **Assigned Officials.** Assigned officials include the Meet Referee, lead Deck Referee(s), lead Starter(s), lead Chief Judge(s), and lead Administrative Official(s) for regular season prelim/final meets.
- ii. **Responsibility for Assigned Officials.** The host club shall be responsible for the appointment of ½ of the officials in assigned positions for in-season prelim/final meets (*defined as a competition with one or more sessions where a number of preliminary heats are swum to qualify the fastest swimmers for the finals, where finals are swum in a separate session of the meet*). The MNSI Officials Chair or their designee shall be responsible for the appointment of the other ½ of the officials in assigned positions. In the event that an odd number of assigned officials are necessary, the host club shall be responsible for the appointment of ½ + 1 of the officials in assigned positions (*e.g. if 5 assigned officials are necessary, the host club shall be responsible for the assignment of 3 officials and the MNSI Officials' Committee shall be responsible for the assignment of 2 officials*).
- iii. **Meet Referee Present for All Sessions.** The Meet Referee assignment shall be held by one individual for the entirety of the meet, who shall be present for the entirety of all sessions of the meet unless excused by the MNSI Officials Chair or their designee.
- iv. **Meet Referee Role.** The Meet Referee should hold no other officiating role for prelim/final meets.

- v. **Assigned Officials Present for All Sessions.** Officials serving in assigned positions shall be present at all sessions of the meet unless excused by the Meet Referee and the MNSI Officials Chair or their designee.

C. LSC Championship Meets (MACs, MRCs, State Meets, Other LSC Championship Meets)

- i. **Assigned Officials for MAC and MRC.** Assigned officials include the Meet Referee, lead Deck Referee, lead Starter, and lead Administrative Official for MAC and MRC meets.
- ii. **Assigned Officials for State Meets.** Assigned officials include the Meet Referee, lead Deck Referee(s), lead Starter(s), lead Chief Judge(s), and lead Administrative Official(s) for State Championship Meets.
- iii. **Responsibility for Assigned Officials.** The Minnesota Swimming MNSI Officials Chair or their designee shall be responsible for the appointment of officials in assigned positions for LSC Championship meets including the Minnesota Achievement Championships, the Minnesota Regional Championships, the State Championships, and other LSC Championship meets.
- iv. **Meet Referee Present for All Sessions.** The Meet Referee assignment shall be held by one individual for the entirety of the meet, who shall be present for the entirety of all sessions of the meet unless excused by the MNSI Officials Chair or their designee.
- v. **Meet Referee Role.** The Meet Referee should hold no other officiating role for LSC championship meets.
- vi. **Assigned Officials Present for All Sessions.** Officials serving in assigned positions shall be present at all sessions of the meet unless excused by the Meet Referee and the MNSI Officials Chair or their designee.

D. Approval of Assigned Positions by Officials Chair or Designee

- i. **Assignments Subject to the Approval of the Officials Chair or Designee.** All assignments of officials made by host clubs in Sections (A), (B), and (C) are subject to the approval of the MNSI Officials Chair or their designee.