

2018 Fall BOD Meeting
10/21/2018
9am-12:30am
Jamestown, ND



- 1) Call to order – 9:11am
- 2) Roll Call – JoDell Bourgois, Stacy Olson, Bret Haglund, Thomas Wheeling, Amanda Finck, Anne McDonagh, Demi Peterson, Shane Peterson, Wayne Mastel, Payton Gabel
 - a. Not in attendance: Kim Kuntz, Janna Schill, Rylie Webb, Jason Uhlir, Lisa Montplaisir
- 3) Review/Approval of Meeting minutes
 - a. 8/25/2018 – Motion to approve made by Wayne Mastel, 2nd Thomas Wheeling
 - i. Motion approved
 - b. 5-6-2018 – motion to approve made by Amanda Finck, second Thomas Wheeling
 - i. Motion approved
 - c. 5-6-2018 – motion to approve made by Thomas Wheeling, second Wayne Mastel
 - i. Motion approved
 - d. 3-1-17 – Motion to approve made by JoDell Bourgois, second Thomas Wheeling
 - i. Motion approved
 - e. 5-7-2017 – motion made by Bret Haglund, second by Thomas Wheeling
 - i. Motion approved
- 4) Chair Reports
 - a. Bret Haglund – Admin Vice Chair - provided prior to meeting
 - i. Leap 2 submission
 1. Need to clarify 7 items
 - b. Stacy Olson – Secretary – provided prior to meeting
 - c. Lisa Montplaisir – Technical Chair – provided prior to meeting
 - i. 2018 – 296 non-athletes registered
 1. 65 have expired credentials
 - ii. 2019 – 2 teams are registered and 80 non-athletes
 - iii. Concussion training required now for non-athletes
 - d. General chair – Shane Peterson
 - i. We have had a very active year picking up the pace and bring the LSC in the right direction. Club leadership and business management kicked off as well as a strategic planning session. It was previously started 6 years ago and not completed.
 - ii. We have improved our engagement with the athletes
 1. Modified athlete meeting process
 2. Expectations for athlete board members have been better defined
 3. Improved team representation
 - iii. Convention – included four adults and three athletes
 - iv. 2019 – Might 2500 Workshop, Leadership Workshop, Central Zone Workshop
 1. All to be covered during meetings
 - e. Officials Chair – Wayne Mastel
 - i. Officials Committee – now includes an athlete rep – he was in attendance at the Florida meeting
 - ii. Official Tracking – national evaluation scheduled in ND in 2018/19
 - iii. 107 officials in ND
 1. 44 of these officials are apprenticing at some level
 2. 28 of these officials are nationally certified at some level
 - f. Coaches' Rep – Thomas Wheeling



- i. 55 athletes at central zones
 - ii. Elsa Musselman – championship title
 - iii. Multiple swimmers made finals
- g. JoDell Bourgois – Registration Chair
 - i. 1564 athletes registered for 2018 – same number as 2017
 - 1. Detail available
 - ii. Change in process to be made for those registered as both swimmers and non-athletes
- h. Anne McDonagh – Sr. Vice Chair
 - i. Midwest Allstar Meet is in progress
 - 1. Room block is currently available – 30 rooms
 - 2. Looking for a budget to work with
 - a. Per Amanda, 2018 was approx. \$8000
 - b. If changes are needed to those dollars, Shane will work to approve
 - 3. Kathy Aspaas will coach again this year
- i. Amanda Finck - Treasurer
 - i. Checking - \$76,125
 - ii. Savings - \$44,341
 - iii. Details provided separately
- j. Demi Peterson – Athlete Rep
 - i. Review of Convention
 - 1. Leadership
 - 2. Safe Sport
 - 3. Executive Image
 - 4. Multiple additional meeting resources
 - a. Provided great opportunity to meet swimmers, learn how other LSCs run
 - 5. Optional practices each morning
 - 6. Community Service Event
 - a. Private swim lessons for under-privileged and special needs children 3yrs to 16yrs
 - 7. Even events for athletes each night
- k. Safe Sport
 - i. Currently drafting a policy for visual deck credentials on deck
 - ii. Working on a handbook for club safety chairs and deck marshals
- l. Age Group
 - i. Sanctions are approx. 80% processed
 - ii. Records will be printed and distributed via mail
 - iii. Top 10 lists will be run the 1st and 15th of the month.
 - 1. Questions must be first sent to the coach, and coach can email the age group chair – not parents
 - iv. SC State Times have been posted
 - 1. Adjustments made for boys 11+ - times slowed down
 - v. EDC and WDA Results – who will be sending them to the Age Group Chair?
 - 1. Contact info should be send to Age Group Chair ASAP
 - a. Possibly Lisa or Alex for EDC
 - b. Thomas - WDA
 - 2. If clubs are able to interact with High School Coaches – encourage coaches to add athlete USA Swimming ID to times
 - vi. Chair tenure is expired – contact Janna Schill if interested

Our conference room is double booked. We are moving to the Quality Inn and Suites. Meeting will be moved to new location and reconvened at new location.

5) Old Business

- Strategic Planning Session
 - Results/take-aways will be reviewed in detail during HOD meeting
- OUR MISSION: Providing opportunities for athletes to achieve lifelong success through swimming



- OUR VISION: Swim Now - Lead Forever
 - April 7, 2019 – Jane will be returning for follow up session.
- LEAP Renewal
 - Leap 1 – cleared
 - Leap 2 - TBD
 - Update crisis management plan
 - Budget updates and financial assessment plan
 - BoD Calendar – topics must be listed
 - Board orientation clarification
 - Importance of volunteer involvement – link
 - Safe sport - link
- State Meeting Working Group
 - Task force has met and is following up end of October 2018
 - LSC is growing, thus participants in State are growing
 - Need to manage event
 - 2019 SC State currently under review
 - Placement of distance events
 - Possible separate session
 - 11-12 to possibly being moved to swim with older swimmers
 - Seeding with age group vs. times
 - 2019 LC will be under review next
 - Relays – qty and limitations
- P&P Update / By Laws
 - New By Laws template rolled out at National Convention – changes pending final approval
 - Expecting approval and implementation January 2020
 - Will move by laws from 47 pages to 20 pages
 - cleaning up duplicate materials within the document
 - moving some topics to LSC to provide ability to customize
 - Addition of Finance Vice-Chair
 - Governance nominating committee – handle the roll out of by-law and policy manual changes
 - Safety Chair – possibly changing to Operational Risk Chair
 - Increased attention to Athlete participation and meeting schedule
- Central Zone Championship Meet Working Group
 - Group has not begun working on selection process as of 10/2018
- Zone Policy Change Proposal
 - Will be brought to the Zone Championship Meet Working Group for review
- 2018 Mighty 2500 Workshop
 - Workshop for smaller LSCs to address the difference in challenges between large and small groups
 - November 2-3 for Coaches
 - Will be attended by Alex Lucy (WFF) and JoAnna Baltas (WSL)
 - Focus is to increase Coach involvement at the BoD / LSC level
- 2019 USA Swimming Leadership Summit, April 25-28, Colorado Springs
 - Details have not yet been made public about who USA Swimming would like to see attend the summit
- 2019 Central Zone Workshop, May 17-19, Chicago
 - Programming will be available for nearly all board positions
 - Invitations will be distributed in December 2018
 - Anticipated - meals and housing at the expense of the LSC
 - Expect to review details at December 9, 2018 meeting
- UP Aquatics Grant – approved at previous meeting
 - Thank you provided, as well as all documentation the LSC name is included
- Swimposium



- Kathy Durant – head of swimposium division for USA Swimming
 - Swim Clinic for Athletes
 - Parents Session – speaker with collegiate level swimming experience
 - Officials Conference
 - Coaching Conference
- Original date requested – facility is no available
- Date will need to be modified – verifying coaches’ clinic schedule prior to finalizing
- Checking account access
 - Motion made by Wayne Mastel, Second Thomas Wheeling to have access to the Bank account include Treasurer, General Chair, and Sr. Vice Chair
 - Motion passed
 - removed (Brian Bergeson)
 - people being added (Shane Peterson & Anne McDonagh)

6) New Business

- 2019 Midwest All Star Meet
 - Room block has been booked and is listed on the web site
 - Kathy Aspaas – head coach
 - Long sleeve and short sleeve shirt
 - Three caps
 - Two additional coaches
 - 50-60 swimmers
 - Once selection details and meet information is available it will be released on the site
 - Selection was based on top 10 list for 2018
 - Motion made by Bret Haglund to charge \$50 for Midwest Allstars for each athlete. Second by JoDell Bourgois.
 - Motion passed.
- Zone Policy Change Proposal
 - TBD
- 2019 Central Zone Championship Meet
 - Will need to address no bus, and no hotel since the event is in West Fargo for 2019
 - Coaching needs can be reviewed
- Mandan has requested to host a meet on November 18, 2018
 - Events already exist in Fargo and Minot
 - Per Board policy, the date cannot be approved
 - The team has the option of hosting on November 17, 2018
- Airline Travel Policy Review
 - Policy does not address purchasing insurance for a ticket
 - Bret will look for travel templates from other LSCs and present at December meeting.
- LSC Credit Card Inquiry
 - Treasurer will look at possibility of opening a credit card for the LSC vs. just debit card
 - Will be reviewed at December 2018 meeting