

Chair Report Summary

April 27, 2019



General Chair

Shane Peterson

Overview:

- Strategic Planning Session, April 7, Bismarck
- Central Zone Workshop, May 17-19, Chicago, Ill
- 2019 USA Swimming Leadership Summit, April 25-28, Colorado Springs, CO
- We LEAD Summit, June 28-30, Norcross, GA

Admin Vice Chair

Bret Haglund

Overview:

NDLSC Administrative Vice Chair Report

1. Submission for policy additions and changes can now be made utilizing a Google form submission.
 - a. This is found under the LSC tab on ndswimming.org, and within the Policy Documents section.
 - b. It is electronically traceable by the LSC for dates of submission, as well as dates of approval/denial, historically advantageous for us.
 - i. Thank you to Stacy!!
2. Per our April 6th, 2019 meeting, I have drafted the addition to our P&P in regards to reimbursement for athletes who have been invited by USA Swimming to "Select" events.
 - a. Specifically note that there is reimbursement only for travel expense.
 - b. I have also added criteria pertaining to the qualifications for the requesting athlete to vet them as an NDLSC athlete.

9.6 – USA SWIMMING SELECT EVENT REIMBURSEMENTS

- A. ND LSC will reimburse athletes invited by USA Swimming for "Select" events such as the Central Zones Select Camp.
- B. It is not the intent of the ND LSC to pay all expense, only travel to and from the event. USA Swimming provides accommodations and meals for their invite events.
- C. Qualification for Athlete Reimbursement
 1. Athletes are required to swim at least one ND LSC sanctioned meet (not time trials) during that season to receive funding from ND LSC.
 2. Athletes must be North Dakota USA Swimming registered and have swum with a ND USA Swimming club a minimum of 30 days.
 3. Unattached swimmers must have been registered with a ND USA Swimming club prior to becoming an unattached swimmer or must have been a member of a ND LSC registered club for a minimum of four months during the last calendar year.
- D. The reimbursement form found on ndswimming.org and receipts must be turned in electronically to the Treasurer for payment.

- E. All requests for payment are due within 30 days from the last day of the event requesting reimbursement for.



Secretary

Stacy Olson

Overview:

Communications have been transferred to source from NDLSCSwimming@gmail.com

Majority of communications are posted as news, and emailed to group specific as indicated in the communication. This allows for visibility and documentation for all, but direct delivery where needed.

All change requests processed as of 5pm on 04/26/2019

Athlete Rep items ordered: T-Shirts, tattoos

Created two online forms to improve efficiency and tracking

- Policy add/change
- Coach applications

Treasurer

Amanda Finck

Overview:

See 5 documents



North Dakota Swimming Inc.

BUDGET VS. ACTUALS: 2018 - 2019 - FY19 P&L

October 2018 - September 2019

	TOTAL	
	ACTUAL	BUDGET
Revenue		
All Star Meet Fees	2,250.00	3,250.00
Coaches Clinic Income		3,500.00
Meet fees	22,434.50	37,500.00
Officials fine	1,950.00	2,000.00
Registration Fee Income		
Athlete Registrations	14,099.00	12,000.00
Club Registrations	1,200.00	2,250.00
Individual Non-Athlete	1,355.00	1,200.00
Total Registration Fee Income	16,654.00	15,450.00
Sanction Fees		
Sanction fee Income	2,590.00	3,500.00
Total Sanction Fees	2,590.00	3,500.00
Zones Fees Received		2,500.00
Total Revenue	\$45,878.50	\$67,700.00
GROSS PROFIT	\$45,878.50	\$67,700.00
Expenditures		
Advertising	50.00	
Coach Training		5,000.00
Coaches Clinic Expense		4,500.00
Meet Expense - All Star Meet	765.76	
All Star Coach Fees	3,674.32	3,100.00
All Star Meet Fees Paid	3,114.50	3,300.00
Hotel Fees	1,261.51	
Shirts/Apparel	1,499.00	1,500.00
Swim Caps	590.70	800.00
Total Meet Expense - All Star Meet	10,905.79	8,700.00
Meet Expense - Zones		
Athlete Meals		250.00
Coach		3,000.00
Lodging		1,000.00
Registration		1,500.00
Suits/Apparel & Caps		5,000.00
Total Meet Expense - Zones		10,750.00
Membership Dues, Central Zone		100.00
Memorial Gift	300.00	
NDLSC expenses		
Athlete Meeting		100.00
Board - Conference & Travel	2,102.16	6,000.00
Computer-Equipmt/Software/Misc	420.00	
Event Sponsorship		1,500.00
LSC Meeting Expenses	3,288.13	2,000.00



North Dakota Swimming Inc.

CUSTOMER BALANCE SUMMARY

All Dates

	TOTAL
AQST - Aquastorm	75.00
ASK Swim Team	275.00
CBSC-Center Barracuda Swim Team	4.00
DDST- Dickinson Dolphins Swim Team	4,740.00
JAWS- Jamestown Jaws Swim Team	202.00
MSC- Minot Swim Club	670.00
NLSA-Moorhead Marlins	630.00
RRVY- Red River Valley Y - Wahoos	380.00
VCST- Valley City Sharks Swim Team	23.00
WCST Watford City Swim Team	1,545.00
WFF- West Fargo Swim Team	1,022.00
WSL-Williston Sea Lions Swim Team	765.00
TOTAL	\$10,331.00



North Dakota Swimming Inc.

STATEMENT OF ACTIVITY

October 1, 2018 - April 25, 2019

	TOTAL
Revenue	
All Star Meet Fees	2,250.00
Meet fees	22,434.50
Officials fine	1,950.00
Registration Fee Income	
Athlete Registrations	14,099.00
Club Registrations	1,200.00
Individual Non-Athlete	1,355.00
Total Registration Fee Income	16,654.00
Sanction Fees	
Sanction fee Income	2,590.00
Total Sanction Fees	2,590.00
Total Revenue	\$45,878.50
GROSS PROFIT	\$45,878.50
Expenditures	
Advertising	50.00
Meet Expense - All Star Meet	765.76
All Star Coach Fees	3,674.32
All Star Meet Fees Paid	3,114.50
Hotel Fees	1,261.51
Shirts/Apparel	1,499.00
Swim Caps	590.70
Total Meet Expense - All Star Meet	10,905.79
Memorial Gift	300.00
NDLSC expenses	
Board - Conference & Travel	2,102.16
Computer-Equipmt/Software/Misc	420.00
LSC Meeting Expenses	3,288.13
Mileage to LSC meeting	89.93
Misc expense	407.40
National Convention	6,484.68
Non-Profit Corp Annual Report	10.00
Officials expenses	
Conferences & Travel	1,857.70
Name Tags	113.05
Shirts	1,124.45
Training & Evaluations	448.60
Total Officials expenses	3,543.80
Postage	11.85
Record Certificates	189.08
Thank You Gifts	109.94
USA Registrations/background ck	103.00
Total NDLSC expenses	16,759.97



North Dakota Swimming Inc.

STATEMENT OF ACTIVITY BY CLASS

October 1, 2018 - April 25, 2019

	ALL STAR	ATHLETE	CLUB	MEET	NON- ATHLETE	OFFICIALS	NOT SPECIFIED	TOTAL
Revenue								
All Star Meet Fees	2,250.00							\$2,250.00
Meet fees				22,434.52				\$22,434.52
Officials fine						765.00		\$765.00
Registration Fee Income								\$0.00
Athlete Registrations		13,146.46						\$13,146.46
Club Registrations			1,130.67					\$1,130.67
Individual Non-Athlete					1,454.70			\$1,454.70
Total Registration Fee Income		13,146.46	1,130.67		1,454.70			\$15,731.83
Sanction Fees								\$0.00
Sanction fee Income				2,589.98				\$2,589.98
Total Sanction Fees				2,589.98				\$2,589.98
Unapplied Cash Payment Income							832.00	\$832.00
Total Revenue	\$2,250.00	\$13,146.46	\$1,130.67	\$25,024.50	\$1,454.70	\$765.00	\$832.00	\$44,603.33
GROSS PROFIT	\$2,250.00	\$13,146.46	\$1,130.67	\$25,024.50	\$1,454.70	\$765.00	\$832.00	\$44,603.33
Expenditures								
Advertising							50.00	\$50.00
Meet Expense - All Star Meet	765.76							\$765.76
All Star Coach Fees	3,674.32							\$3,674.32
All Star Meet Fees Paid	3,114.50							\$3,114.50
Hotel Fees	1,261.51							\$1,261.51
Shirts/Apparel	1,499.00							\$1,499.00
Swim Caps	590.70							\$590.70
Total Meet Expense - All Star Meet	10,905.79							\$10,905.79
Memorial Gift						300.00		\$300.00
NDLSC expenses								\$0.00
Board - Conference & Travel							2,102.16	\$2,102.16
Computer- Equipmt/Software/Misc							420.00	\$420.00
LSC Meeting Expenses							3,288.13	\$3,288.13
Mileage to LSC meeting							89.93	\$89.93
Misc expense							407.40	\$407.40
National Convention							6,484.68	\$6,484.68
Non-Profit Corp Annual Report							10.00	\$10.00
Officials expenses								\$0.00
Conferences & Travel						1,857.70		\$1,857.70
Name Tags						113.05		\$113.05
Shirts						1,124.45		\$1,124.45
Training & Evaluations						448.60		\$448.60
Total Officials expenses						3,543.80		\$3,543.80
Postage							11.85	\$11.85
Record Certificates							189.08	\$189.08
Thank You Gifts							109.94	\$109.94
USA							103.00	\$103.00



North Dakota Swimming Inc.

STATEMENT OF FINANCIAL POSITION

As of April 25, 2019

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Gate City Checking	35,398.62
Gate City Savings	94,374.17
Total Bank Accounts	\$129,772.79
Accounts Receivable	
Accounts receivable	10,331.00
Due from AQST	0.00
Total Accounts Receivable	\$10,331.00
Other Current Assets	
Undeposited Funds	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$140,103.79
TOTAL ASSETS	\$140,103.79
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts payable	0.00
Total Accounts Payable	\$0.00
Credit Cards	
Credit Card	1,285.00
Total Credit Cards	\$1,285.00
Other Current Liabilities	
Registration Fees Due to USA Sw	0.00
Total Other Current Liabilities	\$0.00
Total Current Liabilities	\$1,285.00
Total Liabilities	\$1,285.00
Equity	
Opening Bal Equity	26,697.25
Unrestrict (retained earnings)	104,282.42
Net Revenue	7,839.12
Total Equity	\$138,818.79
TOTAL LIABILITIES AND EQUITY	\$140,103.79



Registration Chair

JoDell Bourgois

Overview:

No Report

Technical Chair

Lisa Montplaisir

Overview:

As of 4/25/19

There are 15 clubs registered for the 2019 year. We have lost UNDS and Croc in the past two years while adding WCST

There are 282 registered non-athletes; it is possible to register in more than 1 category.

- 114 coaches
- 132 officials
- 76 other

Currently:

2 team's credentials on hold as Head Coaches are expired. Notices have been sent.

35 non-athletes with expired credentials. Many Board members never complete their APT in the first year.

APT will become an annual renew starting Jan 1, 2020; everyone will need to get in the habit of completing in each fall before they can be renewed.

Concussion fields have been moved to a toggle and are appearing in deckpass. I am 50% done converting them from original location to new location and will finish rest by end of weekend.

Age Group Chair

Janna Schill

Overview:

See 2 page document



To: ND Swimming Board of Directors and House of Delegates
From: Janna Schill; ND LSC Age Group Chair
Re: Age Group Chair Report
Date: April 26, 2019

Report Items

2018-19 Short Course Season

- Short Course meets were bid and awarded at the Spring 2018 BOD/HOD meeting.
- 24 Invitational / Duals / Approved Meets ; 1 meet shortened and 1 canceled due to winter weather.
- 2 Sanctioned Intrasquad Meets
- 6 Observed Meets (HS)
- Sanctioned meets are meets that can only have athletes that are registered with USA Swimming. Approved meets can have USA Swimming members and non-members.
- Age group chair reviews meet information and order of events. Changes to meet information needs to be in place before meet information is disseminated.
- Club (meet director) needs to add the sanction or approval number once it is assigned.
- It is the responsibility of the entity hosting the meet to disseminate meet information and event files.

Components that need to be in place for a sanction

- 1) Sanction request (submit via mail or using the online google form)
- 2) Sanction / Approval fees need to be received.
- 3) Meet information needs to be submitted to Age Group chair for review. If revisions are suggested, revisions must be made and reviewed prior to dissemination.
- 4) If a club plans to offer a time trial as part of the meet, the time trial number needs to be request when submitting the meet information for review. Time trials have a different # then the meet.

After entries are received for meet:

1. Send timeline to Age Group Chair and Officials Chair
2. Meet entry recon needs to be submitted to ND LSC Registration Chair (If you get info back that there are errors in the file, fix any registration errors ASAP).

After the meet

1. Results need to be submitted to Age Group Chair. Results need to be a PDF and a Hytek Result File. If possible, should also audit results for Overall LSC records.
2. Pay Splash fees to the ND LSC. Submit along with financial summary via mail to the age group chair.
3. Retain timing back-up information / tapes for 1 calendar year.



2019 Short Course Championship

- March 15-17;
 - Delayed start due to weather.
 - 640 athletes entered into meet.
- Changes:
 - 11 & 12 athletes moved to 13 & Older Session
 - 10 & U athletes had an awards
- Comments / Ideas brought up during state meet:
 - Adjustment of qualification cut times as some events have 70+ athletes.
 - Relays; limit the number of relays for each team.
 - Age categories for relays.

Top 10 Lists

- Top 10 Lists were updated approximately 2 times per month.
- Emails / phone calls were received from parents want to have top 10 lists updated finished.
- Top 10 Lists needed to do state entries.
- Top 10 lists from TM versus USA Swimming format

Time Standards

1352 athletes (approx.. from ND LSC Portal);

~60% achieve a time standard of B or faster = ~815 athletes

43.1% achieve a BB or faster = 567 athletes

~23% achieve A time or faster: 337 athletes

Records

Approximately 30 records during 18-19 SC Season.

New state record events for 11 & 12: 400 IM; 1000 Free; 1650 Free

Questions:

Open Records

Relay groups: Open;

18 & U?

15-16; 17-18; 15-18

On-going work (before July 1)

Finalize Records on the USA Swimming Portal

Finalize Meet Information / Event File for 2019 LC

By May 1 – LCM standards are double checked for LC season

Laptop



Sr. Vice chair

Anne McDonagh

Overview:

No Report

Coaches' Rep

Thomas Wheeling

Overview:

Working to get interested coaches to apply to coach at zones

Officials Chair

Dan Heckaman

Overview:

Officials Chair Report - BoD April 26, 2019

State Short Course Summary:

- 58 officials that worked at our 2019 Short Course Championships.
- 8 national evaluations that were performed during this meet.

Officials Certification Breakdown:

As of 4/24/2019 we have 131 Certified Officials

- 39 Officials in Apprentice Status in various positions.
- 28 Stroke and Turn Apprentices or AO Apprentices

Current full certified positions:

- 53 Stroke and Turn
- 17 AO's
- 9 Starters
- 20 Refs

All new officials from the last year have received a shirt. Club officials' chairs have been put in charge of ordering all new/current officials name tags.

Recent Opportunities:

- 2019 Speed Sectionals (March 28-31) Indianapolis, IN - Jason Yonke worked as a Stroke and Turn Judge.

Upcoming Training/Development Opportunities:

- 2019 Eastern and Central Zones Workshop (May 17-19) Chicago, IL - Paul Sjurseth to attend

- 2019 Officials Chairs Workshop (June 21-23) Charlotte, NC - Dan Heckaman to attend
- 2019 National Convention (September 10-15) - Dan Heckaman to attend



Miscellaneous:

- The Online Testing System is currently unavailable (until May 1st) in order to update the system with the new Rules and Regulations for 2019.
- Dan is working on a budget plan for 2019-2020 that is intended to make the most effective use of funding to train and develop our LSC Officials.

Safety Chair

Jason Uhlir

Overview:

No Report

Disability Chair

Kim Kuntz

Overview:

No Report

Sr. Athlete Rep (newly appointed)

Demi Peterson

Overview:

Meeting Saturday afternoon

Previously Jr. Rep

Attended Strategic Planning 2019

Jr. Athlete Rep (newly appointed)

Liv Olson

Overview:

Introduction – RRV

Meeting Saturday afternoon

Attended Strategic Planning 2019

At Large Athlete Rep (newly appointed)

Madison Yonke

Overview:

Introduction – WFF

Meeting Saturday afternoon

