

Spring BoD Meeting - ZOOM
04/26/2020
9am-12pm



Call to order by Shane Peterson – 9am

Roll Call

- In attendance: **Stacy Olson, Liv Olson, Janna Schill, Dan Heckaman, Brian Toay, Shane Peterson, Madison Yonke, Bret Haglund, Demi Peterson, Thomas Wheeling, JoDell Bourgois, Anne McDonagh, Lisa Montplaisir, Angie Heckaman, Amanda Finck**
- Not in attendance: Kim Kuntz
- Also in attendance – WSL - MMS
- Mission and Vision
 - Mission: Providing opportunities for athletes to achieve lifelong success through swimming
 - Vision: Swim Now – Lead Forever
- Review/Approval of Meeting minutes
 - a. Motion to approve minutes made by Bret, with a second by Janna. Motion approved with no additional comments or questions. Motion carried.

Chair Reports

General Chair – Shane Peterson

- No report

NDLSC Administrative Vice – Bret Haglund

- Submission for change to Policy of the North Dakota Swimming Policies and Procedures
 - Review, modification, and adoption of entire new Policies and Procedures (website)
 - **Addition of Policy 0.2 (Introduction to NDSI Policies and Procedures)**
 - **Introduction to policies and format utilized for current document**
 - Change to Policy 1.2 (Finance Vice Chair Job Responsibilities)
 - **Change to Policy 1.2N(3)b. and 1.2N(4)b. and 1.2N(5)b.**
 - **Be sixteen (16) OR a sophomore in high school**
 - **This makes wording in policy consistent with by-laws**
 - Change to Policy 1.2N(5)
 - At the time of elected, the Senior Athlete Representative must:
- Senior Athlete Training and Leadership Trip
 - COVID-19
 - Reschedule of trip
 - Refunds submitted for disbursement

Secretary - Stacy Olson

- Secretary manual has been updated for hand-off
- Communications have been completed and tracked for Sr. Athlete trip
 - 2021 Status form created and implemented
 - Access database for athlete information and payments



- Refund submission and tracking
- Meet Schedule form completed
 - Bag tag distribution for SCS complete 04/25
 - Thank You to Janna Schill for stepping up and providing list of SCSQ athletes for bag tag distribution

Treasurer – Angie Heckaman

- No report – will defer to Amanda Finck for reporting data

Finance Vice Chair – Amanda Finck

- No report – pending clarification on duties

Registration Chair – JoDell Bourgois

- No report for current time frame
- Report standardly made in the fall

Technical Chair – Lisa Montplaisir

- Continuing to report expired status to teams
- Report standardly made in the fall

Safety Chair – Janna Schill

- Working on a document for resources to be sent to safety chairs following call

Officials Chair – Dan Heckaman

- Radios have been purchased in prep for state SC

Sr. Vice Chair – Anne McDonagh

- No Report

Age Group Chair – Brian Toay

- No Report

Inclusion & Diversity Chair – Kim Kuntz

- CZ Diversity Camp/Summit moved to a virtual format
 - I will share the camp/summit information as I receive it

Coaches' Rep – Thomas Wheeling

- No Report

Sr. Athlete Rep – Demi Peterson

- No Report

Jr Athlete Rep – Liv Olson

- Waiting for athlete responses on their participation in the 2021 Leadership/Training trip
- Preparing bag tags to be sent out dated for this trip
- Been in contact with athlete representatives on upcoming elections/bringing in new reps for teams that are switching reps

At Large Athlete Rep – Madison Yonke

- Inquiring whether she will remain on the committee for the athlete trip – confirmed she will still be on the committee since she has been part of planning from the start



Old Business

- b. 2020 State SC Meet
 - i. Motion made by Stacy to reimburse the RRV Wahoos for the expense associated with the bag tag production for short course state 2020. Motion was seconded by Dan Heckaman. Motion carried with no additional discussion.
- c. 2020 LC Season
 - i. We currently do not have a formal status on LC season
 - ii. USA Swimming does not want to provide an advantage to one part of the country over another
 - 1. Unlikely there will be any sanctions issued prior to August
 - a. Not expecting high level competition until December
 - 2. Pool access will be determined at a club level
 - 3. USA Swimming will direction to the teams requiring their process documentation for re-open security
 - 4. **USA Swimming working on a back to the pool schedule for meet launches across the country to open the sport back up – Hulbert is on the list as one of the locations**
 - a. Minimum official – starter, deck ref, two stroke/turn – if events are held at team level will be a great opportunity to teams to build official staff
 - iii. NDLSA will need to make formal recommendation on State LC Meet and LC events
 - 1. **Motion made by Brian Toay to cancel the 2020 LC Championship meet. Second by Bret Haglund, with no additional comment. Motion carries.**
- d. 2020 Athlete Leadership Training Trip
 - i. Current planning team members will be allowed to be part of planning for 2021 trip
 - 1. Trip to be moved to coincide with 2021 trials – tickets are for the 13th & 14th
 - 2. SD is working to reschedule the leadership portion to tie with same schedule
 - 3. Ann will try to get a closer hotel block for new schedule

New Business

- e. 2020 Central Zone Championship Meet
 - i. Has been canceled
- f. Financial Support to Teams
 - i. Lisa, Janna and Shane have reviewed the documentation recommendations from USA Swimming
 - 1. Possibly waive splash fees for sanctioned events
 - a. Will need to review state requirements on waiving fees versus gifting dollar values
 - 2. Some LSCs have high fees for athlete registrations, and are looking at refunding “partial fees”
 - ii. **Lane 4 Athletic has offered to do a t-shirt fund raiser - \$10 of each sale can go to identified teams**
- g. Dakota Swim Coaches Clinic May 1 & 2, 2020 in Fargo
 - i. Has been canceled



- h. Athlete Reimbursement – currently policy as of 10/2011 – maximum is set to not exceed \$500 per athlete per year. Minutes from October 2014 indicates it is reduced to \$350 per athlete per year for the SC season –
 - i. To date has been \$350 per meet not to exceed \$500 per year – clarification needs to be made for documentation going forward
 - ii. Motion made by Bret Haglund to add athlete reimbursement to the policy manual 8.3 section E to be added as number 5 – athletes may be reimbursed up to \$350 per meet with a maximum reimbursement of \$500 per year, with a second by Amanda Finck. Motion carried with no additional discussion.
- i. Establish dates, times and places for future BoD and HoD meetings
- Athlete Rep Selection
 - a. Selection to be done yearly at the state SC meet – led by the Sr. Athlete Rep
 - i. Currently positions are filled from the athlete rep pool
 - ii. Open positions each year are At Large and Jr. Rep
 - 1. Jr Rep becomes Sr Rep
 - iii. Need clarification between Team requirements and LSC requirements, counts, etc
 - 1. Will need to create a committee to clarify changes required
 - iv. Review the athlete committee identified on page 10 of the by-laws
 - 1. This would allow Demi and Madison to be part of the athlete committee
 - 2. Need to utilize the committee to clarify athlete needs
 - v. LSC can allow for both at-large candidates to be appointed as at-large representatives
 - b. Motion made by Lisa Montplaisir to appoint the two current athletes interested in the at-large position be appointed to the at-large position. Second by Stacy Olson – motion carried with no additional discussion.
 - c. Motion made by Lisa Montplaisir that all outgoing athlete members will be allowed to serve as members of the athlete committee to provide feedback and guidance. Second by Bret Haglund with no additional discussion. Motion carried.
 - d. Motion made by Lisa Montplaisir - additional athletes on the committee will include those that are interested in the Jr. Athlete position, to provide feedback on policy clarification. Max count on the committee would be 8 athletes on the committee (friendly amendment requested and approved by Dan Heckaman). The age restriction and club affiliation will be waived. Motion seconded by Bret Haglund. Motion carried with no objection.
- Outlook for LSC / ND LSC – accommodating needs as we come back into the pool
 - a. Look at sanctioning guidelines to potentially be modified
 - b. Host “town halls”
 - i. Coaches
 - ii. Officials
 - iii. Boards
 - iv. Parents & Athletes
 - c. Decisions will have to be made at facility level
 - d. Resources from USA Swimming: <https://www.usaswimming.org/utility/landing-pages/coronavirus>
 - e. Examples for LSC site: <https://www.teamunify.com/team/czmnlsc/page/covid-19-hub>
 - f. We will plan to meet monthly for the foreseeable future to review status and changes/extensions
 - i. 3rd Sunday of every month at 7pm
 - ii. Dan will establish zoom link – Stacy will place on the calendar
- Fall BoD & HoD
 - a. Sunday 18th

- i. 9-12noon BoD
- ii. 1-3pm HoD

Meeting adjourned 11:39am



PENDING APPROVAL