

President Bryan Walls welcomed everyone and called the meeting to order at 1:05 pm. Roll call was taken. Board members present were: Bryan Walls, Scott Mengelkoch, Lisa Kramer, April Lange, Morgan Doll, Ben Smith, Jim Ballantyne and Dani Bergeson. Leith Devier joined us via conference call. Not present: Pat Anderson, Charysse Everson, Larry Hubbard, Ellie Roche and Ethan Doll.

General Chair Report: Nothing to report.

Administrative-Vice Chair: Scott talked about the updates to the policy per USA swimming that will be in effect starting September 1, 2013. There will be training through USA swimming for officials, administrative training, guidelines that will need to be followed and testing every 2 years.

USA Swimming is implementing that by the end of SC 2013 that you must have a certified admin official either observing or running the meet computer.

Treasurers Report: Leith joined via phone and April handed out her report to everyone. Current balance as of Sept. 20, 2012 is \$48,851.56. We went over our proposed budget by \$7,478.16. Leith mentioned that most of the over budgeted amount came from the 2012 zones trip. With that said Bryan made a motion that the NDLSC will no longer provide transportation (due to liability issues) to and from zones and hotels will no longer be paid for by the NDLSC. There will still be a block of rooms reserved for the team. The NDLSC will still continue to pay for the swimming fees, registration, apparel and etc. April seconded it. All in favor, motion carried.

Registration Chair: Morgan handed out the yearly statistics and noted that we were down by 8.

Secretary Report: No report.

Technical Chair: Lisa had already mailed out the team packets to sanction your team. She mentioned that they were sent to whoever was listed on the Club Directory and to make sure you have the correct information listed. Cost will be doubled after the Dec 15<sup>th</sup> deadline and continue to increase the later you get your sanctions in. She also mentioned that a team will not be sanctioned if the head coach is not up to date on his/her sanction.

Safety Chair: No report

Disability Chair/Diversity Chair: Jim noted that the 2013 USA Paralympics Trials were held at the Bismarck Aquatic Center in July 2013. There were 99 American records, 37 Pan American records and 12 world records at the trials. Jim mentioned a little bit about Brad Snyder who was a Navy Lieutenant and was injured by an IED in Afghanistan and is now blind but still broke records at the trials. Bismarck put in a bid for the 2014 Can-Am Trials and waiting to hear on that. We have 3 swimmers from ND that are Paralympics and we need to encourage these athletes and welcome them into the sport of swimming. Mandan had spoken to Jim and they hopefully will have 5 from the Mandan area getting involved with Paralympics swimming.

Coaches Rep: Ben said that the swimmers enjoyed the bus ride and meeting swimmers from other states. They enjoyed going to Six Flags and also enjoyed the open water swim events.

Coaches were: Analyse, Christine Retzlaff and Ben Smith.

Sr. Athlete Rep: No report.

Board of Review: Grant stated that re-election needs to take place. Newly elected are: Charlie Jeske, Shawn Lange, Matt Nilles and Jr. Rep Ellie Roche.

Election of the Nomination Committee :

Jim Ballantyne, Ben Smith, Wayne Mastel, Emily Weeks and Shane Peterson.

Old Business: State Events Template:

Both Scott Mengelkoch and Wayne Mastel proposed changes of how the events for our state meet are listed. There was a list handed out from both and it was discussed with the following to be followed for ND state events. We will use the events from session 1, 2 and 4 from the Hy-Tek file (Scott) and sessions 3 and 5 from Wayne's file.

New Business: Relays in Senior Central Zones and State Championships you must have a qualifying time to compete.

Open water events will be offered but will be a separate meet.

Deck changing is discouraged.

Safe Sport position added and is posted on the USA website and might need to add that to ND Website.

- Both Long Course and Short Course you will be able to swim a max of 6 individual events. Relays will be swum as 8 and under (mixed) 10 and under, 12 and under and 13-18.
- Standards for SC will change using the 24<sup>th</sup> place from the average for the past 3 years. If no 24<sup>th</sup> place then use USA "B" time standard. The time standard for the 50's for the 13 and over age group will be set using the 16<sup>th</sup> place from the past 3 years .
- We will score the top 16 Individual events and the top 16 Relay events
- The head officials, Admin Official, Referee and Starter must be listed on the meet information.
- There will only be one deadline for the state meet and that will be the Monday of the meet at 6:00pm and all entries will be entered using OME.
- We will acknowledge times swam at EDC, WDA and ND State as long as the paperwork is filled out and you have USA officials to observe the meet according to USA rules.

It is up to the host team of EDC, WDA and ND State to get the observation report filled out and secure the officials for these meets otherwise it will go in as approved and the times will not count.

- The state meet referee and the admin referee shall be picked by January 1<sup>st</sup> for SC and May 1<sup>st</sup> for LC.
- The coach of the year will be nominated by the head coach from each team at the Friday's coaches meeting and a ballot will then be used to vote for the coach of the year by a coach from each team.
- Mandan will be added to the LC meet rotation
- You must list admin official, meet referee, starter, and 2 other officials if not listed the meet will not be sanctioned until the requirements are met. (Effective immediately).
- The week of the meet you must send the session report with time lines and meet program to the Officials Chair and Age Group Vice Chair.
- All meets must be tracked in OTS by the meet referee.
- The computer operator of your meet must enter DQ codes into meet manager.

Discussion was made about the reimbursement of officials for meets and agreed that it is up to the hosting club how they want to go about reimbursing officials if they need to be hired.

Teams must comply with the 4 hour rule set forth by USA swimming Article 102 and 205. This will be enforced.

- For each session, each team must provide 1 official for every 15 swimmers past the initial first 10. (10 swimmers = 1 officials, 25 swimmers = 2, 40 = 3, 55 = 4, Etc.) With a maximum of 6 required per session per team. A fine of \$50.00 for each occurrence per session will be imposed starting with the first occurrence.
- Meets will lose its sanction if the required officials are not present for each session.
- Failure to enter officials in OTS will result in forfeiting your sanction deposit.

State meet expense for state official and administrative ref are as follows:

\$150.00, hotel and mileage for state official with statement of expenses.

\$250.00, hotel and mileage for administrative ref with statement of expenses.

This will come out of the state meet hosting teams meet expense.

Jim mentioned that there is a swim team from ND that would benefit if we could donate the old LSC computer to them. Jim made a motion to donate the old computer, Emily seconded it. All in favor, motion carried.

Positions up for election at the Spring 2013 meeting are as follows:

General Chair, Treasurer, Age Group Chair, Tech Chair and Safety Chair.

The 2013 spring meeting will be held in Fargo May 5<sup>th</sup> the same weekend as the coaches clinic.

We will add the 200 events for the 11-12 age group.

Long Course meet calendar was gone through and each team had a choice of their first meet date and then went through calendar again for their second meets for those of them that had two meets in the season. There was only one meet per weekend on the calendar so we shouldn't run into problems with doubling up on swim meets.

Adjourned.