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|  | North Dakota Swimming | Policies and Procedures |
| Subject: North Dakota Local Swim Committee (NDLSC) | Document Number: 1.1 Version Number: 01 | Effective Date: April 26, 2020 Last Revision: April 26, 2020 |

1.1 - NORTH DAKOTA LOCAL SWIM COMMITTEE (ND LSC)

- A. Is formed under and adheres to the USA Swimming Rules and Regulations in Part Six of the Rule Book – “Governing Regulations of the Local Swimming Committee”.
- B. Consists of two entities:
 - (1) House of Delegates:
 - a. One designated LSC Rep from each Chartered Club within the LSC.
 - b. Must be USA Swimming Registered Member.
 - c. LSC Rep voting may be delegated to a proxy if approved by the ND LSC General Chair.
 - (2) Board of Directors:
 - a. List of elected officers and their duties covered in section II of this document as well as Article 605 of the NDLSC Bylaws.
 - b. Must be a USA Swimming Registered Member. If membership is not provided through the individuals affiliated club, they may request reimbursement from the LSC.
 - c. Does have the right to make changes without the House of Delegates vote – BUT – all decisions and changes must be presented to the House of Delegates and can be challenged by them with a motion.
 - d. Elections – the General Chair, Treasurer, Age Group Vice Chair, Technical Chair, and Safety Chair be elected in the odd numbered years. Administrative Vice Chair, Secretary, Senior Vice Chair, Registration Chair and Disability Chair to be elected in the even numbered years.
 - e. Members must agree to and sign a Statement of Principles on Ethical Behavior and Conflict of Interest (Appendix Item #22).
- C. LSC Meetings
 - (1) Open to everyone – observation and participation.
 - (2) Board of Director’s meetings held quarterly and as needed. House of Delegate’s meetings held semi-annually (corresponding spring and fall with Board of Director’s meetings).
 - (3) Only those with designated authority can vote (one LSC Rep/Club and the Board of Directors).
 - (4) Any debate on issues brought up during the meeting will be limited to three minutes for the first speaker, then allowing five speakers pro-issue and five against, each limited to one minute.
 - (5) Spring meetings will be held in conjunction with the Coaches Clinic as long as they continue. Fall meetings will be held at a location in the West as determined at the spring meeting.

| Document Revision Log | | | | | |
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| Version | Date | Description of Change/Sections | Author or Editor | Authority | Control Number |
| 01 | 04-26-2020 | Restructure of P&P/entire document | B.Haglund | BoD | NDS-0001 |