



Athlete Representatives Responsibility and Accountability

Responsibilities:

- Act as a liaison between the board and athletes.
- Help Plan Team events and organize chaperones
 - Athletes are expected to come to the board one month prior to event with a detailed event plan.
 - Athletes are responsible for all advertisement and communication of event
 - Athletes are expected to be present at and help with the event
 - Athletes understand that chaperones are required at events and will work with Board of Directors to arrange sufficient chaperones
- Host Town Halls every month
 - Share overview of any upcoming events or meets and any important information
 - Celebrate Birthdays or other good news!
 - Get any feedback or comments from the swimmers to communicate to board.
- Plan one to two community service events per year for the team to participate in.

Accountability:

Athlete Representatives are expected to maintain a high level of integrity. They understand that this position is a position of leadership and one of privilege. They will always behave in a manner befitting of such. They will always show integrity and respect to the coaches and fellow athletes in and out of the pool and in the community. They are expected to maintain open and honest communication with the Head Coach. They are expected to do their best to maintain communication with all levels of athletes.

In the event that an athlete is not behaving in an acceptable manner the BoD will take the following steps to try to correct the behavior (If the Athlete Representative is a family

member of a Board Member, the Board Member will be expected to remove themselves from any decisions made and will not be eligible to represent the board in any of the below meetings):

Step one: A meeting will be held with the Head Coach and a Board Member to discuss the behavior/incident, why it was wrong and how the behavior can be corrected or how the incident should've been handled. This warning will be documented.

Step Two: If there are further issues, a written behavior modification contract will be developed. The board will meet privately to discuss the issue and desired modification. The contract will be presented to the Athlete Representative by the Head Coach and a Board Member. At this time, the BoD can vote to put the Athlete Representative on a Probationary Period of 30 days. During this time the athlete will be expected to have no more behavior issues.

Step Three: The BoD will vote to remove the Athlete Representative from their position.