

TO: ALL OHIO SWIMMING ACCOUNT HOLDERS (PARENTS, ADULT ATHLETES AND NON-ATHLETE MEMBERS)

USA Swimming sent out a notification today referencing a new login experience that will go live on February 5th. It recommends that all members check and, if necessary, update the email and phone number(s) listed in their account before that date. Here are some instructions for doing so:

TO CHECK YOUR EMAIL ADDRESS (this is the email that you used to set up your original login to SWIMS):

- Log into your account on the USA Swimming website.
- Click on the **SETTINGS** gear in the top banner:



- On the page that opens, click on the **Email** option.

Account Management

← Back to My Dashboard

Member Name:

Member Id:

Username

Email

Email

Email*

SAVE

CANCEL

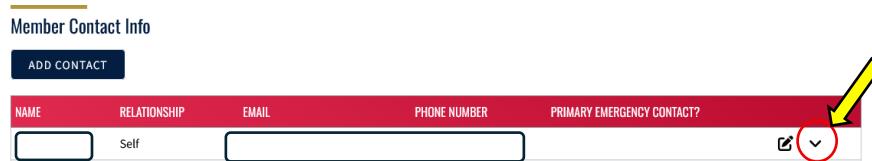
- Make any necessary changes and **SAVE** then select **BACK TO MY DASHBOARD**.

TO UPDATE YOUR PHONE NUMBER: (a cell phone number should be included so that you can receive a text notification)

- On your **DASHBOARD**, select **CONTACTS** in the **MY ACCOUNT** section.



- Click on the DOWN ARROW in the row with your name to expand a grid that shows your phone numbers.



- Then select the **EDIT** Icon to make corrections to your phone number. (Note: changing your email here will NOT update the email address shown in Settings as described above. The emails can be different.)



- Click **SAVE**

Questions? Please contact us at office@swimohio.com