



OKS MISSION STATEMENT: To develop excellence, integrity, and growth in swimming in a safe environment for all.

OKS VISION STATEMENT: Develop inclusive competitive opportunities and relationships that promote leadership, excellence, and growth.

OKS Board of Directors Meeting Agenda

Monday, August 15th, 2022, 6:00 PM

Location: Jenks Trojan Aquatic Center

Google Meet joining info

Video call link: <https://meet.google.com/cwt-xwjv-nxn>

Or dial: (US) +1 208-696-2718 PIN: 269 965 864#

More phone numbers: <https://tel.meet/cwt-xwjv-nxn?pin=5455696358727>

Item # Time Estimate	Topic	Item
A. 10 min	Call to Order	<ul style="list-style-type: none"> ● Call to order (GC) ● Read Mission/Vision (GC) ● Roll (S) ● Declaration of Conflict of Interest (S): <i>Is any member aware of any conflict of interest (that is, of a personal interest or direct or indirect pecuniary interest) in any matter being considered by this meeting which should now be reported or disclosed or addresses under the USA-Swimming Conflict of Interest Policy". <u>If a board member determines there to be a conflict of interest at any point during the course of the meeting when a specific subject is being discussed and or action is being taken, a declaration of a conflict of interest should be made at that time.</u></i> ● Additions to the Agenda (GC) ● Approval of Agenda (GC) ● Approval of Minutes (GC)
B. 5 min	Diversity, Equity & Inclusion Chair	<ul style="list-style-type: none"> ● Memo (attachment)
C. 10 min	Safe Sport Chair	<ul style="list-style-type: none"> ● New Registration System ● LSC charges



D. 10 min	Financial Vice-Chair	<ul style="list-style-type: none"> ● Financial committee Review <ul style="list-style-type: none"> ○ Updated P&P <ul style="list-style-type: none"> ■ 411 Meet Sanctions ■ 311 Travel and Expense Reimbursement General Policy ■ New P&P on expenditure approvals ● Overview of new sanctioning process ● Review of Quarterly Financials and Investment Accounts
E. 5 min	Athlete Representatives	<ul style="list-style-type: none"> ● Upcoming Events <ul style="list-style-type: none"> ○ LSC Practice Day <ul style="list-style-type: none"> ■ Tentatively set for September 17th
F. 20 min	General Manager	<ul style="list-style-type: none"> ● HOD Announcement (attached) ● OKS Bylaws (these sections will be voted on in September at the USA Swimming ABM)– suggested changes regardless of the vote at ABM <ul style="list-style-type: none"> ○ 4.1 ○ 6.3 ● Updated 2022-2023 planning calendar (attached) ● Long Course records have been updated ● No OME, Club Recognition, or Safe Sport Recognition until November 1. ● 2022-2023 Funded Meets and Guiding Principles
G. 5 min	Senior Program Vice-Chair	<ul style="list-style-type: none"> ● Championship Meet Committee (attached Action items)
H. 5 min	Adjourn	<ul style="list-style-type: none"> ● September Board Meeting <ul style="list-style-type: none"> ○ 9/19/22 @ 6PM

MEMO

Date: 09 August 2022

Re: Report the Board of Directors

July -although we wanted to schedule some private lessons with the competition schedule, coupled with trying to coordinate with swimmers schedules it just didn't happen.

Our OKS State Championship Meet hosted the first USP athlete in July! We currently have one official who is training with USP to become dual certified. I hope to research and offer options to allow even more participation from disabled athletes in the future but what a great start! Way to go OKS!!


August – we have one clinic scheduled for the last Saturday of the month with AESC at Foster Rec. Center. OKC Parks has offered to let us have the pool year round for lessons and clinics, so I plan to work with our metro teams to try and make this happen.

I have been asked by a local elementary school as well as a community group to set up booths at their respective events. These booths will not only showcase the clinic opportunities with SGRho, but will give parents information on all of our local metro swim clubs. The sports budget in OKCPS is pretty limited so many parents look outside the school for sports, this is great opportunity for OKS to present options to communities that might not otherwise know that swimming is even an option. I will report back to the board in September and let everyone know how it went.

I plan to present a more long term goals/planning report for our meeting in October as well as a version of same for HOD that month.

Sorry to miss, I have a summer league commitment! - just keep swimming!

Beth Harkins
OKS DEI Chair
405-887-3840

	OKLAHOMA SWIMMING	Policies and Procedures	
Subject: Meet Sanctions	Document Number: 411 Version Number: 01	Effective Date: April 6, 2019 Last Revision: April 6, 2019	


1. SANCTIONS – are required for all OKSI competitive swimming events
 - 1.1. Sanctions shall be awarded to OKSI group members of USA Swimming.
 - 1.2. Sanctions may be awarded to group members from other LSCs of USA Swimming.

2. Applications – all information regarding applications can be found on the OKS Website.
 - 2.1. All Applications for Sanction must be submitted 45 days prior to the first day of the meet.
 - 2.2. After the 45-day period, there is an increase in application fee.

3. Pre and Post Meet reporting, as outlined in the OKS Application for Sanction are required.
 - 3.1. Failure to comply will result in fines as stated in the Application for Sanction.


Change Log					
Version	Date	Description of Change / Sections	Author or Editor	Authority	Control Number
01	04-06-19	Restructure of P&P / whole document	D. Mink	BOD	OKS-0001

DRAFT

	<h2>Policies and Procedures</h2>	
Subject: Meet Sanctions	Document Number: 411 Version Number: 02	Effective Date: April 6, 2019 Last Revision: August 15, 2022

1. SANCTIONS – are required for all OKSI competitive swimming events
 - 1.1. Sanctions shall be awarded to OKSI group members of USA Swimming.
 - 1.2. Sanctions may be awarded to group members from other LSCs of USA Swimming.
2. *Competition Event Types*
 - 2.1. *Invitational - a competition between three or more clubs*
 - 2.2. *Dual meet - a competition between two clubs*
 - 2.3. *Time Trial - an event conducted within or independently of a meet where the swimmer races against the clock to establish an official time.*
 - 2.4. *Intra-squad - a competition exclusively among members of a single club.*
 - 2.5. *Closed competition - does not include representing a group within USA Swimming such as LSC, Zone, Region, or Section, nor does it include dual meets, invitationals, or other meets where only certain clubs are invited to participate.*
3. Applications – all information regarding applications can be found on the OKS Website.
 - 3.1. All Applications for Sanction must be submitted 45 days prior to the first day of the meet.
 - 3.2. After the 45-day period, there is an increase in application fee.
4. Pre and Post Meet reporting, as outlined in the OKS Application for Sanction are required.
 - 4.1. *All competitions shall follow the pre and post meet reporting guidelines.*
 - 4.2. Failure to comply will result in fines as stated in the Application for Sanction.

Change Log					
Version	Date	Description of Change / Sections	Author or Editor	Authority	Control Number
01	04-06-19	Restructure of P&P / whole document	D. Mink	BOD	OKS-0001
02	08-15-22`	Add competition type definitions and reporting guidelines	B. Staab		OKS-0002

	OKLAHOMA SWIMMING	Policies and Procedures	
Subject: Travel and Expense Reimbursement General Policy	Document Number: 311 Version Number: 01	Effective Date: April 6, 2019 Last Revision: April 6, 2019	



1. REIMBURSEMENT FOR OKS MEMBERS
 - 1.1. PHILOSOPHY-To support those athletes, coaches, teams and volunteers in OKS who attend various qualified competitions, educational opportunities and OKS/USA Swimming sponsored events.
 - 1.2. REIMBURSEMENT -Application forms for reimbursement shall be completed using the guidelines included with the application and submitted by the established deadline.

2. BASIS FOR REIMBURSEMENT
 - 2.1. TEAMS – Teams are currently eligible for Coaches Education Assistance in accordance with the OKS Coach Education Reimbursement and Guidelines Form as posted on the OKS Website.
 - 2.2. COACHES – Coaches are currently eligible for travel reimbursement in accordance with the OKS Coach Travel Reimbursement and Guidelines Form as posted on the OKS Website.
 - 2.3. VOLUNTEERS – Volunteers are currently eligible for travel reimbursement in accordance with the OKS Volunteer Reimbursement Form as posted on the OKS Website.
 - 2.4. ATHLETE – Athletes are currently eligible for travel reimbursement in accordance with the OKS Athlete Financial Assistance Reimbursement Forms as posted on the OKS Website.

3. CAUTION-A swimmer should not accept total reimbursement amounts from all sources in excess of the actual out-of-pocket expenses which the swimmer has personally incurred for that particular meet. To do so could jeopardize the swimmer’s ability to compete in future high school, college, or other amateur competition.

Change Log					
Version	Date	Description of Change / Sections	Author or Editor	Authority	Control Number
01	04-06-19	Restructure of P&P / whole document	D. Mink	BOD	OKS-0001

DRAFT

 	Policies and Procedures	
Subject: Travel and Expense Reimbursement General Policy	Document Number: 311 Version Number: 01	Effective Date: April 6, 2019 Last Revision: August 14, 2022

1. REIMBURSEMENT FOR OKS MEMBERS

- 1.1. PHILOSOPHY-To support those athletes, coaches, teams and volunteers in OKS who attend various qualified competitions, educational opportunities and OKS/USA Swimming sponsored events.
- 1.2. REIMBURSEMENT -Application forms for reimbursement shall be completed using the guidelines included with the application and submitted by the established deadline.

2. BASIS FOR REIMBURSEMENT

- 2.1. TEAMS – Teams are currently eligible for Coaches Education Assistance in accordance with the OKS Coach Education Reimbursement and Guidelines Form as posted on the OKS Website.
- 2.2. COACHES – Coaches are currently eligible for travel reimbursement in accordance with the OKS Coach Travel Reimbursement and Guidelines Form as posted on the OKS Website.
- 2.3. VOLUNTEERS – Volunteers are currently eligible for travel reimbursement in accordance with the OKS Volunteer Reimbursement Form as posted on the OKS Website.
- 2.4. ATHLETE – Athletes are currently eligible for travel reimbursement in accordance with the OKS Athlete Financial Assistance Reimbursement Forms as posted on the OKS Website.

3. APPROVAL PROCEDURES

- 3.1. ATHLETES – Approvals for athlete reimbursement require the Finance Vice-Chair to pre-approve the request and final approval by the Senior Vice-Chair. Payments will be entered by the LSC Treasurer and released by the Finance Vice-Chair.
- 3.2. COACHES – Approvals for coach reimbursements require the Finance Vice-Chair to pre-approve the request and final approval by the General Chair. Payments will be entered by the LSC Treasurer and released by the Finance Vice-Chair.
- 3.3. OFFICIALS – Approvals for officials reimbursements are as follows:
 - 3.3.1. Pre-Approval request is approved by the Officials committee chair.
 - 3.3.2. Financial Requests require pre-approval from the Officials committee chair and final approval by the General Chair. Payments will be entered by the LSC Treasurer and released by the Finance Vice-Chair.
- 3.4. EXPENSES (Volunteers, Staff, Board Members, etc.) – Travel and Expense reimbursements require pre-approval from the Finance Vice-Chair and final approval

by the General Chair. Payments will be entered by the LSC Treasurer and released by the Finance Vice-Chair.

3.5. LSC STAFF PAYMENTS – Staff payments require pre-approval by the Finance Vice-Chair and final approval by the General Chair. Payments will be entered by the LSC Treasurer and released by the Finance Vice-Chair.

3.6. GENERAL APPROVAL INFORMATION

3.6.1. The Finance Vice-Chair will keep records of year requests and approvals; and pre-approval involves monitoring the number and amount of previously approved expenses. These should be communicated to the final approver via the approval process. They should be maintained with OKS shared file systems.

3.6.2. Should the General Chair be unavailable, the Finance Vice-Chair may redirect approvals to the Admin Vice-Chair.

3.6.3. Any non-Athlete Funding reimbursement requests by the General Chair require final approval from the Admin Vice-Chair.

4. CAUTION-A swimmer should not accept total reimbursement amounts from all sources in excess of the actual out-of-pocket expenses which the swimmer has personally incurred for that particular meet. To do so could jeopardize the swimmer's ability to compete in future high school, college, or other amateur competition.

Change Log					
Version	Date	Description of Change / Sections	Author or Editor	Authority	Control Number
01	04-06-19	Restructure of P&P / whole document	D. Mink	BOD	OKS-0001
02	08-14-22	Added Approval Procedures section	J. Salcher	BOD	OKS-0002

General Manager report for August 15 BOD meeting

- HOD Announcement, included for review
- OKS Bylaws 4.1 and 6.3 are to be voted on at the USA Swimming ABM in September. I suggest we make these changes regardless of the outcome of the vote at the ABM.

ARTICLE 4 HOUSE OF DELEGATES

4.1 MEMBERS - The House of Delegates of XXSI shall consist of the Group Member Representatives, the Board of Directors Members, *certain committee chairs and coordinators*¹, the Non-Athlete At-Large House Members, and the Athlete At-Large House Members *appointed or elected* [select one].

.1 GROUP MEMBER REPRESENTATIVES² - Each Group Member in good standing shall appoint from its membership a Group Member Representatives *and one or more alternates for each*. The appointment shall be in writing, addressed to the Secretary of XXSI and duly certified by the chief executive officer or secretary of the appointing Group Member. The appointing Group Member may withdraw *one or more of its* Group Member Representatives or *one or more of its* alternates and substitute a new Group Member Representatives or new alternates by written notice, addressed to the Secretary of XXSI and signed by the chief executive officer or secretary of the appointing Group Member. The representatives of any Group Member are not required to be Individual Members of ~~XXSI~~ or USA Swimming.

OKS Bylaw 6.3

6.3 ELIGIBILITY - Only Individual Members of ~~XXSI~~ and USA Swimming in good standing with XXSI and USA Swimming shall be eligible to hold office and must maintain their eligibility throughout their term of office.

- Does there need to be wording added for the athlete and coach reimbursement policy similar to that of the officials? The officials policy states

6.1. The official must be registered with OKS for at least six months prior to the meet and be registered with USA Swimming through OKSI as an official during the time of the meet being funded.

- Updated planning calendar, included for review
- 22-23 athlete funding meets included, included for review
- Long Course records have been updated
- No OME, Club Recognition, or Safe Sport Recognition until November 1.



Oklahoma Swimming Mission Statement: To develop excellence, integrity, and growth in swimming in a safe environment for all.

Oklahoma Swimming Vision Statement: Develop inclusive competitive opportunities and relationships that promote leadership, excellence, and growth.

Oklahoma Swimming 2022 House of Delegates Announcement

Saturday, October 8th

Glenpool Conference Center
12205 S Yukon Ave
Glenpool, OK 74003

Schedule of Important Dates:

- Announcement distributed and posted to OKS Membership Friday August 19.
- Per [OKS P&P 413-02](#), bids will be taken for the following OKS Championship Meets beginning September 1;
 - OKS Division 2 Meet(s) - February 10-12, 2023
 - OKS 14-Under Age Group Championships - February 24-26, 2023
 - OKS Senior State Championships - March 3-5, 2023
 - OKS Division 2 Meet - July 14-16, 2023
 - OKS State Championships - July 21-23, 2023
 - OKS Division 2 Meet(s) - February 9-11, 2024
 - OKS 14-Under Age Group Championships - February 23-25, 2024
 - OKS Senior State Championships - March 1-3, 2024
- Proposed legislation properly formatted and submitted to OKS General Chair and OKS Secretary no later than Friday, September 9, by 5:00 pm
- HoD Agenda and legislation posted and distributed to LSC membership Friday, September 16 by 5:00 pm

Current Schedule of Events (final schedule will be included in the information packet on October 4th)

9:00 am – 1:00 pm	Board of Directors Meeting	Board of Directors/Guest
1:00 pm – 2:00 pm	Registration Workshop	Carole Lee
2:15 pm - 3:15 pm	Coaches Meeting	Lynne Gorman, Chad Englehart, Sam Stewart
2:15 pm – 3:15 pm	Officials Meeting	Craig Hanson
2:15 pm – 3:15 pm	Athletes Meeting	Athlete Reps
3:15 pm – 3:30 pm	Registration for HOD	
3:30 pm – 4:30 pm	House of Delegates Meeting	

If you have questions, please contact OKS General Manager [Bob Staab](#).



2022-2023			
September			
2-4			
10	OKS Athlete Practice Day		
16-18			
19	OKS BOD meeting		Jenks, OK and Google Meet
22-24	USA Swimming Annual Business Meeting		Colorado Springs and Zoom
24-25	AESC Let Freedom Fly Meet		Edmond
30-2	JTSC Fall Invitational		Jenks, OK
October			
8	OKS HOD and BOD Meeting		Glenpool, OK
14-16			
21-23	AESC Halloween Invitational		Edmond, OK
29	BVSC 10-under Halloween Meet		Bartlesville, OK
November			
4-6	Mighty 2500 Workshop		Colorado Springs, CO
11-13	JTSC Gobbler Invitational		Jenks, OK
19-20	Bison Aquatic Club Turkey Meet		Edmond, OK
21	OKS BOD meeting		Jenks, OK and Google Meet
25-27	Thanksgiving weekend		
29-3	Toyota U.S. Open	QT's	Greensboro, NC
December			
2-4	BVSC Stars of Winter		Bartlesville, OK
7-10	Speedo Winter Junior Championships	QT's	Austin, TX
16-18	AESC Elite Meet	QT's	Edmond, OK
15-18	KMS Pro AM Classic	QT's	Lewisville, TX
23-25	Christmas weekend		
30-1	New Year weekend		

January			
6-8	ST New Year Invitational		Tulsa, OK
6-8	KMS Winter Invitational	Contact KMS	Edmond, OK
11-14	TYR Pro Swim	QT's	Knoxville, TN
14-15	KMSC Winter Invitational	Contact KMS	Edmond, OK
13-15	BVSC Meet of Champions	QT's	Bartlesville, OK
16	OKS BOD meeting		? and Google Meet
20-22			
27-29	AESC Ice Breaker		Edmond, OK
February			
3-4	OSSAA Regional Meets		Edmond, OK and Jenks, OK
10-12	OKS D2 Meet	OKS Clubs. QT's	TBD
17-18	OSSAA State Championships		Edmond, OK
20	OKS BOD Meeting		
24-26	OKS 14-Under Age Group Championships	OKS Clubs. QT's	TBD
March			
1-4	TYR Pro Series	QT's	Ft. Lauderdale, FL
3-5	OKS Senior State	OKS Clubs. QT's	TBD
9-12	Speedo Sectionals	AR, MW, MV, OK, OZ LSC's. QT's	Columbia, MO
17-19			
20	OKS BOD Meeting		Jenks, OK and Google Meet
24-26			

April			
31-2			
7-9	Easter weekend		
12-15	TYR Pro Swim	QT's	Westmont, IL
14-15	BAC Oklahoma Sprint Festival		Edmond, OK
14-16	JTSC Spring Qualifier	Open. B or faster	Jenks, OK
20-23	USA Swimming Workshop		Denver, CO
21-23	Open Water Nationals	QT's	Sarasota, FL
22	OKS BOD meeting and planning meeting		.TBD
28-30	JTSC Spring Invitational		Jenks, OK
May			
5-7	KMS Spring Twister	Contact KMS	Edmond, OK
12-14			
15	OKS BOD Meeting		Jenks, OK and Google Meet
17-20	TYR Pro Swim	QT's	Mission Viejo, CA
19-21	JTSC Aloha Meet		Jenks, OK
26-28			
June			
2-4	BVSC Stars of Summer		Bartlesville, OK
9-11			
16-18	AESC Summer Splash		Edmond, OK
19	OKS BOD meeting		Jenks, OK and Google Meet
23-25	JTSC Stars and Strips		Jenks, OK
27-1	Phillips 66 Inter. Team Trials	QT's	Indianapolis, IN
30-2			
July			
7-9	KMS Firecracker	Contact KMS	
12-15	Speedo Sectionals	AR, MW, MV, OK, OZ LSC's. QT's	Coilumbia, MO
14-16	OKS D2 Meet	OKS Clubs. QT's	TBD
21-23	OKS State Championships	OKS Clubs. QT's	TBD
25-29	Speedo Junior Nats	QT's	Irvine, CA
August			
1-5	Phillips 66 National Champs	QT's	Irvine, CA
3-6	Futures Championships	QT's	TBD
3-6	Central Zone Championships	AAA QT's	Lenexa, KS
11-13			
18-20			
21	OKS BOD meeting		Jenks, OK and Google Meet
25-27			



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Oklahoma Swimming Vision Statement: Develop inclusive competitive opportunities and relationships that promote leadership, excellence, and growth.

2022-23 Funded Meets and Guiding Principles

Meet	Travel	Daily	Maximum Allowed
Tier 1			
Phillips 66 International Team Trials Indianapolis, IN (June 27-July 1)	\$250	\$100	\$750
Phillips 66 National Championships Irvine, CA (August 1-5)	\$250	\$100	\$750
Toyota US Open Greensboro, NC (November 30-December 3)	\$250	\$100	\$750
Tier 2			
Open Water Nationals Sarasota, FL (April 21-23)	\$200	\$90	\$470
Speedo Junior Championships Irvine, CA (July 25-29)	\$200	\$90	\$650
Speedo Winter Junior Championships Austin, TX (December 7-10)	\$200	\$90	\$560
Tier 3			
TYR Pro Swim Series Meets	\$150	\$80	\$390
Futures Championships TBA (August 3-6)	\$150	\$80	\$470
Central Zone Championships Lenexa, KS (August 3-6)	\$150	\$80	\$470
Tier 4			
Region VIII Central Sectional Championships	N/A	\$50	\$200

Goals-

- To financially assist our top athletes in participating at the most elite levels of competitive swimming.
- To encourage exposure of our top Oklahoma swimmers to the top swimmers in the nation.
- To improve Oklahoma Swimming by increasing athlete participation at the sport's highest levels. Great athletes return to Oklahoma clubs and inspire future success.

Funding Guidelines-

- Athletes must provide documentation (expense receipts).
- Daily stipend is paid starting the first day athlete competes and stops the last event swam.
- There is no change in funding of days between start and finish regardless of competition. For example, swim an individual event day 1 and 4, then the athlete is eligible to receive 4 days of funding.
- The athlete must confirm hotel lodging in order to receive funding.
- Tiers 1 and 2 also receive support from Region 8.
- No support for "relay only" participants. All meets.
- Expenses submitted greater than 30 days from the conclusion of the event will not be accepted

Funding Limits- (January 1st - December 31st of each year)

- A swimmer can receive funding up to \$2,000 from OKS in a single year.
- Tiers 1-4: Swimmer can receive funding up to 2 meets a year in each Tier. Tiers are independent.
- Tiers 1 and 2 also include para-events of parallel level of competition. Oklahoma Swimming supports para-athletes and their coaches.

AMENDED AND RESTATED BYLAWS
of
OKLAHOMA SWIMMING, INC

To the extent these required bylaws conflict with applicable law, applicable law prevails.

Adopted by the Oklahoma Swimming House of Delegates:

October 9, 2021

ARTICLE 1
NAME, OBJECTIVES, TERRITORY AND JURISDICTION

- 1.1 NAME - The name of the corporation shall be Oklahoma Swimming, Inc. (OKSI)
- 1.2 OBJECTIVES - The objectives and primary purpose of OKSI shall be the education, instruction and training of individuals to develop and improve their capabilities in the sport of swimming. OKSI shall promote swimming for the benefit of swimmers of all ages and abilities, in accordance with the standards, rules, regulations, policies and procedures of FINA, USA Swimming, and OKSI and its Articles of Incorporation.
- 1.3 GEOGRAPHIC TERRITORY - The geographic territory of OKSI is as set forth in Article 603 of the USA Swimming Rules and Regulations
- 1.4 JURISDICTION - OKSI shall have jurisdiction over the sport of swimming as delegated to it as a Local Swimming Committee by USA Swimming to conduct swimming programs consistent with OKSI's objectives and those of USA Swimming and to sanction, approve, observe and oversee competitive swimming events within the Territory and to conduct competitive swimming events within the Territory, its Region and its Zone (as those terms are defined in Part Six of the USA Swimming Rules and Regulations). OKSI shall discharge faithfully its duties and obligations as a Local Swimming Committee of USA Swimming in accordance with these Bylaws, the USA Swimming Rules and Regulations and all applicable policies and procedures.
- 1.5 COMPLIANCE WITH USA SWIMMING AGREEMENTS - OKSI shall comply with all agreements between OKSI and USA Swimming.

ARTICLE 2
MEMBERSHIP

- 2.1 MEMBERS - The membership of OKSI shall consist of the clubs, organizations and individuals who have registered with OKSI as set forth in the USA Swimming Corporate Bylaws, including the optional categories of seasonal athlete membership, seasonal club membership, flex membership, and single event open water athlete membership
 - .1 MEMBERS - A Member's status is subject to the Member's continued satisfaction of the criteria for membership and compliance with the Member's responsibilities under these Bylaws, the USA Swimming Corporate Bylaws, the rules, regulations, policies, procedures and code of conduct of OKSI and USA Swimming.
 - .2 MEMBERSHIP A PRIVILEGE NOT A RIGHT - Membership in OKSI and USA Swimming is a privilege and shall not be interpreted as a right. Membership may be terminated by the Zone Board of Review, the National Board of Review, or the U.S. Center for SafeSport in accordance with Part Four of the USA Swimming Rules and Regulations.
- 2.2 MEMBERS' RESPONSIBILITIES
 - .1 COMPLIANCE - Each Group and Individual Member shall abide by the codes of conduct and ethics, policies, procedures, rules and regulations adopted by USA Swimming and OKSI, including its obligations and responsibilities set forth in these Bylaws.
 - .2 RESPONSIBILITY FOR INFRACTIONS - A Group Member or Individual Member, as defined in USA Swimming Corporate Bylaws, may be held responsible for infractions of the policies, procedures, rules, regulations or codes of conduct or ethics adopted by USA Swimming or OKSI, including its responsibilities as set forth in these Bylaws.

ARTICLE 3
DUES AND FEES

- 3.1 MEMBERSHIP FEES - Membership fees shall be as established in the USA Swimming Corporate Bylaws. Local fees, as permitted, shall be as established by the OKSI House of Delegates.

3.2 SANCTION, APPROVAL AND OTHER FEES

- .1 SANCTION AND APPROVAL FEES - The OKSI Board of Directors shall establish reasonable fees, procedures, and documentation required of an applicant for a sanction or approval for, or observation of, a swimming competition to be conducted within the Territory.
- .2 SERVICE CHARGES - In addition to, or in place of, a sanction or approval fee, the OKSI Board of Directors may establish a reasonable service charge consistent with the nature of the event.
- .3 PAYMENT - Each applicant for a sanction, approval or observation shall submit with its application the fees and any service charges specified by OKSI. If any of the sanction or approval fees or service charges are due at a time following the submission for sanction or approval, the applicant shall promptly pay those fees or service charges to OKSI when due in accordance with OKSI's fee schedule.
- .4 FINES - The OKSI Board of Directors may establish fines for noncompliance with policies adopted by the OKSI House of Delegates and/or the Board of Directors.

3.3 FAILURE TO PAY - Membership rights may be suspended in accordance with the USA Swimming Corporate Bylaws (Delinquent Dues and Fees).

ARTICLE 4
HOUSE OF DELEGATES

4.1 MEMBERS - The House of Delegates of OKSI shall consist of the Group Member Representatives, the Board of Director Members, the Non-Athlete At-Large House Members, and Athlete At-Large House Members appointed.

- .1 GROUP MEMBER REPRESENTATIVES - Each Group Member in good standing shall appoint from its membership five (5) Group Member Representatives, at least one of which must be an athlete. The appointment shall be in writing, addressed to the Secretary of OKSI and duly certified by the chief executive officer or secretary of the appointing Group Member. The appointing Group Member may withdraw its Group Member Representatives and substitute new Group Member Representatives by written notice, addressed to the Secretary of OKSI and signed by the chief executive officer or secretary of the appointing Group Member. The representatives of any Group Member are not required to be Individual Members of OKSI or USA Swimming.
- .2 BOARD OF DIRECTORS - Board of Director Members as designated in Section 5.
- .3 NON-ATHLETE AT-LARGE HOUSE MEMBERS - Up to ten (10) non-athlete members of the House of Delegates may be appointed as At-Large House Members by the General Chair with the advice and consent of the Board of Directors. At-Large House Members shall hold office from the date of appointment through the conclusion of the annual meeting of the House of Delegates following such appointment or until their successors are appointed to the House of Delegates.
- .4 ATHLETE AT-LARGE HOUSE MEMBERS - A sufficient number of athletes to ensure that Athlete Members constitute at least 20% of the voting membership of the House of Delegates shall be appointed by the General Chair with advice and consent of the Board of Directors and shall hold office from the date of appointment through the conclusion of the annual meeting of the House of Delegates following such appointment or until their successors are appointed to the House of Delegates.

4.2 ELIGIBILITY - Only Individual Members in good standing shall be eligible to be elected or appointed as at-large members of the House of Delegates.

4.3 DOUBLE VOTE PROHIBITED - An Individual Member entitled to vote in House of Delegates meetings may only have one vote regardless of the number of positions held by such member.

4.4 VOICE AND VOTING RIGHTS OF MEMBERS - The voice and voting rights of members of the House of Delegates and of individuals shall be as follows:

- .1 GROUP MEMBER REPRESENTATIVES, BOARD MEMBERS, AT-LARGE HOUSE MEMBERS - Each of the Group Member Representatives, the Board Members, the At-Large House Members shall have both voice and vote in meetings of the House of Delegates.
- .2 INDIVIDUALS - Individuals who are not members of the House of Delegates may attend open meetings of the House of Delegates and its committees and be heard at the discretion of the presiding officer.

- 4.5 DUTIES AND POWERS - The House of Delegates shall oversee the establishment of policies, procedures and programs. In addition to the duties and powers prescribed in the USA Swimming Rules and Regulations, USA Swimming Corporate Bylaws, or elsewhere in these Bylaws, the House of Delegates shall:
- .1 Elect the officers and committee chairs listed in Articles 6 and 7;
 - .2 Intentionally left blank;
 - .3 Intentionally left blank;
 - .4 Review, modify and adopt the annual budget of OKSI recommended by the Board of Directors;
 - .5 Call regular and special meetings of the House of Delegates;
 - .6 Ratify or prospectively modify or rescind policy and program established by the Board of Directors, except any action or authorization by the Board of Directors with respect to contracts or upon which any person may have relied shall not be modified or rescinded;
 - .7 Establish joint administrative committees, or undertake joint activities with other sports organizations where deemed helpful or necessary by OKSI;
 - .8 Amend the Bylaws of OKSI in accordance with Section 9.3; and
 - .9 Remove from office any persons elected by the House of Delegates (Board Members, or committee chairs or coordinators) who have failed to attend to their official duties or member responsibilities or have done so improperly, or who would be subject to penalty by the Zone Board of Review for any of the reasons set forth in Article 404.1.3 of USA Swimming Rules and Regulations. However, no such individual may be removed without receiving thirty (30) days' written notice by the Secretary or other officer designated by the House of Delegates specifying the alleged deficiency in the performance of the member's responsibilities or specific official duties or other reason and an opportunity to respond in writing within twenty (20) days to such allegations.
- 4.6 ANNUAL AND REGULAR MEETINGS - The annual meeting of the House of Delegates of OKSI shall be held in the fall. Regular meetings of the House of Delegates may be held in accordance with a schedule adopted by the Board of Directors.
- 4.7 SPECIAL MEETINGS - Special meetings of the House of Delegates may be called by the Board of Directors or the General Chair. Should the Board of Directors or the General Chair fail to call the annual or scheduled regular meetings or should a special meeting be appropriate or helpful, a meeting of the House of Delegates may be called by a petition signed by at least five (5) group members of the House of Delegates.
- 4.8 MEETING LOCATION AND TIME - All meetings of the House of Delegates shall take place at a site within the Territory. The House of Delegates or the Board of Directors shall determine the location and time of all meetings of the House of Delegates. If federal, state, or local law, policy, or regulation prohibits physical gathering sufficient to conduct a House of Delegates meeting within the Territory, a House of Delegates meeting may be conducted through conference equipment by means of which all person participating in the meeting can hear each other at the same time. In that circumstance, participation by such means shall constitute presence at that meeting.
- 4.9 OPEN MEETINGS/CLOSED SESSIONS - House of Delegates meetings shall be open to all members of OKSI. Issues pertaining to personnel, disciplinary action, legal, tax or similar affairs of OKSI shall be deliberated and decided in a closed session which only House of Delegates members may attend. By a majority vote, the House of Delegates may decide to go into closed session on any matter deserving of confidential treatment or of personal concern to any member of the House of Delegates. OKSI is not subject to the Oklahoma Open Meetings Act. This or any other reference to open meetings in these bylaws or OKSI Policies and Procedures does not subject OKSI to the requirements of the Oklahoma Open Meetings Act.
- 4.10 QUORUM - A quorum of the House of Delegates shall consist of those members present and voting.
- 4.11 VOTING - Except as otherwise provided in these Bylaws or the Parliamentary Authority, all motions, orders and other propositions coming before the House of Delegates shall be determined by a majority vote.
- 4.12 PROXY VOTE - Voting by proxy in any meeting of the House of Delegates shall not be permitted.

4.13 NOTICES

- .1 TIME - Not less than twenty (20) days' written notice shall be given to each member of the House of Delegates for any annual, regular or special meeting of the House of Delegates. See Section 14.1.3 for the various permitted means of notice.
- .2 INFORMATION - The notice of a meeting shall contain the time, date and site. For special meetings of the House of Delegates, the expected purpose (which may be general) of the meeting shall be stated. If an expected purpose is the amendment of the Bylaws, a copy of the proposed amendment shall be included in the notice. Failure to have included in the notice any germane amendments subsequently adopted by the House of Delegates at the noticed meeting shall not be the basis for any claim that the amendments as so adopted are invalid.

ARTICLE 5 BOARD OF DIRECTORS

5.1 MEMBERS - The Board of Directors shall consist of the following officers, committee chairs, coordinators and representatives of OKSI, together with those additional members designated in Sections 5.2 and 5.3:

- .1 General Chair
- .2 Administrative Vice-Chair
- .3 Finance Vice-Chair
- .4 Coach Representative
- .5 Athlete Representatives (2)
- .6 Secretary
- .7 Treasurer (voice but no vote)
- .8 Senior Vice-Chair
- .9 Age Group Vice-Chair
- .10 Safe Sport Coordinator
- .11 Elected At-Large Athlete Board Members (2)
- .12 Appointed At-Large Athlete Board Members [as needed]
- .13 Diversity, Equity, & Inclusion Chair

5.2 AT-LARGE BOARD MEMBERS – Two (2) athlete members will be elected as At-Large Athlete Board Members. Additionally, a sufficient number of athlete members shall be appointed as At-Large Board Members such that athletes constitute at least twenty percent (20%) of the voting membership of the Board of Directors at any given time (taking into account the Athlete Representatives). The Athlete At-Large Board Members shall meet the same requirements as the Athlete Representatives set forth in Section 6.2.1. All At-Large Board Members shall hold office from the date of their election or appointment through the conclusion of the second annual meeting of the House of Delegates following such election or appointment, or until their successors are elected or appointed.

5.3 EX-OFFICIO MEMBERS - The following persons shall be ex-officio members of the Board of Directors:

- .1 Immediate Past General Chair

5.4 LIMITATIONS -

- .1 No more than three (3) Members of any Group Member shall serve on the Board of Directors at any time. This limitation shall be applied separately as to Athlete Members and Non-Athlete Members.
- .2 No employee of OKSI may serve as a voting member of the Board of Directors.

5.5 VOICE AND VOTING RIGHTS OF BOARD MEMBERS - The voice and voting rights of Board Members and individuals shall be as follows:

- .1 BOARD MEMBERS - Each Board Member (other than the ex-officio members) shall have both voice and vote in meetings of the Board of Directors and its committees.
- .2 EX-OFFICIO BOARD MEMBERS - Unless entitled to vote under another provision of these Bylaws, the ex-officio members shall have voice but no vote in meetings of the Board of Directors and its committees.
- .3 GENERAL - Anyone may attend open meetings of the Board of Directors and its committees and be heard at the discretion of the presiding officer.

5.6 DUTIES AND POWERS - The Board of Directors shall act for OKSI and the House of Delegates during the intervals

between meetings of the House of Delegates, except that it shall not remove a Board Member, or other person not appointed by the Board of Directors or amend these Bylaws. Any actions taken are subject to the exercise by the House of Delegates of its powers of ratification or prospective modification or rescission. In addition to the powers and duties prescribed in the USA Swimming Rules and Regulations or elsewhere in these Bylaws, the Board of Directors shall have the power and it shall be its duty to:

- .1 Establish and direct policies, procedures and programs for OKSI;
 - .2 Oversee the conduct by the officers and staff of OKSI of the day-to-day management of the affairs of OKSI;
 - .3 Intentionally left blank;
 - .4 Provide advice and consent to appointments proposed by the General Chair as required under these Bylaws or the OKSI Policies and Procedures;
 - .5 Cause the preparation and presentation to the House of Delegates of the annual budget of OKSI and make a recommendation to the House of Delegates concerning the approval or disapproval thereof;
 - .6 Approve the annual review/audit;
 - .7 Call regular or special meetings of the Board of Directors or the House of Delegates;
 - .8 Retain such independent contractors and employ such persons as the Board shall determine are necessary or appropriate to conduct the affairs of OKSI;
 - .9 Appoint other officers, agents, committees, or coordinators, to hold office for the terms specified. These appointees shall have the authority and perform the duties as provided in these Bylaws, the OKSI Policies and Procedures or as may be provided in the resolutions appointing them, including any powers of the Board of Directors as may be specified, except as may be inconsistent with any other provision of these Bylaws. To the extent not provided elsewhere in these Bylaws, the Board of Directors may delegate to any officer, agent, or committee, or coordinator the power to appoint any such subordinate officers, agents, or committees, or coordinators and to prescribe their respective terms of office, authorities and duties; and
 - .10 Remove from office any Board Members, committee chairs, or committee members or coordinators of OKSI who were appointed/elected by the Board and who have failed to attend to their official duties or member responsibilities or have done so improperly, or who would be subject to penalty by the Zone Board of Review for any of the reasons set forth in Part Four of the USA Swimming Rules and Regulations. However, no At-Large Board Member, or committee chair or coordinator may be removed without receiving the thirty (30) days' written notice specifying the alleged deficiency in the performance of the member's responsibilities or specific official duties or other reasons and an opportunity to respond in writing within twenty (20) days to such allegations.
- 5.7 MEETINGS - Board of Directors meetings shall be open. Matters relating to personnel, disciplinary action, legal, taxation or similar affairs shall be deliberated and decided in a closed session which only Board Members are entitled to attend. By a majority vote on a motion of a question of privilege, the Board of Directors may decide to go into closed session on any matter deserving of confidential treatment or of personal concern to any member of the Board of Directors.
- 5.8 PARTICIPATION THROUGH COMMUNICATIONS EQUIPMENT - Members of the Board of Directors may participate in meetings of the Board of Directors through conference equipment by means of which all persons participating in the meeting can hear each other at the same time. Participation by such means shall constitute presence at a meeting.
- 5.9 REGULAR MEETINGS - Regular meetings of the Board of Directors shall be held in accordance with a schedule adopted by the Board of Directors.
- 5.10 SPECIAL/EMERGENCY MEETINGS - Special and/or emergency meetings of the Board of Directors may be called by the General Chair. Should the Board of Directors or the General Chair fail to call regular meetings or should a special meeting be appropriate or helpful, a meeting of the Board of Directors shall be called at the written request of any three (3) Board Members. At any special or emergency meeting, the Board can take action only on the items listed in the notice of the special or emergency meeting.
- 5.11 QUORUM - A quorum of the Board of Directors shall consist of a majority of the voting members.

- 5.12 VOTING - Except as otherwise provided in these Bylaws or the Parliamentary Authority, all motions, orders and other propositions coming before the Board of Directors shall be determined by a majority vote.
- 5.13 PROXY VOTE - Voting by proxy in any meeting of the Board of Directors shall not be permitted.
- 5.14 ACTION BY WRITTEN CONSENT - Any action required or permitted to be taken at any meeting of the Board of Directors may be taken without a meeting if two-thirds (2/3) of the Board Members entitled to vote consent to the action in writing and the written consents are filed with the records of the respective meetings. These consents shall be treated for all purposes as votes taken at a meeting.
- 5.15 MAIL/EMAIL VOTE - Any action which may be taken at any regular or special meeting of the Board of Directors, except elections, or removals of appointed Board members, committee chairs and members, may be taken without a meeting. If an action is to be taken without a meeting, the Secretary, by first class mail, postage prepaid, or email, shall distribute a ballot to every Board Member entitled to vote on the matter. The ballot shall set forth the proposed action, provide an opportunity to specify approval or disapproval, and provide a reasonable time (but in no event less than the period specified in Section 5.16) within which to return the ballot to the Secretary. Action by ballot shall be valid only when the number of votes cast in favor of the proposed action within the time period specified constitutes a majority of the votes entitled to be cast. If the ballot is by mail, it shall be signed by the Board Member. If the ballot is by e-mail, it shall be sent to and received from an e-mail address recorded with OKSI and under the control of the Board Member.
- 5.16 NOTICES -
 - .1 TIME - Not less than ten (10) days' written notice shall be given to each Board Member for any annual or regular meeting of the Board of Directors. Not less than twenty-four (24) hours notice is required for a special or emergency meeting of the Board of Directors. (See Section 14.1.3 for the permitted means of notice.)
 - .2 INFORMATION - The notice of a meeting shall contain the time, date and site and in the case of special meetings, the expected purpose.

ARTICLE 6
OFFICERS AND DIRECTORS

- 6.1 OFFICERS - The officers shall be as listed herein and shall be elected by the House of Delegates, except as noted otherwise, at its annual meeting.
 - .1 General Chair
 - .2 Administrative Vice-Chair
 - .3 Finance Vice-Chair
 - .4 Senior Vice-Chair
 - .5 Age Group Vice-Chair
 - .6 Secretary
 - .7 Treasurer (filled by staff and not elected)
- 6.2 OTHER DIRECTORS
 - .1 ATHLETE REPRESENTATIVES -

Two (2) Athlete Representatives shall be elected, one each year for a two-year term, or until their respective successors are elected. At the time of election, the Athlete Representative must (a) be an athlete member in good standing; (b) be at least a sophomore in high school or at least 16 years of age, (c) be currently competing, or have competed within the three (3) immediately preceding years, in the program of swimming conducted by OKSI or another LSC; and (d) have his or her place of permanent residence in the Territory and expect to reside therein throughout at least the first half of the term (other than periods of enrollment in an institution of higher education). The balloting shall take place via electronic vote and/or at a meeting called for that purpose by the Senior Athlete Representative, or failing that, at a time and in a manner designated by the Board of Directors. At least twenty (20) days' written notice of the election shall be given to all clubs. The Athlete Representatives elected shall be determined by a majority of the athlete members of each Group Members, with each Group Member permitted one vote for each position to be elected, and in accordance with the OKSI Policies and Procedures.
 - .2 COACH REPRESENTATIVE

One (1) Coach Representative shall be elected, in even years for a two-year term, or until a successor is elected. The election of the Coach Representatives shall be conducted via electronic vote and/or at a meeting called for that purpose by the Coach Representative, the Coaches Committee or the Board of Directors, and determined by a majority of the Coach Members in good standing present and voting or, failing that, at a time and place and in a manner designated by the Board of Directors. At least twenty (20) days' written notice of the election shall be given to all clubs.

- .3 COMMITTEE CHAIRS/COORDINATORS/AT-LARGE BOARD MEMBERS
 - A. The following committee chairs /coordinators/ at-large Board members shall be elected as follows:
 - (1) Two (2) Elected Athlete At-Large Board members shall be elected, one each year for a two (2) year term. The election shall be held at the same time and in the same manner as the athlete representatives.
 - B. The following committee chairs/coordinators/ at-large Board members shall be appointed by the General Chair with advice and consent of the Board of Directors:
 - (1) Safe Sport Coordinator
 - (2) Appointed Athlete At-Large Board Members [as needed]
 - (3) Diversity, Equity, & Inclusion Chair
- 6.3 ELIGIBILITY - Only Individual Members of OKSI in good standing shall be eligible to hold office and must maintain their eligibility throughout their term of office.
- 6.4 DOUBLE VOTE PROHIBITED - An Individual Member entitled to vote in Board of Directors meetings may only have one vote, regardless of the number of positions held by such Member.
- 6.5 OFFICES SPLIT OR COMBINED -
 - .1 OFFICE HELD BY TWO PERSONS - Any office other than General Chair, Finance Vice-Chair and Treasurer, may be held jointly by two Individual Members. Two individuals who are sharing an office shall share one vote.
 - .2 OFFICES COMBINED - Any office other than General Chair may be combined with any other office except that the offices of Finance Vice-Chair and Treasurer may not be combined.
- 6.6 TERMS OF OFFICE -
 - .1 TERM OF OFFICE - The terms of office of all members of the Board of Directors shall be two (2) years.
 - .2 COMMENCEMENT OF TERM - Each person elected or appointed to a position shall assume office upon election or appointment and shall serve until a successor is chosen.
 - .3 CONSECUTIVE TERMS LIMITATION - No Individual Member who has served two successive terms shall be eligible for re-election or appointment to the same position until a lapse of one term. A portion of any term served to fill a vacancy in the position shall not be considered in the computation of this successive terms limitation.
- 6.7 DUTIES - The duties of the officers and other Board Members shall be to attend and participate in all meetings of the House of Delegates and the Board of Directors and as defined in these Bylaws, the OKSI Policies and Procedures, and applicable state laws.
- 6.8 RESIGNATIONS - Any officer may resign by submitting a written resignation to the General Chair or the Board of Directors specifying an effective date of the resignation. In the absence of a specified effective date, any such resignation shall take effect upon the appointment or election of a successor.
- 6.9 VACANCIES AND INCAPACITIES -
 - .1 OFFICE OF GENERAL CHAIR - In the event of a vacancy in the office of General Chair, or of the General Chair's temporary or permanent incapacity, the Administrative Vice-Chair shall become the acting General Chair until an election can be held at the next meeting of the House of Delegates to fill the remaining term, if any, of the former General Chair, or until the General Chair ceases to suffer from any

temporary incapacity. While serving as acting General Chair, the Administrative Vice-Chair shall vacate the office of Administrative Vice-Chair, except in the case of the General Chair's temporary incapacity. If the General Chair is to be absent from the Territory, the General Chair may, but is not obligated to, designate the Administrative Vice-Chair as acting General Chair for the duration of the absence.

- .2 OFFICES OF ATHLETE OR COACH REPRESENTATIVES OR ANY POSITION ELECTED - In the event of a vacancy or of the permanent incapacity of a person holding the office of Athlete Representative or Coach Representative, or person who has been elected, the General Chair may appoint, with the advice and consent of the Board of Directors, an eligible member to serve the remainder of the term of office or until the respective body shall elect a successor.
 - .3 DETERMINATION OF VACANCY OR INCAPACITY - The determination of when an office becomes vacant or an officer becomes incapacitated shall be within the discretion of the Board of Directors or the House of Delegates with the advice and consent of the electing body. The determination as to when the General Chair is temporarily incapacitated shall be made, where the circumstances permit, by the General Chair and otherwise shall be within the discretion of the Board of Directors, subject to any subsequent action by the House of Delegates.
- 6.10 REMOVAL OF DIRECTORS - Directors may be removed in accordance with 4.5.9 and 5.6.10 of these Bylaws.
- 6.11 OFFICERS' POWERS GENERALLY -
- .1 AUTHORITY TO EXECUTE CONTRACTS, ETC. - The General Chair and Administrative Vice-Chair each may sign and execute in the name of OKSI deeds, mortgages, bonds, contracts, agreements or other instruments duly authorized by the OKSI Policies and Procedures, the Board of Directors or the House of Delegates, except in cases where the signing and execution thereof shall be expressly delegated by the Board of Directors to another officer or agent, expressly requires two or more signatures or is required by law to be otherwise executed. Additional signing authority may be provided by standing resolutions of the Board of Directors or the House of Delegates.
 - .2 ADDITIONAL POWERS AND DUTIES - Each officer shall have other powers and perform other duties as prescribed in the OKSI Policies and Procedures or by the House of Delegates, the Board of Directors, the General Chair, the respective division chair, the delegating officer, or these Bylaws.
 - .3 DELEGATION - Officers of OKSI may delegate any portion of their powers or duties to an individual or a committee, except that neither the Finance Vice-Chair nor the Treasurer may delegate duties to the other without the consent of the Board of Directors. In addition, the authority to sign checks, drafts, orders of withdrawal or wire transfers shall not be delegated other than by the Board of Directors. Except as otherwise provided in these Bylaws and with the consent of the Board of Directors, any officer may delegate any portion of that officer's powers or duties to the paid staff of OKSI. A delegation of powers or duties shall not relieve the delegating officer of the ultimate responsibility to see that these duties and obligations are properly executed or fulfilled.
- 6.12 DEPOSITORIES AND BANKING AUTHORITY -
- .1 DEPOSITORIES, ETC. - All receipts, income, charges and fees of OKSI shall be deposited to its credit in the banks, trust companies, other depositories or custodians, investment companies or investment management companies as the Board of Directors determines.
 - .2 SIGNATURE AUTHORITY - All checks, drafts or other orders for the payment or transfer of money, and all notes or other evidences of indebtedness issued in the name of OKSI shall be signed by the General Chair, the Treasurer or other officer or officers or agent or agents of OKSI, and in the manner, as shall be determined by the Finance Vice-Chair or the Board of Directors.

ARTICLE 7

DIVISIONS, COMMITTEES AND COORDINATORS

- 7.1 DIVISIONAL ORGANIZATION AND JURISDICTIONS, STANDING COMMITTEES AND COORDINATORS - The divisions of OKSI shall each be chaired as indicated below with respective duties, jurisdiction and responsibilities described in the OKSI Policies and Procedures.
- .1 ADMINISTRATIVE DIVISION - Administrative Vice-Chair
 - .2 AGE GROUP DIVISION - Age Group Vice-Chair

- .3 SENIOR DIVISION - Senior Vice-Chair
- .4 FINANCE DIVISION - Finance Vice-Chair
- .5 ATHLETES DIVISION - Senior Athlete Representative
- .6 COACHES DIVISION - Coach Representative

7.2 ELECTED, EX OFFICIO AND APPOINTED CHAIRS AND COORDINATORS

- .1 ELECTED CHAIRS AND COORDINATORS - Committee chairs and coordinators who are not Board members, but are elected by the House of Delegates, a committee or division, are as follows:
 - A. Officials Chair – Elected by the House of Delegates at the Fall meeting in odd numbered years for a two (2) year term. Should a vacancy occur, the General Chair shall appoint an interim Officials Chair to serve until the next meeting of the House of Delegates.
- .2 EX-OFFICIO CHAIR - Certain other committee chairs are designated ex-officio by virtue of an office currently held.
- .3 APPOINTED CHAIRS AND COORDINATORS - The chairs of all other committees and all other coordinators shall be appointed by the General Chair with the advice and consent of the Board of Directors and the respective division chair. The appointed committee chair or coordinator shall assume office upon appointment or the date designated by the General Chair and shall serve until a successor is appointed and assumes office.

7.3 COMMITTEES - In addition to the standing committees listed herein, the Board of Directors and the House of Delegates are each authorized to establish additional committees to meet programming needs. Except as otherwise provided in these Bylaws or the OKSI Policies and Procedures, members of each committee shall be appointed by the General Chair with the advice and consent of the respective division chair and the chair of the committee. Athlete members of each committee shall be appointed by the General Chair with the advice of the Senior Athlete Representative. Athlete membership shall constitute at least twenty percent (20%) of the voting membership of every committee. The division chair shall be an ex-officio member, with voice and vote, of each committee within the respective division.

7.4 STANDING COMMITTEES & COORDINATORS

- .1 ATHLETES COMMITTEE -
 - A. CHAIR - The Senior Athlete Representative or his/her designee shall chair the committee.
 - B. MEMBERS - The Athletes Committee shall consist of the Athlete Representatives, the Athlete At-Large Board members and up to one (1) athlete per group member.
 - C. DUTIES - The Athletes' Committee shall have general charge of the business and affairs of the Athletes of OKSI, and shall undertake such activities (a) delegated to it by the Board of Directors or the General Chair or (b) undertaken by the Committee as being in the best interests of the Athlete Members, OKSI, USA Swimming and the sport of swimming
- .2 FINANCE COMMITTEE -
 - A. CHAIR - The chair shall be the Finance Vice-Chair.
 - B. MEMBERS - The members of the Finance Committee shall be the Finance Vice-Chair, the Treasurer, the General Chair, the Admin Vice Chair, and a sufficient number of athletes so as to constitute at least twenty percent (20%) of the voting membership of the Committee.
 - C. DUTIES -
 - (1) To develop, establish where so authorized, or recommend to the Board of Directors, and supervise the execution of policy regarding the investment of OKSI's working capital, funded reserves and endowment funds, within the guidelines, if any, established by the Board of Directors or the House of Delegates. The Finance Committee shall also regularly review OKSI's equipment needs (both operational and office) and the various methods available to finance the acquisition of any needed equipment and make a determination and recommendation of the best financing method.
 - (2) To conduct a review or audit or recommend an independent auditor to conduct the required annual review or audit of the books of OKSI. If conducted internally, a minimum of three (3) committee members with a sufficient number of athletes to constitute at least 20% of the voting membership,

must conduct the review or audit. The Treasurer cannot be a member of the group performing the audit, but can be present to provide clarification, information and answer questions.

- (3) To submit the review or audit and other reports and make recommendations to the Board of Directors with regard thereto.
- (4) To consult with the officers, committee chairs and coordinators and prepare and present a proposed budget for consideration and approval by the Board of Directors and the House of Delegates. The officers, committee chairs and coordinators shall provide promptly such financial information (current and projected) and budget proposals as the Finance Committee may request. The proposed budget may contain alternatives.
- (5) To complete and submit any state and local reports and filings.

.3 GOVERNANCE COMMITTEE -

A. CHAIR - The chair shall be elected annually by the Governance Committee from among its own members.

B. MEMBERS -

The Governance Committee members shall be appointed by the General Chair with advice and consent of the Board of Directors. The Committee shall be comprised of four (4) members with a sufficient number of athletes so as to constitute at least twenty percent (20%) of the voting membership of the Committee. Each member shall serve a four-year term, staggered so that one-fourth (1/4 of such members are appointed each year. No more than one-half (1/2) of the Governance Committee members shall be members of the OKSI Board of Directors at any given time. After completion of two consecutive terms, members are not eligible for re-appointment to the Governance Committee until after a lapse of two years. A portion of any term served to fill a vacancy in the position shall not be considered in the computation of the successive term limitation. In no case shall the General Chair serve on the Governance Committee.

C. QUORUM - When making nominations, a quorum for any meeting of the Governance Committee shall consist of a majority of its voting members. For all other meetings, a quorum shall consist of those members present and voting.

D. DUTIES

- (1) To assist in periodic evaluation of the mission and vision statements and the Bylaws of OKSI;
- (2) To aid in the development of operating policies regarding conflict of interest (Board and staff), document retention, ethics, whistle-blower, procurement, contract review, grievance and other employment-related practices, etc.;
- (3) To aid in the development of personnel practices procedure including job descriptions and annual review of staff;
- (4) To ensure that the Board's focus remains on the strategic plan;
- (5) To aid in the development of expectations and processes for accountability of Board members;
- (6) To develop criteria for the qualities and required characteristics of Board officers;
- (7) To lead Board succession planning by assessing current and anticipated needs for Board composition and identifying and recruiting potential Board members;
- (8) To nominate Board members, , and other coordinator or chair positions to be elected by the House of Delegates consistent with the matrix of skills, demographics, and talents needed;
- (9) To publish the slate of candidates to the OKSI membership at least twenty (20) days prior to the election. Additional nominations may be made from the floor of the House of Delegates by voting members of the House of Delegates;
- (10) To design and implement Board orientation and an ongoing program of Board education and development; and
- (11) To lead periodic assessment of the Board's performance (as a whole and of individual members) and make recommendations to enhance Board effectiveness.

.4 OPERATIONAL RISK COORDINATOR

A. DUTIES - The duties shall be as outlined in the OKSI Policies and Procedures.

.5 OFFICIALS COMMITTEE -

A. CHAIR - The Officials Chair shall be the chair of the committee and shall be a Certified OKSI Referee and meet additional requirements as may be outlined in the OKSI Policies and Procedures.

- B. MEMBERS - The Officials Committee shall consist of the Officials Chair and at least two (2) OKSI Certified Officials appointed in accordance with the OKSI Policies and Procedures. Athletes shall be appointed such that athletes comprise 20% of the voting membership.
 - C. DUTIES - The Officials Committee shall be responsible for recruiting, training, and certifying officials for OKSI and other responsibilities as may be defined in the Policies and Procedures of OKSI.
- 7.5 DUTIES OF CHAIRS AND COORDINATORS GENERALLY - The duties of the General Chair, the division chairs, committee chairs, and coordinators (in addition to those provided elsewhere in these Bylaws) shall be as follows:
- .1 Preside at all meetings of the respective division, committee or subcommittee;
 - .2 See that all duties and responsibilities of the coordinator or the respective division, committee or sub-committee in his or her charge are properly and promptly carried out;
 - .3 Appoint such committees or sub-committees as may be necessary to fulfill the duties and responsibilities of the coordinator or division or committee, respectively;
 - .4 Communicate with the General Chair, respective division, coordinator, committee or subcommittee members and the Secretary to keep them fully informed;
 - .5 Appoint a member as secretary of the committee or subcommittee charged with taking minutes of each meeting and forward reports or minutes of all meetings to the Secretary; and
 - .6 Perform the other specific duties listed in OKSI's Policies and Procedures or as may be delegated by the General Chair, the respective division chair or committee chair, the Board of Directors or the House of Delegates, or as required by the statutes of the State of Oklahoma,.
- 7.6 DUTIES OF COMMITTEES GENERALLY - Except as otherwise provided in these Bylaws, the duties of the committees shall be prescribed by the OKSI Policies and Procedures.
- 7.7 REGULAR AND SPECIAL MEETINGS - Regular and special meetings of committees or sub-committees of OKSI shall be held as determined by the respective Vice-chairs or committee or sub-committee chair.
- 7.8 OPEN MEETING/CLOSED SESSIONS - Meetings of committees and sub-committees, other than a Personnel Committee meeting, shall be open to all members of OKSI. Matters relating to personnel, disciplinary action, legal, taxation and similar affairs shall be deliberated and decided in a closed session which only the respective members are entitled to attend. By a majority vote, a committee or sub-committee may decide to go into closed session on any matter deserving of confidential treatment or of personal concern to any member of the committee or sub-committee.
- 7.9 VOICE AND VOTING RIGHTS OF COMMITTEE MEMBERS - Each Committee member shall have both voice and vote in their respective meetings.
- 7.10 ACTION BY WRITTEN CONSENT - Any action required or permitted to be taken at any meeting of a committee may be taken without a meeting if all the committee members entitled to vote consent to the action in writing and the written consents are filed with the records of the meetings. These consents shall be treated for all purposes as a vote taken at a meeting.
- 7.11 PARTICIPATION THROUGH COMMUNICATIONS EQUIPMENT - Members of any committee may participate in a meeting of the committee or through conference equipment by means of which all persons participating in the meeting can hear each other at the same time. Participation by such means shall constitute presence at a meeting.
- 7.12 QUORUM - Except as otherwise provided in these Bylaws or in the resolution or other action establishing a committee, a quorum of any committee shall consist of those members present.
- 7.13 VOTING - Except as otherwise provided in these Bylaws or the Parliamentary Authority, all motions, orders and other propositions coming before a committee shall be determined by a majority vote.
- 7.14 PROXY VOTE - Voting by proxy in any meeting of a committee shall not be permitted.
- 7.15 NOTICES
- .1 TIME - Except as otherwise provided in these Bylaws or the resolution or other action establishing a committee, not less than five (5) days' written notice shall be given for any meeting of a committee.

- .2 INFORMATION - The notice of a meeting shall contain the time, date, and site.
- 7.16 RESIGNATIONS - Any committee chair or member or coordinator may resign by submitting a written resignation to the General Chair or the Board of Directors specifying an effective date of the resignation. If such date is not specified, the resignation shall take effect upon the appointment of a successor.
- 7.17 VACANCIES - The determination of when the position of an appointed committee chair, committee member or a coordinator becomes vacant or the person becomes incapacitated, if not made by the person, shall be within the discretion of the Board of Directors. In the event of a vacancy or permanent incapacity, the General Chair, with the advice and consent of the Board of Directors and the respective division chair, shall appoint a successor to serve until the conclusion of the incumbent's term. A temporary incapacity may be left unfilled at the discretion of the General Chair or an appointment may be made for the duration of the temporary incapacity.
- 7.18 DELEGATION - With the consent of the Board of Directors or the respective division chair, a committee chair or a coordinator may delegate a portion of their powers or duties to another officer of OKSI, or to another committee, subcommittee, or coordinator, or with the consent of the Board of Directors, to the paid staff of OKSI. Notwithstanding any delegation, the ultimate responsibility for the delegated duties and obligations shall remain with the delegator.
- 7.19 APPLICATION TO COMMITTEES - Sections 7.5 through 7.18 shall apply to all committees, unless otherwise provided in these Bylaws, in the resolution creating the committee or in the OKSI Policies and Procedures.

ARTICLE 8 ANNUAL AUDIT, REPORTS AND REMITTANCES

OKSI shall submit any reports and remittances required by the USA Swimming Corporate Bylaws, by the USA Swimming Board of Directors, the President/CEO of USA Swimming or by any agreement between OKSI and USA Swimming. Reports required to be submitted to USA Swimming by OKSI include annual financial and federal tax reports and the annual audit or review.

ARTICLE 9 ORGANIZATION, AMENDMENT OF BYLAWS AND DISSOLUTION

- 9.1 NON-PROFIT AND CHARITABLE PURPOSES - OKSI is organized exclusively for charitable and educational purposes and for the purpose of fostering national or international amateur sports competition within the meaning of section 501(c)(3) of the IRS Code. Notwithstanding any other provision of these Bylaws, OKSI shall not, except to an insubstantial degree, (1) engage in any activities or exercise any powers that are not in furtherance of the purposes and objectives of OKSI or (2) engage in any activities not permitted to be carried on by: (A) a corporation exempt from federal income tax under such section 501(c)(3) of the IRS Code or (B) a corporation to which contributions, gifts and bequests are deductible under sections 170(c)(2), 2055(a)(2) and 2522(a)(2) of the IRS Code.
- 9.2 DEDICATION OF ASSETS, ETC. - The revenues, properties and assets of OKSI are irrevocably dedicated to the purposes set forth in Sections 1.2 and 9.1 of these Bylaws. No part of the net earnings, properties or assets of OKSI shall inure to the benefit of any private person or any member, officer or director of OKSI.
- 9.3 AMENDMENTS - Any provision of these Bylaws not mandated by USA Swimming may be amended at any meeting of the OKSI House of Delegates by a two-thirds (2/3) vote of the members present and voting. Amendments so approved shall not take effect until reviewed and approved by the USA Swimming Rules and Regulations Committee. Changes to Required LSC Bylaws shall be effective on the date established in the amending USA Swimming legislation.
- 9.4 DISSOLUTION - OKSI may be dissolved only upon a two-thirds (2/3) vote of all the voting members of the House of Delegates. Upon dissolution, the net assets of OKSI shall not inure to the benefit of any private individual, unincorporated organization or corporation, including any member, officer or director of OKSI, but shall be distributed to USA Swimming, to be used exclusively for educational or charitable purposes. If USA Swimming, is not then in existence, or is not then a corporation which is exempt under section 501(c)(3) of the IRS Code and to which contributions, bequests and gifts are deductible under sections 170(c)(2), 2055(a)(2) and 2522(a)(2) of the IRS Code, the net assets of OKSI shall be distributed to a corporation or other organization meeting those criteria and designated by the House of Delegates at the time of dissolution, to be used exclusively for educational or charitable purposes.

ARTICLE 10

INDEMNIFICATION

- 10.1 INDEMNITY - OKSI shall indemnify, protect and defend, in the manner and to the full extent permitted by law, any Indemnified Person in respect of any threatened, pending or completed action, suit or proceeding, whether or not by or in the right of OKSI, and whether civil, criminal, administrative, investigative or otherwise, by reason of the fact that the Indemnified Person bears or bore one or more of the relationships to OKSI specified in Section 10.3 and was acting or failing to act in one or more of those capacities or reasonably believed that to be the case. Where specifically required by law, this indemnification shall be made only as authorized in the specific case upon a determination, in the manner provided by law, that indemnification of the Indemnified Person is proper in the circumstances. OKSI may, to the full extent permitted by law, purchase additional insurance to that provided by USA Swimming, and maintain insurance on behalf of any Indemnified Person against any liability that could be asserted against the Indemnified Person.
- 10.2 EXCLUSION - The indemnification provided by this Article 10, shall not apply to any Indemnified Party whose otherwise indemnified conduct is finally determined to have been in bad faith, self-dealing, gross negligence, wanton and willful disregard of applicable laws, rules and regulations, of the USA Swimming Rules and Regulations, of the USA Swimming Code of Conduct or these Bylaws or who is convicted of a crime (including felony, misdemeanor and lesser crimes) involving sexual misconduct, child abuse, violation of a law specifically designed to protect minors or similar offenses, or who is found by the Zone Board of Review, the National Board of Review, or the U.S. Center for SafeSport to have committed actions which would be the basis for such a conviction and, in each case, the otherwise indemnifiable conduct (or failure to act) was, or was directly related to, the predicate acts of the conviction or finding.
- 10.3 INDEMNIFIED PERSONS - As used in this Article 10, "Indemnified Person" shall mean any person who is or was a Board Member, Group Member Representative, officer, official, coach, committee chair or member, coordinator, volunteer, employee or agent of OKSI, or is or was serving at the direct request of OKSI as a director, officer, Group Member Representative, meet director, official, coach, committee chair or member, coordinator, volunteer, employee or agent of another person or entity involved with the sport of swimming.
- 10.4 EXTENT OF INDEMNITY - To the full extent permitted by law, the indemnification provided in this Article shall include expenses (including attorneys' fees, disbursements and expenses), judgments, fines, penalties and amounts paid in settlement, and, except as limited by applicable laws, these expenses shall be paid by OKSI in advance of the final disposition of such action, suit or proceeding. If doubt exists as to the applicability of an exclusion to OKSI's obligation to indemnify, OKSI may require an undertaking from the Indemnified Person obliging him to repay such sums if it is subsequently determined that an exclusion is applicable. In the case of any person engaged in the sport of swimming for compensation or other gain, if OKSI determines that there is reasonable doubt as to such person's ability to make any repayment, OKSI shall not be obligated to make any payments in advance of the final determination. This indemnification shall not be deemed to limit the right of OKSI to indemnify any other person for any such expenses to the full extent permitted by law, nor shall it be deemed exclusive of any other rights to which any Indemnified Person may be entitled under any agreement, vote of members or disinterested directors or otherwise, both as to action in an official capacity and as to action in another capacity while holding such office.
- 10.5 SUCCESSORS, ETC. - The indemnification provided by this Article shall continue as to an Indemnified Person who has died or been determined to be legally incompetent and shall apply for the benefit of the successors, guardians, conservators, heirs, executors, administrators and trustees of the Indemnified Person.

ARTICLE 11 PARLIAMENTARY AUTHORITY

ROBERT'S RULES - Robert's Rules of Order Newly Revised shall govern OKSI and any of its constituent or component parts, committees, etc., in the conduct of meetings in all cases to which they apply and in which they are not inconsistent with these Bylaws and any special rules of order OKSI, the House of Delegates, the Board of Directors or its divisions, committees, etc., may adopt.

ARTICLE 12 MISCELLANEOUS

- 12.1 EFFECT OF STATE LAW CHANGES (SEVERABILITY) - If any portion of these Bylaws shall be determined by a final judicial decision to be, or as a result of a change in the law of the State of Oklahoma become, illegal, invalid or unenforceable, the remainder of these Bylaws shall continue in full force and effect.
- 12.2 FISCAL YEAR - The fiscal year of OKSI shall end on the last day of December.

- 12.3 TAX STATUS; INTERPRETATION OF BYLAWS - It is intended that OKSI shall have and continue to have the status of an organization which is exempt from federal income taxation under section 501(c)(3) of the IRS Code and to which contributions, bequests and gifts are deductible for federal income, estate and gift tax purposes under sections 170(c)(2), 2055(a)(2) and 2522(a)(2) of the IRS Code, respectively. Similarly, it is intended that OKSI shall have that or similar status under the applicable state and local laws as will exempt it from taxation to the maximum extent possible to the extent not contrary to applicable federal requirements. These Bylaws shall be interpreted accordingly.

ARTICLE 13
INTENTIONALLY DELETED

ARTICLE 14
CONVENTIONS AND DEFINITIONS

14.1 CONVENTIONS -

- .1 TERMS GENERALLY - Whenever the context may require, any pronoun or official title shall include the corresponding masculine, feminine and neuter forms. The words "include", "includes" and "including" shall be deemed to be followed by the phrase "without limitation". The singular shall include the plural and the plural shall include the singular as the context may require. Where the context permits, the term "or" shall be interpreted as though it were "and/or". Captions have been used for convenience only and shall not be used in interpreting the Bylaws.
- .2 CAPITALIZED TITLES - Capitalized titles, such as Secretary or Treasurer, when appearing alone shall refer to OKSI positions and not to USA Swimming or another organization.
- .3 NOTICE DEEMED GIVEN; LAST KNOWN ADDRESS -
 - A. Notice by Mail - Notice given and other writings delivered by first class mail, postage prepaid, and addressed to the last known address shall be deemed given or delivered upon the postmark date for all purposes under these Bylaws.
 - B. Notice by Email - Notice given and writings delivered by electronic mail to the last known email address shall be deemed given or delivered for all purposes under these Bylaws.
 - C. Last Known Mail or Email Address - For all purposes under these Bylaws, the last known mail or email address of a member of OKSI shall be the mail or email address on file with OKSI or in SWIMS.
- .4 TIME PERIOD CONVENTION - In computing time periods established by these Bylaws, the initial time period (days or hours) shall not be included but the last period shall be included.
- .5 WAIVER OF NOTICE CONVENTION - Untimely or insufficient notice for any meeting held under the authority of these Bylaws shall be considered to have been waived if a member attends or participates in the meeting to which such notice referred or to which notice was lacking without, at the earliest opportunity, raising an objection of untimely or insufficient notice having been given for such meeting. If the member is a Group Member Representative, then the relevant Group Member shall be treated as having waived the untimely or insufficient notice to the same extent.

14.2 DEFINITIONS - When used in these Bylaws, the following terms shall have the meanings indicated in this Section, and the definitions of such terms are equally applicable both to the singular and plural forms.

- .1 ARTICLE - a principal subdivision of these Bylaws.
- .2 ARTICLES OF INCORPORATION - the document filed with Oklahoma Secretary of State pursuant to which OKSI was formed.
- .3 ATHLETE REPRESENTATIVE - an Athlete Member elected to represent athletes in the House of Delegates and on the Board of Directors.

- .4 BOARD MEMBER - a member of the Board of Directors, including the At-Large Board Members.
- .5 BOARD OF DIRECTORS - the Board of Directors of OKSI.
- .6 BYLAWS - these bylaws as adopted and amended from time to time by, and in effect for, OKSI.
- .7 COACH REPRESENTATIVE - a Coach Member elected to represent the coaches in the House of Delegates and on the Board of Directors.
- .8 FINA - the Federation Internationale de Natation, the international governing body for the sport of swimming.
- .9 GROUP MEMBER REPRESENTATIVE - an individual appointed to represent a Group Member in the House of Delegates.
- .10 HOUSE OF DELEGATES - the House of Delegates of OKSI as established by Article 4 of these Bylaws.
- .11 IMMEDIATE PAST GENERAL CHAIR - the individual who is the immediate past General Chair of OKSI.
- .12 IRS CODE - the current United States Internal Revenue Code.
- .13 LOCAL SWIMMING COMMITTEE / LSC - OKSI as defined by the USA Swimming Corporate Bylaws.
- .14 MEMBER - a Group Member or an Individual Member.
- .15 NATIONAL BOARD OF REVIEW - the National Board of Review of USA Swimming established pursuant to Part Four of the USA Swimming Rules and Regulations. Where the context requires, a reference to the National Board of Review shall include a reference to the USA Swimming Board of Directors when that body is acting upon an appeal from the National Board of Review.
- .16 POLICIES AND PROCEDURES - the principles, rules, and guidelines of OKSI, as amended and adopted by the Board of Directors or the House of Delegates.
- .17 SECTION - a subdivision of the Articles of these Bylaws.
- .18 TERRITORY - the geographic territory over which OKSI has jurisdiction as a Local Swimming Committee.
- .19 USA SWIMMING - USA Swimming, Inc., a Colorado nonprofit corporation which is the national governing body for the United States for the sport of swimming.
- .20 OKSI - the Oklahoma not-for-profit corporation to which these Bylaws pertain.
- .21 ZONE BOARD OF REVIEW - the Board of Review of the Zone in which OKSI is located, which Zone Board of Review is established pursuant to Part Four of the USA Swimming Rules and Regulations. Where the context requires, a reference to the Zone Board of Review shall include a reference to the National Board of Review when that body is acting upon an appeal from the Zone Board of Review.



Action items from Championship Meet Committee

August 9, 2022

- Confirmed dates for the following meets:
 - OKS Division 2 Meet(s) - February 10-12, 2023
 - OKS 14-Under Age Group Championships - February 24-26, 2023
 - OKS Senior State Championships - March 3-5, 2023
 - OKS Division 2 Meet - July 14-16, 2023
 - OKS State Championships - July 21-23, 2023
 - OKS Division 2 Meet(s) - February 9-11, 2024
 - OKS 14-Under Age Group Championships - February 23-25, 2024
 - OKS Senior State Championships - March 1-3, 2024
- Para Standards
 - Add para QT for 14-Under Age Group Championships, Division 2, and Senior State Championships. Chad, Elizabeth, and TBD to develop times.
- 10-under sessions at 14-Under Age Group Championships and State Championships
 - Review order of events for 10-under session for possible changes to balance the newly approved 8-under qualifications standards. Chad, Lynn, and Sam to develop.
- Time standards
 - Develop 8-under QT for the 50 fr, 100 fr, 50 bk, 50 br, 50 fl, and 100 IM for 10-under events. Chad and Sam to develop times
 - Ensure that all QT's end in .x9. Bob will do this.
 - Develop at 200 MR time for 13-14 (14-U AG State and State Championships) and 15-over (State Championships). Chad, Lynne, and Sam to develop times.
- Division 2 Meet
 - Move start time for the Sunday finals session up one hour
 - Summer meet could be bid for any course (scy, lcm, scm). The seeding will be lcm, scy, scm.
- OKS Championship Meets
 - Make the qualifying period deadline to end the Sunday prior to the start of the meet
 - Make the entry deadlines to 3:00 pm on the Monday before the meet starts.
 - All entries received after 3:00 pm Monday are late and will only be accepted at the General Meeting (15 minutes after the close of the meeting)
 - Make the "corrections to current entries" 7:00 pm on the Tuesday before the meet starts
 - Add definition of "corrections" to meet books. Correction definition: updating an entry time to a current entry or removing a current swimmer or event for a swimmer.
 - Make the final psych sheet posted time 9:00 am the Wednesday before the meet starts
 - Include on bid form option of willing to co-host with OKS