



MISSION STATEMENT OKS: To develop excellence, character, and growth in swimming for all.

VISION STATEMENT OKS: To advance our core values of selflessness, excellence, leadership, integrity, inclusion, and development by increasing competitive swimming opportunities and developing relationships that promotes excellence and growth.

OKS Board of Directors Retreat

Meeting Minutes

Friday, April 7, 2021

Start at 6:08 PM

Topic	Notes
Call to Order	GC - DM: Read Call to order GC - DM: Read Mission/Vision S - JC: Roll Call: <ul style="list-style-type: none">● Officers:<ul style="list-style-type: none">○ General Chair - DM, Present○ Admin Vice Chair - SE, Present○ Finance Vice Chair - MB, Present (Via Zoom)○ Coach Representative - LG, Present○ Senior Vice Chair - CE, Present○ Age Group Vice Chair - AB, Present○ Safe Sport Chair - CL, Present○ Sr Athlete Representative - KV, Present○ Sr Athlete Representative - PW, Present○ At Large (Jr) Athlete Representative - KB, Present○ At Large (Jr) Athlete Representative - AO, Present● Guests:<ul style="list-style-type: none">○ Officials Chair - Craig Hanson○ LSC DE&I Chair - George Glover○ OKS General Manager - Bob Staab

	<p>S - JS: Reading of Declaration of Conflict of Interest: <i>Is any member aware of any conflict of interest (that is, of a personal interest or direct or indirect pecuniary interest) in any matter being considered by this meeting which should now be reported or disclosed or addresses under the USA-Swimming Conflict of Interest Policy</i>". <u>If a board member determines there to be a conflict of interest at any point during the course of the meeting when a specific subject is being discussed and or action is being taken, a declaration of a conflict of interest should be made at that time.</u></p> <ul style="list-style-type: none"> ● Provided copies for each board member to sign to be scanned and saved by JS <p>DM - GC: Additions to the Agenda (GC)</p> <ul style="list-style-type: none"> ● No Additions <p>DM - GC: Approval of Agenda (GC)</p> <ul style="list-style-type: none"> ● Voice vote (all aye) to approve agenda as is <p>DM - GC: Introduction of Bob Staab; new OKS General Manager</p> <p>BS - GM: Overview of current tasks/plans</p> <ul style="list-style-type: none"> ● Sent email to board requesting further information (please review) ● Conducting SWOT analysis (via online google form) ● All should follow-up with Bob if not receiving information (board/committee, etc.) ● Additional items beginning to research: <ul style="list-style-type: none"> ○ Website ○ Updated Logo ○ Review and UPdate Records ○ Top Times List ○ Upcoming Special USA Swimming Board meeting ○ How often to review/update Mission & Core Value statements ○ Improving athlete/club/coach development opportunities
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Finance Vice-Chair	<p>FVC - MB:</p> <ul style="list-style-type: none"> ● Reviewed Financials 2020 ● Reviewed Financials 1Q21 ● Financials Discussion: <ul style="list-style-type: none"> ○ CE - question regarding income investment; ○ MB reviewed and BOD discussed overall investment strategy; Previously most income was kept in cash; ○ MB, DM and DO implemented a P&P regarding Investments and Guidance, working with First Western (also does USA Swimming);
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	<p>fairly conservative but resulted in net gain of \$26,830.79 in three months</p> <ul style="list-style-type: none"> ● Reviewed Short Course State financials with a few open questions; continuing to follow up ● Presented proposal to allow online/digital payments for registration <ul style="list-style-type: none"> ○ TeamUnify supports functionality, although costs are involved; the treasurer and FVC already use online bill pay through Arvest Bank (50¢/check) ○ Working to move to paperless processes and reduce manual work ○ CE question regarding amount of Credit Card convenience charge and other fees ○ Motion: Finance Committee meet, develop proposal including costs and present proposal to board for vote. <ul style="list-style-type: none"> ■ Moved by CE ■ Seconded by SE ■ Discussion on if the finance committee was authorized to implement up to a certain limit; or required board vote. CE suggested voting via email on the proposal; SE noted that the board should review the proposal. ■ SE modified motion to present on or before 4/23 (CE Seconded) ■ Vote: All Ayes, no Nays ■ Motion carried
Other Business	<p>Senior Chair - CE: Championship Meet Committee Meeting</p> <ul style="list-style-type: none"> ● Cmtc needs to finalize format but D2 will be in Edmond and State in Jenks; open questions on if team or OKS hosted ● BS question on date to publish information to teams ● LG likes OKS hosting as gave smaller clubs opportunity to share revenue; CE provided background on why this was done for 2020 SC state ● CE to work with MB on adding line items to try and make meets more profitable ● Meet Committee to meet shortly to finalize planning/dates/hosting <p>Officials Chair - CH: Reimbursable meet questions</p> <ul style="list-style-type: none"> ● Questions on P&P regarding what meets satisfy criteria for reimbursements Can these be changed due to changes by USA Swimming? ● Motion: Change PP to “Any USA Swimming hosted meets would be covered by OKS Swimming for reimbursement” <ul style="list-style-type: none"> ○ Moved by CH ○ Seconded by MB ○ Voted: All Ayes, no Nays ○ Motion Carried
Adjourn	<p>Motion: With no additional business adjourn meeting</p> <ul style="list-style-type: none"> ● Moved by SE ● Seconded by CE

- Voted: All Ayes, no nays
- Motion carried

Meeting adjourned at 6:55 PM