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**MISSION STATEMENT OKS:** To develop excellence, character, and growth in swimming for all.

**VISION STATEMENT OKS:** To advance our core values of selflessness, excellence, leadership, integrity, inclusion, and development by increasing competitive swimming opportunities and developing relationships that promotes excellence and growth.

***OKS Board of Directors  
Meeting Minutes***

***Monday, January 17th 2021, 6:00 PM  
Via Google Meet***

**A. Call To Order**

- a. GC-DM: Meeting called to order at 6:15 PM
- b. GC-DM: Read Mission/Vision Statements
- c. S-TJ: called Role
  - i. Officers:
    1. General Chair - DM; present
    2. Admin Vice Chair - SE: absent
    3. Finance Vice Chair - JS: present
    4. Coach Representative - LG: present
    5. Senior Vice Chair - CE: present
    6. Age Group Vice Chair – N/A
    7. LSC DE&I / Diversity Chair - EH: present
    8. Safe Sport Chair - CL: present
    9. Sr Athlete Representative - AO present
    10. Sr Athlete At-Large Representative - KB present
    11. Jr Athlete Representative - KU present
    12. Jr Athlete At-Large Representative: AC present
    13. Secretary - TJ: present
  - ii. Others:
    1. Treasurer - PR: absent
    2. OKS General Manager - BS: present
    3. LSC Sanction Chair - PT: present
    4. LSC Officials Chair - CH: present
- d. GC-DM: Additional to Agenda
  - i. Approved with below changes
    1. Add to Section B:
      - a. 2021 Financials
    2. **Motion: Approve Agenda with changes**
      - a. **First: JS**
      - b. **Second: EH**
      - c. **Vote: All ayes, no nays; MOTION PASSED**



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e. GC-DM: Approval of Minutes

i. **Motion: Approve Minutes of 4/17 minutes as published on website**

1. **First: CE**
2. **Second: KV**
3. **Vote: All ayes, no nays; MOTION PASSED**

**B. Finance Vice-Chair**

a. JS:

- i. Workflow Forms through JotForm (BS and JS have been testing)
  1. Annual fees, 50% off for Non-Profits
  2. Setting up Athlete funding Request and Approval forms
  3. Hope to roll out shortly
- ii. Athlete Reimbursements
  1. Pay to the athlete/parent of the athlete or to the team?
  2. To get the reimbursements done quicker – Plan is to reimburse the athlete/parent of athlete.
- iii. 2021 Financial Report
  1. On the website
- iv. 2022 Approved Budget
  1. On the website

**C. Paul Thompson**

a. Sanctioning process

- i. Report has been out of date for several year.
- ii. Form needs to be modified.
- iii. Some requirements – does not see that much involvement in sanctioning applications that OK Swimming does.
- iv. Does not believe many processes are necessary anymore?
- v. Believes that host clubs have improved.
- vi. Some steps just seem to be busy work and shows lack of trust in the clubs.
- vii. How much oversight does OK Swimming want?
- viii. Does anyone crosscheck the reports? He never sees a summary report. Is this happening?
- ix. BS would like to get the history on the reports and get them cleaned up.
- x. PT what is the velocity that OK Swimming wants to come out of the reports?
- xi. Maybe everything gets sent to Bob.
- xii. DM
  1. We need the right finances.
    - a. Forms summit – event dollar amount
  2. The uploading of times
    - a. Making sure everything is done by the rules.
- xiii. Financial Form
  1. Unless this is OK Swimming meet – status that money does not need to be added to the form.
    - a. It is not the boards business to know how much a club earned or lost in a meet.
    - b. Ok Swimming only needs to know the number of splashes.
  2. Bob is looking into a new form and seeing which forms are needed and



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who needs to be copied on the documents.

- a. DM – BS, JS, CL and CH person to look at. Would like to add an athlete on this also.
  - i. Athletes will email BS and let him know who will volunteer to help.
- b. Then bring it to the Board.
3. Would like to know the expiation on the turn around on sanctioning?
  - a. Some seem to want the sanction the next day.
  - b. If this is the case, maybe a paid member of OK Swimming can take on the fast turnaround request.

#### D. Safe Sport Chair

- a. Non-Athlete Membership
- b. Meet Marshals
  - i. She will be attending the National Meeting Committee on January 18
  - ii. USA Swimming have come back and said that a Meet Marshall does not fall within the preview of needing to be a registered member.
    1. Committee has push back
      - a. Meet Marshalls are in direct supervision and contact with the athletes.
      - b. They believe that because they can tell them what they can and can't do, they are in direct supervision of the athletes.
      - c. So should they be registered members or not?
        - i. LG – as a coach, she is 100% in charge of her swimmer. The safety marshal is her extra eyes. Safety marshals do not need to be registered. We need our parents to be able to help.
        - ii. CE- feels like we are going out of our way to make this sport expensive.
        - iii. JS – Volunteers are hard enough to get. Coaches will take care of their athletes.
        - iv. BS - Had a couple of calls last week.
          1. USA Swimming used the language was that the registered members that have direct and frequent contact with athletes as part of their duties.
          2. USA Swimming is developing Meet Marshal training, which will be discussed this upcoming week. So, thinks we should wait until more comes out.
    - v. AC – asked the question – Is the Meet Marshal the same as the Safety Marshal?
      1. Answer was yes.
      2. AC – Does not believe that this should be a registered member. It is a hard job to fill and he himself has had to fill the position. So it would make it hard to get volunteers



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- a. AO, KB and KU agree

**E. Diversity, Equity & Inclusion Chair**

- a. Partnership with Sigma Gamma Rho (all black sorority)
  - i. Swim clinics (Swim 1992 program)
    - 1. Virginia McKnight is Representative in Oklahoma City
      - a. She would like to see the clinics come back.
    - 2. What does it look like in the different areas of Oklahoma?
      - a. LG – would like more information
  - ii. 5 years ago, they started clinics for them to learn to swim.
  - iii. DM – would encourage EH to email the board with her information
    - 1. Come back to the next meeting with more information.
    - 2. OK Swimming could probably help with funding.
- b. Native American Meet
  - i. Does OK Swimming want to revive the Native American Meet?
    - 1. BS has been held it recently.
      - a. Is there a way to do the clinic but go to their communities?
      - b. Do clinics, rather than a Meet?
  - ii. Chickasaw is interested in clinics.
    - 1. Where do we have water?
    - 2. Maybe start in the Fall or Spring.
  - iii. CE – Suggested we look at moving it from February and maybe use some ponds for clinics.

**F. OKS General Manager**

- a. USA Swimming calls
  - i. Announcement
    - 1. Update group for our contacts – now 2 people for each zone
      - a. Elle Parrish is a new contact
      - b. Jane Grosser will have a Senior role.
- b. Update Athlete Funding P&P and documents
  - i. Already out there.
  - ii. Payment update
    - 1. All payment to go to Athlete or Athlete’s parent.
      - a. **First: BS**
      - b. **Second: JS**
      - c. **Vote: All ayes, no nays; MOTION PASSED**
    - 2. LG – spoke against the motion. There are more expenses that a team endures that athlete does not always pay back to the team.
    - 3. CE- speaks for the motion. Feels it will make things easier on financial. That OK Swimming should not get in the middle of team finances. The athlete had earned it and should be paid directly.
    - 4. **Favor Passing Update of Athlete Funding P&P:**
      - a. **Vote: All ayes, no nays; MOTION PASSED**
    - 5. Document that will go on the website that can be updated yearly.
      - a. List on Tiers
      - b. Travel
      - c. Funding guideline and limits



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- d. Will be on the Forms tab.
    - i. DM – Suggest as board to vote to approve it as it is written for now but then add a procedure to the P&P for who is responsible for keeping it updated.
      - 1. **First: DM**
      - 2. **Second: CE**
      - 3. **Vote: All ayes, no nays; MOTION PASSED**
  - c. LSC Meet Marshals P&P
    - i. USA swimming will begin a program
      - 1. Training
      - 2. Put together a policy with information that has already been out there.
        - a. DM – Are these requirements for the role itself, Are they in line with USA Swimming?
        - b. Will table the P&P until the USA swimming and will bring it back up at next month's meeting.
    - ii. Document
  - d. Board retreat and new BOD member orientation, April 15-16
    - i. Location to be determined (Broken Arrow Area)
    - ii. April 16 from 11AM-6PM
- G. Adjournment
- a. Next Board Meeting
    - i. February 21, 2022 @ 6 PM
  - b. GC-DM: Meeting adjourned at 7:53 PM