



**DRAFT**

**OKS MISSION STATEMENT:** To develop excellence, integrity, and growth in swimming in a safe environment for all.

**OKS VISION STATEMENT:** Develop inclusive competitive opportunities and relationships that promote leadership, excellence, and growth.

### **OKS Board of Directors Meeting Minutes**

**Monday, November 15<sup>th</sup>, 2021 @ 6 PM**

**Location:** Jenks Trojan Aquatic Center

**From 6:00 - 6:30 PM we will have a conference call with Jay Chambers with USA Swimming**

#### **A. Call to Order**

- a. GC-DM: Meeting called to order at 6:32 PM
- b. GC-DM: Read Mission/Vision Statement
- c. S- TJ: call role:
  - i. Officers:
    1. General Chair - DM; present
    2. Admin Vice Chair - SE: absent
    3. Finance Vice Chair - JS: present
    4. Coach Representative - LG: present
    5. Senior Vice Chair - CE: present
    6. Age Group Vice Chair - AB: present
    7. DE&I/Diversity Chair – BH: absent
    8. Safe Sport Chair - CL: present
    9. Sr Athlete Representative - AO present
    10. Sr Athlete At-Large Representative - KB present
    11. Jr Athlete Representative - KU present
    12. Jr Athlete At-Large Representative: AC present
    13. Secretary - TJ: present
  - ii. Others:
    1. Treasurer - PV: absent
    2. OKS General Manager - BS: present
    3. LSC Governance Chair - PT: absent
    4. LSC Officials Chair - CH: present (google meet)
    5. Immediate Past Sr. Athlete Rep: KV present
    6. Immediate Past Sr. Athlete At-Large Rep: PW absent
- d. GC-DM: Additional to Agenda
  - i. Approved with below changes
    1. Add to Section B:
      - a. AB – Announcement
    2. Add to Section G:
      - a. Athlete Reps – Denver Zones
    3. **Motion: Approve Agenda with changes**
      - a. **First: JS**
      - b. **Second: AB**
      - c. **Vote: All ayes, no nays; MOTION PASSED**
- e. GC-DM: Approval of Minutes
  - i. **Approved Minutes of October 2021 minutes as published on website**
    1. **Approved by DM**



B. General Manager

- a. AB – Announcement
  - i. Leaving Jenks and the LSC in Mid-December.
  - ii. Taking full-time position with Club in St. Louis.
  - iii. New Age Group Vice Chair will be needed.
- b. Governance Committee
  - i. Multiple people have been approached.
  - ii. No one interested yet.
- c. Strategic Planning/New Board Member Orientation
  - i. New Member – Secretary (Terrie Jones) and DE&I/Diversity Chair (Beth Harkness)
    1. Need to update website documents with new board members.
    2. Share Board Orientation.
    3. Bob will set-up special 1 hour meeting for new members orientation.
  - ii. Zone Meet
    1. Working to get approval
    2. Looking into an Athlete social at Aquarium
  - iii. Championship Meet Update
    1. Updates have been made on website
    2. Senior Meet/State – 1<sup>st</sup> year for awards
      - a. Use ribbons that have already been purchased.
      - b. Flex swimmer will not be able to attend this meet.
      - c. Seasonal swimmer will be allowed to attend this meet.
        - i. Seasonal swimmer fees
          1. \$48.00 each season
        - ii. Seasonal swimmer active dates
          1. November 1 – March 15
          2. May 1 – August 15
    - d. **Motion that these policies be applied to upcoming meets**
      - i. **First – CE**
      - ii. **Second - LG**
      - iii. **Vote: All ayes, no nays; MOTION PASSED**
  - iv. P & P Reviews
    1. Athlete Funding
    2. Zone Meet
    3. Championship Meet Committee (Moved to Section D)
  - v. LEAP updates
    1. Has been worked no by JS, DM & BS.
    2. All updates have been submitted.
  - vi. LSC affiliation agreement for 2022
    1. Has been worked on by DM, SE, JS & BS.
    2. Will make an appointment to submit the paperwork.

C. Finance Vice-Chair

- a. 3<sup>rd</sup> Quarter Financials
  - i. Have been posted to the website.



- ii. QuickBooks now set-up.
- iii. Teams will have the option to pay online via check or ACH.
- iv. Credit Card numbers will only be visible to the individual making payment.
- b. Proposed line item to the budget for athlete of the year awards
  - i. Awards came out of the Age Group Awards in the past.
  - ii. JS- would still like to see a line item to know where that money is pulling from and what is spent.
- c. Finance Chair is waiting on Administration Vice Chair to do transition for signature card with the bank.
- D. General Chair
  - a. Oklahoma Swimmer of the Year
    - i. Thanks to Ali for a great job put the information together to find the Swimmer of the Year.
    - ii. Criteria for Swimmer of the year.
      - 1. LG will speak with coaches to see if a new formula can be figured out.
      - 2. AO, KB, KU & AC
        - a. Believe the formula make since.
        - b. Like the idea of having a Long Course and Short Course Swimmer of the Year.
      - 3. Should the criteria be limited to just Oklahoma meets or should be how the athlete preforms overall (which would figure in the higher-level USA swim meets)?
        - a. AB & LG will work together to change up to the best Power Points.
        - b. AO, KB, KU & AC will go and speak with teammates to see how the athletes feel about the scoring and them get with LG with responses.
  - b. Delegated Authority to Committees
    - i. Committees Authority
      - 1. Per P&P, committees do not have authority to make decision without approval of the board.
      - 2. The board can give the committees authority to make decision without approval of the board.
    - ii. Championship Meet Committee
      - 1. Meet Entry Fee Concerns (Meet surcharges)
        - a. Fees at some meets have high surcharges (received complaints from parents)
        - b. Can LSC govern fees?
          - i. There is no policy giving board authority over meet fees.
          - ii. Board has put these fees on the Clubs to set fees for their meets.
          - iii. Someone with the board should reach out to coached regarding complaints.
- E. Safe Sport Chair
  - a. Dual Meets / Inter-Squad Meets
    - i. Not all teams are complying to protocol.
      - 1. Getting Results without athlete list
      - 2. No proof of sanctioning
        - a. Results will not be entered into Score without proof of sanctioning.
      - 3. Safe Sport Chair should be included on email with Sanctioning is approved.
  - b. Club Paperwork
    - i. 5 Clubs have not completed paperwork and will incur a \$200.00 charge in not turned in by December 1<sup>st</sup>.
- F. Secretary
  - a. Conflict of Interest Forms
    - i. TJ & BH will be sent the form to complete and return to the Secretary.
- G. Athletes
  - a. Is Oklahoma Swimming still sending athletes to Denver Zones.
    - i. Will need to make contact with Ryan Gibens, the Southern Zone Rep.



- ii. It has been budgeted to have 4 athletes attend.
- iii. Need to book travel.
- iv. Will need to know by January who is committed.

H. Ajourn

- a. No December Board Meeting
- b. 7:52 PM