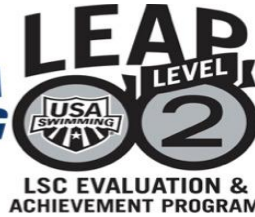




OKLAHOMA  
SWIMMING



MINUTES Draft

Submitted by Chair Paul Thompson

Minutes are submitted as information for further review by the committee members at this time. They are subject to review and correction prior to final adoption.

### OKSI Governance Committee Agenda

Location Hampton Inn & Suites

915 W Ada Webb Drive Stroud OK 74079

Start Time 1:00 PM End (not to exceed) 3:00 pm

OKS Mission Statement: To develop excellence, character, and growth in swimming for all.

Meeting starts at 1:00 pm.

1. Mission Statement: Partnering with the OKSI Board of Directors to provide resources and services that will ensure a high performing Board that intentionally supports the Mission of the LSC. (sample). Committee agrees to delete "that will ensure a high performing Board". Approved mission statement to read as follows: **Partnering with the OKSI Board of Directors to provide resources and services that intentionally supports the mission of the LSC.**
2. Roll call: Paul Thompson (PT) Scott Eudey (SE) and Max Myers (MM)
3. Additions/Approval of Agenda: Agenda approved without additions. 1<sup>st</sup> MM 2<sup>n</sup> SE Approved.
4. Minutes from previous meeting (as appropriate) None
5. Election of Committee Chair. Motion to elect PT. 1<sup>st</sup> MM 2<sup>nd</sup> SE unanimous
6. Review of Governance Committee History with OKSI, New By- Law structure. Overview and history provided by PT. Discussion about the

new By Laws and the purpose of the governance committee. Review the Governance Committee section from the restated By Law edition. Particular attention to Section D Duties.

7. Orientation of Committee tasks. All Governance Committee members will take the USA-S Online LSC Leadership Course as part of the orientation process for the committee. Upcoming HoD elections: PT to contact current office holders whose positions are up for election to determine their commitment to run for a second term. Discussed the Officials Chair position and upcoming election. Agree that the committee will bring forward to the Board the recommendation(s) of the Officials Committee nominations and let the HoD decide the outcome. SE to develop a “drop box” for all committee work. MM to begin to research “Board of Director” orientation manuals. MM to research Board of Director evaluation forms. All Governance Committee members to become members of Board Source. Part of committee orientation manual. Committee to track LSC compliance with MAAPP. Consider bringing to the Board and committee chairs a” Firo B” workshop. Looking for local facilitator to lead this workshop. Needs committee assignment.
8. OKSI Fall HoD and Swimposium. Review draft agenda reports for BoD and HoD meetings at Fall meetings. HoD agenda does not require a conflict of interest statement. Just BoD meetings. Elections? Should include the Senior Program Chair position with the Finance Vice Chair, the Secretary position and the Officials Chair position.
9. Committee Planning Calendar next meeting and conference call schedule. In order to meet the September 8 distribution notification deadline for HoD elections (20 days prior to meeting date) the committee will need to meet via conference call on September 4 at 7:45 pm to finalize the nomination report. PT to distribute to the committee the conference call specifics ASAP. Governance committee will meet Friday night September 27 after BoD meeting, Saturday morning September 28 at 7:00 am or after the Swimposium finishes approx. 2:30 pm...prior to HoD session.
10. Adjourn. 2:45 pm. Next committee meeting will be September 4 at 7:45 pm Conference call.

Respectfully submitted, Paul Thompson Governance Committee Chair