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**OKLAHOMA  
SWIMMING**



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**Oklahoma Swimming Mission Statement:** To develop excellence, character, and growth in swimming for all.

**Oklahoma Swimming Vision Statement:** To advance our core values of selflessness, excellence, leadership, integrity, inclusion, and development by increasing competitive opportunities and developing relationships that promote excellence and growth.

**Budget & Finance Committee Mission Statement:** In order to support OKS in its mission to serve the LSC, the Budget and Finance committee provides through committee meetings the periodic financial reports containing the data driven financial analysis of the LSC. These reports monitor the progress and compliance of the budget both annually and in the Quad Plan.

***These minutes are submitted as Information Only at this time. The Safe Sport Committee will review and approved these minutes at the next regular scheduled committee meeting.***

**OKLAHOMA SWIMMING, INC.  
Safe Sport Committee Meeting**

**Call to Order: 12:31 PM Jessica Fenton**

**Welcome:** Jessica Fenton, Safe Sport Representative

**Sign in sheet passed around**

Topic	Discussion	Action	Person Responsible
1. Safe Sport Monday books & Resource Notebooks	<p>Went over SS Monday books &amp; Notebooks handed out.</p> <p>Notebook has 4 parts:</p> <p><u>Contact info:</u></p> <ul style="list-style-type: none"> <li>Who do you contact?</li> <li>Carole Lee's information</li> <li>Contact coach, facility, police, depending on situation. Carole or Jessica are always available for guidance. Carole is the go-to if you don't feel your Club is doing what needs to be done.</li> </ul> <p><u>Model Policies</u></p> <ul style="list-style-type: none"> <li>Every Club should have policies on hand to protect themselves and their swimmers. This section contains samples to use to make policies to fit your Club</li> </ul> <p><u>Meets</u></p> <ul style="list-style-type: none"> <li>Announcements for announcers and Meet Ref check list.</li> </ul> <p><u>Incidents</u></p> <ul style="list-style-type: none"> <li>What to do in the event of an incident.</li> <li>Fill out an incident report for EVERY incident no matter how small.</li> <li>These incident reports are protection for your athletes and coaches.</li> </ul>		
2. Hosting a Club Safe Sport Meeting	<ul style="list-style-type: none"> <li>Group by age or practice group.</li> <li>Keep groups small. You won't talk about the same things with different age groups.</li> </ul>	Plan and host Club SS meeting	Safe Sport Club Representative, Carole Lee, Jessica Fenton
3. Team Culture	<ul style="list-style-type: none"> <li>Social media is the window to your teams' Culture.</li> <li>Athletes, are you a good role model on social media? Be a responsible celebrity.</li> </ul>		Athletes and Non-Athlete club members
4. Safe Sport Mondays	<ul style="list-style-type: none"> <li>Clubs should engage in Safe Sport Monday scenarios.</li> <li>Swimmers won't talk if parents/certain coaches are in the meetings.</li> </ul>	Set up avenue to view and discuss SS Monday scenarios	Safe Sport Club Representatives
5. Yearly parent meeting	<ul style="list-style-type: none"> <li>Discussed information sheet for yearly parent meeting.</li> </ul>		

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**Meeting Adjourned at 1:15 PM**

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Respectfully Submitted

Jessica Fenton, Safe Sport Representative and Michele Brown Finance Vice-Chair