

	<h2>Policies and Procedures</h2>	
<b>Subject:</b> Individual Membership and Membership Fees	<b>Document Number:</b> 101  <b>Version Number:</b> 04	<b>Effective Date:</b> September 1, 2021  <b>Last Revision:</b> June 27, 2024

**MEMBERSHIP** – Membership is required for all athletes, clubs, affiliated groups, coaches, officials, and specified administrators.

- Membership is optional for parents of swimmers and others.
- Athletes, officials, and other members may register as a member of a USA Swimming Club or as “Unattached-Oklahoma.”
- The registration date becomes effective the date the registration document is completed and paid for via the USA Swimming online registration process.

**MEMBERSHIP FEES** – Membership fees include a national fee established by USA Swimming and a fee established by OKS.

- All fees must be made directly to USA Swimming during the registration process

**MEMBERSHIP DURATION** – All memberships must be applied for annually or seasonally, except for life memberships.

- OKSI Offers four individual athlete membership types:
  - PREMIUM - Premium membership covers the calendar year except when they are applied for on or after September 1 in which case they are effective through December 31 of the following year.
  - SEASONAL
    - Season 1- November 1st through the third Sunday in March.
    - Season 2- May 1st through August 15th.
  - FLEX - Flex memberships are offered for athletes 12-under. There is a two (2) meet sanctioned meet limit. These meets must be below the LSC Championship, Zone, Sectional, and National levels. Swimmers may upgrade to a premium membership and pay the difference if done before the flex membership has expired.

- OUTREACH- USA Swimming offers a reduced registration fee for athletes from low-income families.
  - The purpose of this program is to provide competitive swimming opportunities to the underrepresented and economically disadvantaged youth in the United States. The Outreach Program reduces the annual membership fee an athlete pays to USA Swimming to \$5.
  - QUALIFICATION CONSIDERATIONS- Submit documentation to club registrar who should maintain records. Use eligible programs that are based on individual family economics:
    - Federal food stamp program
    - Federal housing documentation
    - WIC Program (Women, Infant and Children Federal Nutrition Program)
    - AFDC
    - Medicaid Medical Card
    - TANF
    - Social Security Disability Insurance (SSDI)
    - Supplemental Security Income (SSI)
    - Federal poverty schedule
- OKSI Offers five individual non-athlete membership types:
  - COACH - Coach membership covers the calendar year except when they are applied for on or after September 1 in which case they are effective through December 31 of the following year. Requires additional safety and educational requirements
  - PROVISIONAL COACH - New coach members or coaches with at least a one-year lapse in their previous coach membership. Requires additional safety and educational requirements. Only good for a three year period.
  - JUNIOR COACH - Junior coach members must be enrolled in high school, between the ages of 16-17, directly supervised by a coach member. Requires additional safety and educational requirements.
  - OFFICIAL - Official membership covers the calendar year except when they are applied for on or after September 1 in which case they are effective through December 31 of the following year. For all starters, chief judges, and stroke and turn judges.

- OTHER/ADMINISTRATIVE - Other/administrative membership covers the calendar year except when they are applied for on or after September 1 in which case they are effective through December 31 of the following year. For adult employees of a LSC or local club, adults serving on an LSC or club's Board of Directors, adults with club ownership, other volunteers who interact directly and frequently with or have authority over athletes (as defined in the SafeSport Code for the Olympic and Paralympic Movement) as a regular part of their duties (this includes dryland coaches), and club administrators.
- 

Change Log					
Version	Date	Description of Change / Sections	Author or Editor	Authority	Control Number
01	04-06-19	Restructure of P&P / whole document	D. Mink	BOD	OKS-0001
02	11-16-21	Season dates updated/added Flex Membership	B. Staab	BOD	OKS-0002
03	9-19-22	Updates to reflect the new USA Swimming registration process	B. Staab	BOD	OKS-0003
04	6-27-24	Update language and update membership types	B.Staab	BOD	OKS-0004