



Wisconsin Swimming Governance Committee
Minutes/Board Report
July 11, 2023

- I. Call to order
- II. Consent agenda approval of 6/4/2023 committee meeting minutes.
- III. Appointed Athlete members to the Governance Committee:
 - A. McKenzie Thomas
 - B. Hugo Artega
- IV. Old Business
 - A. Follow-up with the new Governance Committee format: 6/27/2023 BOD decision
 - i. Committee membership:
 - i. Maintain committee of four non-athlete members and at least one athlete member.
 - ii. Establish a Governance Committee Task Force for Nominations of annually in June for the upcoming Annual Meet Elections:
 - a. Two Governance Committee members
 - i. Kim Stoll, Chair
 - ii. George Geanon
 - b. The two elected Coach members of the BOD
 - i. Corey Mukai (YCV)
 - ii. Dave Dorak
 - c. One athlete member
 - B. Governance Committee Task Force for Nominations Timeline/Procedure
 - i. June - Task Force to convene for first meeting:
 - a. Elect a Task Force Chair
 - b. Review positions up for election at the next Spring LSC Annual Meeting
 - c. Establish Task Force meeting schedule.
 - ii. June to August
 - a. Contact current position holders for the positions up for election to determine if they will seek re-election or re-appointment.

- b. For position holders ineligible to seek re-election due to term limits: seek input on possible nominees for their position.
 - iii. September to October
 - a. Post positions/job descriptions of positions up for election
 - b. Post list of current holders seeking re-election/re-appointment.
 - iv. October to March
 - a. Seek candidates for positions without nominees.
 - b. Create a list of positions and candidates for positions.
 - c. Post the list on the LSC website/newsletter at least 3-4 weeks prior to the annual meeting date.
 - v. Spring LSC Annual Meeting
 - a. Election process managed by the General Chair
 - b. Seek nominations from the floor.
 - c. Elections concluded.
- C. 2023-2024 Governance Committee Task Force for Nominations
- i. Task Force members:
 - a. Kim Stoll
 - b. 2nd Governance Committee Member
 - c. Senior Coach Rep: Cheri Zimdars (J-HK)
 - d. Junior Coach Rep: Corey Mukai (YCV)
 - e. Athlete Member
 - ii. Positions up for Election/Appointment
 - a. Admin Vice-Chair: Dave Westfahl, completing second term and is not eligible for re-election.
 - b. Senior Vice-Chair: Christopher Pfaffenroth, completing an appointed term and eligible for first elected term.
 - c. Tech Planning Chair: Brian Temke, completing first term and eligible for second term.
 - d. DEI Chair: Katie Humitz, completing appointed term and eligible for first elected term.
 - e. Athlete Reps (2): elected by Athletes.
 - f. Coach Rep: elected by coaches.
 - iii. Kim Stoll to contact the following:
 - i. Christopher, Brian, and Katie to see if they plan to run for re-election.
 - ii. Dave to discuss possible candidates for Admin Vice-Chair.
 - iv. Post positions/job descriptions for 2024 elections and list of candidates seeking re-election to be posted in September to October.

- D. Policy and Procedure Manual updates for 2023-2024.
- E. Update on Strategic Planning and On Strategy software
 - i. Discussed next Strategic Plan development at the BOD/Annual Meeting and proceed in Fall, 2024 (last plan completed on 5/20/2021).
 - ii. On Strategy software presentation at BOD meeting 6/27/2023.
- F. Status of LEAP 2023
 - i. Eight items need to be addressed.
 - ii. Job descriptions underway
 - iii. Board orientation manual update
 - iv. Due 6/30/2023 with one month extension option
- V. New Business
 - A. New Governance Committee Athlete Reps:
 - B. Next steps from BoardSource BOD Self-Assessment results
 - C. New items from the Governance Committee
- VI. Next Meetings:
 - August 13 (Central Zones Meet is 8/3-8/6)
 - September 10 (first Sunday is Labor Day weekend, USAS Annual Business Meeting 9/21-9/23)
 - October 1
 - November 5 (End of Daylight Savings time)
 - December 3
- VII. Adjournment