



Officials Committee Meeting Minutes

Monday, October 21, 2019 - 7:30 PM

Call-In Meeting

Dial-in number (US): (605) 468-8735

Access code: 777046#

International dial-in numbers: <https://fccdl.in/i/jhenkel1966>

Online meeting ID: jhenkel1966

Join the online meeting: <https://join.freeconferencecall.com/jhenkel1966>



I. Call to order and Welcome: 7:35

II. Attendees: Jacky Jugenheimer, Michael Harbert, Nicole Rundahl, Chadd Chatterton (minutes), Rick Potter, Ben Radloff, Mike Mellock, Jeanne Drzewiecki – Cyndy Raatz (joined at 8:00)

III. Standing items:

a. High School Observations (R. Potter)

- i. Both D1 and D2 Championships covered with USAS Observers
- ii. Most Sectionals are covered but a few remain with openings
 - Rick noted that there was still time left to fill the open positions. If needed, he would send out additional requests

b. Officials of the Year Update

- i. All plaques have gone out to last year's recipients
- ii. No update on Official of the Year for 2019 – 2020 season

c. Registration updates (Ben Radloff)

- i. The latest Post is up-to-date.
- ii. Not that much activity to date due to the time of year. Anticipate increase in activity mid-November through the end of the Calendar year

d. LC State Meet Reports:

i. 13 & Over State LCM Meet (R. Potter – Meet Referee)

- Rick had sent out meet report prior to September meeting. No questions on report.
- Rick noted that the scratch rule language needed to be revised to eliminate question on the timing of the next event (regardless of whether it was the same day, the next day or other) for failure to show for an event.

ii. 12 & Under LCM Meet (C. Chatterton – Meet Referee)

- Chadd sent out meet report prior to this meeting to the Committee members. No questions on the report.
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e. Rules Updates / Reviews

- i. Backstroke ledges – Who has the burden of responsibility regarding the use, mis-use or malfunction or a backstroke ledge?
 - In the event of a situation where a ledge is not operating properly (or broken) **ALL** ledges must be removed or otherwise not used.
 - If a swimmer claims that a backstroke ledge malfunctioned and they request a re-swim, they must be granted the re-swim.
 - There was a discussion amongst the group regarding the possibility to add verbiage into the meet announcement for a disclaimer to advise the swimmer to “use at their own risk” but no definitive resolution was arrived at. This will be an on-going open item with possible guidance from the USA Official’s committee.

f. National Conference Update (Mike Mellock)

- i. Conference was run consistent with previous formats: General sessions then small break outs specifically targeting the desired elements for a good Deck Referee, Starter Referee, C.J., etc.
- ii. Pace / Tech goggles
 - The use of these types of Googles are **NOT** allowed in any USAS or WI Swimming Sanctioned meet.

g. OTS Meet Entry – Cyndy Raatz:

- i. OTS is up-to-date for all sanctioned meets through the end of 2019.

h. Meet Reporting – General

- i. Meet reports from Meet Director - Need to be filed to:
 - Meet Sanction coordinator - Jeanne Drzewiecki
 - WI Swimming Treasurer – Pat Lewno
 - Officials’ Chair – Jacky Jugenheimer
- ii. Referee Reports – Need to be filed to:
 - Meet Sanction coordinator - Jeanne Drzewiecki
 - Officials’ Chair – Jacky Jugenheimer
 - Meet Director
 - Can use the Meet reported created in USAS OTS Meet Report or use the WI Swimming Meet report form on the WI Swimming web site. Report should include:
 - i. Any meet related issues or special circumstances
 - ii. Any Accidents, injuries reported
 - iii. Meet session start times and end times

i. AO Testing / Certification requirements – AO1 vs. AO2

- i. Need to complete an overall Policy revision regarding the written AO policy
- ii. AO Requirements
 - Clinic (On-Line) required
 - Take (re-take) all required AO tests that have not been taken within the last 12 months: Administrative Official, Timer, Timing Judge, Clerk of Course?

- Follow USAS Guidelines as listed in the [“The “Professional” Administrative Official Document](#),
- Two sessions under the supervision of a mentor

iii. AO2 Requirements

- Complete at least Two sessions under the direct supervision of a mentor at a prelims-finals meet
- Additional verbiage and clarification will be reviewed and submitted to the committee for review

iv. NOTE: It was decided that the group would review the AO policy in more detail during our next committee meeting.

j. Re-instatement of an official after a period of inactivity for more than one year

- i.** It was agreed that, due to the fact that there a very limited number of these requests and that each request is unique, it will be left to the discretion of the Officials’ Chair to determine the requirement for re-instatement on an individual basis.

k. General Officials’ Policy Review

- i.** It was decided that this will be a monthly on-going item every month
- ii.** Going forward, we will identify 2 or 3 policies for review at each Committee meeting. Suggested topics for next meeting(s):
 - Scratch Rule (look up National Rule)
 - Counting sessions for annual renewal
 - AO Policy
 - Clinics review – Evaluation form

l. Officials Incentive Gifts –Nicole Rundahl: No update required at this time

IV. Open Issues / Discussions

- a.** Sectional meet in March 2020 @ Rec Plex – Bill Brown, Meet Referee
- b.** Rec Plex Update – New LED lights being installed
- c.** 11 & Under December State meet changed this year to 12 & Under. Location moved to Schroeder Aquatic Center. Meet Referee, Cyndy Raatz. Dates are Dec 14th and 15th – Will need help in all positions. Further discussion during November meeting.

V. New Business for November meeting

- a.** Assigned positions for State SCY meets
- b.** Assigned positions for State Meets

VI. Next meeting: 7:00 PM - Monday, November 18, Reliant Energy Center. The [Alliant Energy Headquarters](#) is located in northeast Madison at 4902 N Biltmore Lane. It is in the American Family Business park, and the entrance to the front parking lot is at the T-intersection of Buttonwood Drive and Biltmore Lane. There is visitor parking adjacent to the main entrance, which is prominently marked by 3 flag poles.

VII. Adjourn: Meeting was adjourned at 8:42 PM.