



**Officials Committee Meeting Minutes**  
**Monday, August 28, 2023 – 7:00 PM CDT**  
Meeting Location: Call-In Meeting



Call to order and Welcome: 7:00 PM CDT

Attendees:

Jacky Jugenheimer, Chadd Chatterton (minutes), Scott Van Ermen, Amy Balducci, Mike Mellock, Sarah Olson, Angela Monty, Brian Temke, Richard Hall, Nicole Rundahl, Rick Potter. Student Athlete representative(s): Anna Temke, Michael Harbert (joined late @ 7:25), Kim Van Ermen , Andrew Olson.

- I.** Minutes from July 17 meeting – Will be sent out for review within one week
- II.** LC state meet - update
  - 12 & Under (Rec Plex) – Amy Balducci review
    - Overall meet and equipment ran well – No significant issues
    - John Gagan did a good job as TLCJ
  - 13 & Over - (WSAC) – Scott Van Ermen
    - No significant issues
    - Van D did a good job as TLCJ – allowed several opportunities for inexperienced officials to participate
    - Some facility issues; Bad air, several timing system errors required timing adjustments, Mainly primary system. Bad pads, had 104 adjustments on lane 2 alone.
    - Issues with one starting block on dive well end, lane 2 had no grip surface requiring a towel on block for traction
    - Speakers not working well, (4) on start end and only (1) on far end
- III.** Awards for officials of the year –Where are we?
  - Scott has the list which will be provided to Angela M.
  - Award winners have been notified.
  - Angela will follow up to get the plaques made.
- IV.** Board meeting update
  - Mike Mellock attended
  - Financial Discussion
  - Facility discussions – being pro-active
  - Potential for adding a Safety coordinator position (TBD)
  - Standard Sanctioning process template being developed / new sanction coordinator to be named within two to three weeks. Policy updates will follow.
- V.** Fall training sessions
  - Sept 14 – S/T (Jacky)
  - Oct 10 – AO (Sarah, Brian)

- Oct 17 – S/T (Chadd)
  - Oct 24 – Starter (Jacky)
- VI.** Recertification guidelines
- Attended April Annual meeting
  - Attend Recert clinic
  - USA Swimming Certification test completion
  - OQM meet (75% of all sessions) attendance
- VII.** Recertification clinic (Michael)
- Reviewed timing, topics, sequence and presentors
  - Angela will look into increasing the participant numbers for our Zoom accounts
- VIII.** Registration opens September 1st – Note to be sent out this weekend.
- IX.** Committee Realignment
- New Officials' Chair – Mike Mellock
  - Training coordinator – Jacky
  - New group: Officials training; Mike M, Michael H, Jacky
- X.** Thank you from Jacky
- XI.** Next meeting date: Sept 18 @ 7:00PM (on line)
- XII.** Meeting Adjourned @ 8:52 PM

#### Future meeting agenda topics

- Recertification
- Meet Marshalls roles, responsibilities
- Officials Committee assignments - realignment
- Policy updates
- OQM policy
- Ethics policy
- work on new assigned position guidelines
- Open water liaison
- OW qualification requirements