



**Officials Committee Meeting Minutes**  
**Monday, January 22, 2024 – 7:00 PM CDT**  
Meeting Location: Call-In Meeting



Call to order and Welcome: 7:00 PM CDT

Attendees:

Mike Mellock (Officials' Chair), Jacky Jugenheimer, Chadd Chatterton (minutes), Scott Van Ermen, Michael Harbert, Amy Balducci, Sarah Olson, Angela Monty, Brian Temke, Nicole Rundahl, Andrew Olson, Student Athlete representative(s): Anna Temke, Gary Michalek, Nancy Drabot, George Geanon

- Minutes from Nov 15th meeting - Approved.
- Quick catch up.
  - Registrations – Mike provided an update on issues with registrations. Some people who registered after the first of the year will have two registrations. If there are issues with registrations showing up, Mike will have to go in to help out.
  - OTS – There is no way to “back-load” sessions for Officials if they are not listed in the OTS prior to the meet.
  - OW- Zones (June 14th) and Great Lakes (June 27th) – Looking for help, especially in the Admin area
- Meet Marshalls – George and Gary
  - Changes in 2024
    - WI Swimming Board voted in Nov 2023 to recommend using certified Meet Marshalls as a pilot program for our Short Course State 11 – 14 Championship meet. The recommendation states the intention to continue use in further Championship meets.
    - Dual meets must have at least (2) meet marshals (one of each gender)
    - Gary reviewed the Meet Marshall Training guide available on the USA Swimming site.
    - There is a Meet Marshal test on USA Swimming in the Course Catalog. The test is available to all (not just USA swimming members) provided that you have established a login to USA Swimming. Here is the link: [Meet Marshal Exam](#)
    - Gary & George dropped off after this discussion.
- Front Office Information. – Angela
  - Registrations continue to come in and more complete registrations are being received.
- Meet Report Compliance – Amy B
  - Timing for filing meet reports on time
    - Meet Referee report – must have a list of officials and be diligent about the active certification of all of the officials working at the meets.
    - Meet director meet report – Must also have the list of officials.
- State Meets assigned teams' recap.
  - Meet shirts will be the gift for officials for all three meets - Nicole.

- Nicole will go ahead with our local source for shirts and send out updates to the committee.
- We will use history for the number of shirts/sizes to order.
- Amy confirmed that we have an adequate budget for officials' gifts for the state meets.
- Age Group (11-14) SCY Championships – Mar 1-3, 2024: Site Rec Plaex (WI LSC)
  - Meet Referee – Andrew Olson
  - Administrative Referee – Austin Lacey
  - Assistant AR – Amy Balducci / Michael Harbert
  - AO – Janis Katz
  - TLCJ – Craig Tarr
- Sr. SCY Championships – Feb 23-25, 2024; WSAC (LAKE)
  - Meet Referee – Mike Mellock
  - Administrative Referee - Michael Harbert
  - Assistant Administrator Referee – Sarah Olson
  - Kim Van Ermen / Shana Gliniecki - Split duty for AO
  - TLCJ – Melissa Van Houten – She will attempt to assign a dedicated CJ Team (TBD)
  - Mike M. discussed our recommendations with Mark & Darcy Kohnhorst (LAKE - host team). They are aligned.
- We need to make sure that the links for officials' applications is active. It is the responsibility of the meet host to have these links live. Angela will follow up on this.
- How we can move forward with Committee “nominations” – what is the timing to fill Rich's position?
  - The “open” position was discussed amongst the group. We are now at (9) Official members and (1) athlete member.
  - It was agreed that we would notify participants at the state championship meets of the open position(s) and ask for those who have an interest to make their interest known. Sarah Olson will take the lead on this initiative.
- New Business
  - None
  - Observed swims for HS Boys Sectionals is Feb 10<sup>th</sup> – Information will be going out over the next week – Brian. Amy will load them in Swims once Brian gets the information to her.
  - Stipends for state meets were discussed – Nancy D.
  - There was a discussion about reimbursing officials at some level (admissions, splash fee, etc.) for the state meets. This is a active initiative that is being looked at. Michael discussed adding a question on the application regarding whether or not an official has a swimmer participating in the meet.
- Next meeting date – February 19, 2024
- Meeting Adjourned @ 9:07