



**Officials Committee Meeting Minutes**  
**Monday, November 15, 2023 – 7:00 PM CDT**  
Meeting Location: Call-In Meeting



Call to order and Welcome: 7:00 PM CDT

Attendees:

Mike Mellock (Officials' Chair), Jacky Jugenheimer, Chadd Chatterton (minutes), Scott Van Ermen, ~~Michael Harbert (excused absence)~~, Amy Balducci, Sarah Olson, Angela Monty, Brian Temke, Richard Hall, Nicole Rundahl, Rick Potter, Andrew Olson, Student Athlete representative(s): Anna Temke.

- I. Minutes from Oct 16th meeting – Approved.
- II. Mission Statement – Sarah Olson
  - Purpose – Update our WI LSC Officials' Committee Statement to align with National Committee guidelines.
  - Discussion and review of proposed document presented by Sarah Olson with commentary from Jacky and Rick (and input from the entire committee).
  - Mission Statement as reviewed and revised was adopted unanimously.
- III. Ethics Policy – Jacky Jugenheimer
  - Document created based on NHSF guidelines for Ethics (code).
  - Jacky presented the document for review by the Committee.
  - This document was discussed and will be an on-going agenda item.
- IV. Front Office information and or common situations. – Angela
  - Angela brought up the discovery that several documents that have links broken on the web site. She will send out the information.
- V. State Assigned Positions
  - Angela expressed the need to get assigned positions, particularly the Meet Referee assigned so that they can be included in the pre-meet calls and discussions with the meet host.
  - At this point, we do not have National Evaluator assigned to the Sr. Meet. A few suggestions were made to Mike M – he will follow up on them.
  - Single Age Championships – Dec 9-10; Verona Area Aquatic Center (BAC host)
    - Recommendations are:
      - i. Meet Referee – Andrew Olson
      - ii. TLCJ – Sarah Olson
  - 10 & Under SCY Championships – Feb 24-25, 2024: Ashwaubenon HS (ASC)
    - No recommendations at this time – Discussion with host team required (Mike M)
  - Sr. SCY Championships – Feb 23-25, 2024; WSAC (LAKE)
    - Meet Referee – Mike Mellock
    - Administrative Referee - Michael Harbert
    - Assistant Administrator Referee – Sarah Olson

- Kim Van Ermen / Shana Gliniecki - Split duty for AO
- TLCJ – (tentative) Ron or Melissa Van Houten with a dedicated CJ Team (TBD)
- Mike M. will have a conversation with Mark & Darcy Kohnhorst (LAKE - host team) regarding our recommendations
- Age Group (11-14) SCY Championships – Mar 1-3, 2024: Site TBD (WI LSC)
  - Meet Referee – Andrew Olson
  - Administrative Referee – Austin Lacey (need to confirm)
  - Assistant AR – Sarah Olson / Amy Balducci / Michael Harbert? (TBD)
  - AO – Janis Katz (need to confirm)
  - TLCJ – Craig Tarr (need to confirm) / Van D. as back-up (Sarah O, 2nd back-up).

**VI.** New Business

- None brought up

**VII.** Next meeting date

- December 19th – On line

**VIII.** Meeting Adjourned – 9:24 PM

Future meeting agenda topics:

- Meet Marshalls roles, responsibilities
- Officials Committee assignments - realignment
- Policy updates
- OQM policy – LSC Hosted Meets?
- Work on new assigned position guidelines
- Open water liaison
- OW qualification requirements
- General LSC Meet protocol/practices documents - All