



**Officials Committee Meeting Minutes**  
**Monday, September 18, 2023 – 7:00 PM CDT**  
Meeting Location: Call-In Meeting



Call to order and Welcome: 7:00 PM CDT

Attendees:

Jacky Jugenheimer, Chadd Chatterton (minutes), Scott Van Ermen, Amy Balducci, Mike Mellock, Sarah Olson, Angela Monty, Brian Temke, Richard Hall (joined at 7:35), Nicole Rundahl, Riek Potter. Student Athlete representative(s): Anna Temke (joining late), Michael Harbert.

- I.** Minutes from July 17<sup>th</sup> meeting - approved.
- II.** Minutes from Aug 28 meeting – approved.
- III.** Congratulations Amy! Sanctions Chair
- IV.** Recertification clinic – Are we ready? – Michael Harbert update
  - Responses: 38 so far, reviewed tracking sheet
  - Meeting links need to be set up for each session (Mike)
- V.** Committee Realignment - Officials Committee assignments
  - Officials registration – Mike M & Scott V
  - Official of the year – Sarah Olson
  - Meet Referee guideline (on-going draft document) – Jacky with Amy & Sarah
  - Officials Committee recording secretary – Chadd
  - Apprentice Official tracking – Jacky J.
  - Assistant Officials' Chair – Scott Van Ermen
- VI.** Website updates
  - Post National updates to Officials section of Wi Swimming web page (on-going) – Mike M, Jacky
- VII.** Recertification Email – Angela
  - Notice posted to the officials – Mike
  - We have 100 non-athletes that have registered to date (Coaches & Officials)
  - Some confusion over WI Swimming registration vs. USA Swimming registration
    - We may create a Google doc specific to WI registration (TBD – future registration) – NOTE: We will still use Team Unify for all clinic registration & collect fees.
    - Promoting the officials clinics on the web site and newsletter – Normally we have had 350 - 380 registered officials.
    - General discussion on how to simplify the Wisconsin registration process and clarify the difference between USA registration and Wisconsin Swimming registration.
- VIII.** Ethics guideline – Jacky
  - This was initiated at the Denver conference
  - Some LSC's have issues with officials' behaviors

- It was suggested that each LSC should have an ethics code to measure officials' conduct against. The National Federation of High School Officials code of conduct was suggested as a guideline for reference (or use that code verbatim).
- Michael Harbert has a copy of the latest NFHS conduct guidelines and sent it a copy to all for review. Jacky will consolidate feedback and prepare a document for review at our next meeting.
- How we want to apply these to the masses will be discussed at our next meeting.

**IX.** Clinic update

- Sept 14th clinic was well attended (8 persons) – Jacky
- We will cap the AO clinic (Sarah/Brian on Oct 10) at 12 participants
- Angela discussed the potential for creation at National level for a Junior Official certification. More updates will be shared on this each month.

**X.** Next meeting date: October 16, 2023

**XI.** Meeting adjourned at 8:34

Future meeting topics

- Meet Marshalls roles, responsibilities
- Officials Committee assignments - realignment
- Policy updates
- OQM policy – LSC Hosted Meets?
- Ethics policy
- work on new assigned position guidelines
- Open water liaison
- OW qualification requirements
- General LSC Meet protocol/practices documents