



Policy & Procedures Manual

Wisconsin Swimming, Inc.

Policy 36: LSC Technical Planning Committee

Effective Date: October 24, 2023

Scope: As per the WSI Bylaws, the LSC Technical Planning Committee is responsible for long-range planning regarding the swimming programs conducted by WSI, the continuing review and development of the WSI philosophy and for advising other committees and divisions regarding the implementation of that philosophy in the context of WSI's swimming programs.

36.1 General Information

- 36.1.1 The Technical Planning Committee Chair shall be elected by the House of Delegates, and shall be elected in a staggered manner in even-numbered years.
- 36.1.2 The members of the Technical Planning Committee shall be the Technical Planning Committee Chair, a sufficient number of athletes so as to constitute at least twenty percent (20%) of the voting membership of the Committee and at least four (4) additional members of whom at least fifty percent (50%) shall be Coach Members.
- 36.1.3 The Athlete Member and additional members of the Technical Planning Committee shall be appointed by the General Chair with advice and consent of the Board of Directors.
 - A. Preferred composition of additional members should include:
 - 1 Senior Vice-Chair
 - 2 Age Group Vice-Chair
 - 3 Senior Coach Representative
 - 4 Junior Coach Representative
 - 5 "Large Team" Representative
 - 6 "Small Team" Representative
- 36.1.4 A quorum for any meeting of the Technical Planning Committee shall consist of a majority of its voting members.

36.2 Duties:

- 36.2.1 The Technical Planning Committee shall:
 - A. Advise the Board of Directors regarding technical aspects of conducting swimming competitions within the LSC
 - B. Assist the Senior and Age Group Vice Chairs to establish time standards.
 - C. Assist in review of LSC Championship meet announcements for accuracy and compliance with USA Swimming Rules and WSI Policies.
 - D. Review and assess bids for LSC Championship Meets

36.3 Meetings

- 36.3.1 The Committee will meet approximately 4 times per year, generally following LSC Coaches Advisory Council meetings.
 - A. Additional meetings may be called as needed by the Committee Chair, Vice Chair or by any three (3) members of the Committee with a minimum of five (5) business days' notice.

R-5 ACTION: Adopted Defeated Adopted/Amended Tabled Postponed Pulled

36.3.2 The Meeting notice shall designate time, location and at least a general agenda.

36.3.3 Meeting notice may be given by telephone, mail, e-mail, or in person.

Date of Revision	Policy Section(s)	Changes Made
10-24-2023	All	New policy established as called for in LSC Bylaws 7.4.8 D