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Middle Atlantic - BOARD of DIRECTORS –Executive committee

Meeting Minutes

Monday, April 10, 2017
LaSalle University

Present:

Jamie Platt – General Chair
John Carroll-Senior Chair
Kate Scheuer- Age Group Vice Chair
Fred Killion-At large

Mike Seip-Staff
George Breen-Admin Vice Chair

Zoom:

Cherita Gentilucci-Staff
Paul Coleman-Sr Coach's rep

Tom Malecki – Finance Vice Chair
Doug Cornish-Tech planning

On phone:

Caitlyn Daday-Athlete rep

Call to order:

The meeting was called to order at 7:06

Announcements: None

Agenda: Approved with two additions Add New business D: Request to Transfer and New Business E: Admin review board. And change date to April 10th

Minutes: Approved from Mar, 2017 BOD meeting

Elections: A. Slate: Glen was supposed to send in but he did not send in. Need this soon for ballots.
Text Glen to get.

Finance:

- a. **Finance report:** Main checking account compromised March 24th in Manhattan. Failed validation process. Trying to get photo of person. Tried to access via phone. TD shut down checking account. March 27th all checks frozen and started to bounce and EFT stopped so Tom notified via bounced checks as per TD process. Open two new accounts: Checking and money market accounts. Working through this. Work with Finance Committee to look at accounts and roll into investment strategies. Add another layer of security with all our banks.
- b. **Tax Return:** Got back looks good; Accountant will review after tax season.
- c. **Financial Statements:** On dropbox. Very slow. A little messed up with the bank issue.

Unfinished Business:

- a. **2018 March Schedule:** Still tentative based on senior and age group committee; JOs (Mar 1-4); Bronze (10-11); Minis (17-18); Silvers (23-25); Seniors (28-31). Open bids after HOD-town hall discussion after bid meeting. Thinking there should be more than three Silvers; more than one Bronze. Cut 11-14 Silver times so in Bronze.
- b. **HOD Plan:** Mike collected room/time needs; 8:30-9:30 meet hosts(Doug); 9:45-10:45 meet director roundtable (Mike S and Amy); 9:45-11:15 Doug tech planning; 11:30-12:30 Senior Committee with age group invited (John Carroll); 12:30-registration for HOD and lunch

- 12:45/1 HOD; Officials 9:45-12:30; No gaps so everything together; Josh Davis not getting back to Kate about athletes. More details later in the week; Athletes in the afternoon; 11:30-12:30 Caitlyn for athletes. Each committee chair report to Jamie to present at HOD for Powerpoint. Equipment in Office Amy to inventory and bring to HOD not sure of plan for getting rid of. Food: light breakfast and lunch
- c. **Legislation for HOD:** Bylaw revision and reorganization of the board. Cherita done a great job working with USA swimming rules committee (Julie Bear working for rules committee). Marked up copies and summary of changes. Finance could be CFO or treasurer. Safety chair needs to stay on Board of directors so 3 athletes; Senior, Junior and "at large" athletes elected at HOD to board of directors; Athletes at large on HOD submitted by clubs when registration done and those athletes on HOD by appointed general chair with advice of Senior athlete. HOD must select 3rd athlete to Board. Safe sport chair is the appointed officer; This will either pass or fail at HOD then a transition plan. Four athletes on board until nonathletes on board drops below 14. Task force needs to get a transition plan with elections staggered and board will not look like this until 2019. Governance Committee might be issue instead of nominating committee (NC done this already). With this management board to governance board and can engage more people. Board need to evolve to governing sport of swimming not managing it. How to get out there? Marked up, Clean, and summary copies go out. 2017 adapted then go into effect for 2018 HOD but elected people serve the full two year term. Phase in plan consult USA swimming.
 - 20% athletes even on nominating committee for current bylaws.
 - d. **Nominees for Service Award:** One from Matt and that's all (3 people emailed him same person). Award not ordered. Announced at HOD and not sure if we will have award.

New Business:

- a. **SC bids:** Good shape with bids; Rough draft put out and few issues that need to go to age group committee with. Schedule that comes forward at HOD will not have March in it.
- b. **Governance Documents:** On going every year and bylaws been gone through very thoroughly this year. Move from Chair giving reports thoughts on it: Regular board members left out of things. Tabled until next board meeting; anyone can come to any meeting; Exec board can act as board between meetings; Board can act as HOD between HOD meetings; Zoom meetings make things different; going forward exec committee is only 5 people; Trying to get everyone engaged to engage committee. Exec committee meetings not done right: some things not reported; Meetings are all open to all members. Work toward goals of using video conference not just calling in so we see faces. Place to gather as well as zoom option.
- c. **Review of Safety plans:** On board calendar for each year. Safety officer needs to report to board about reports of occurrence. Just a summary not detailed so board informed. Update crisis management plan (Matt as chair of that); Needs to be transitioned to occupational risk chair. Mike Ortiz can't go; DST safety person asked. June 9-10. Start with Mike then go from there.
- d. **Request to transfer:** Got today and needs to go through HOD; Request from Brigantine to move to NJ Swimming. USA swimming bylaws require a change needs to be approved by HOD on both sides. They sit very close to a lot of other teams (PVA; ECCC). Close to Wahoos and GCIT. George to talk to BGH. Don't see location as a hardship; 604.1-2/3 vote of each LSCs needs to vote to approve on both sides. No teams between location and boundary. Cherita will research and get back to board.
- e. **Admin Review Board:** Complaint to office right after last board meeting given to ARB. Alleged bullying at club level; then bullying at a swim meets on social media (words and photos); Victim's parents asked if bully not be allowed to compete when victim is swimming. ARB: Met and decide for 3 months bully not allowed to participate in MA meets which included senior champs. Sent to swim club also. Victim given till Apr 15th to give meets to ARB until end of June. Elected by HOD and need new athlete member.
 - Bullying among athlete not a safe sport issue
 - 305.6 Antibullying policies dealt with by the clubs & reviewed with members
 - Based on social media issue
 - Safe sport review and reinforce with clubs: Suggestion by Fred

Block Two: All reports approved except age group and senior report.

- **Age Group:** Camp Apr 22nd. Raised to 60 campers. One AAA time criteria. 87 applicants; picked swimmers with 3 AAA times.
- **Senior:** Question about bids for 2 pools for SCY 2018. It would be great if Senior champs in two 8 lanes pools to stimulate interest as bidders.

- Senior and age group reports approved.

Meeting adjourned at 8:46 pm

Respectfully submitted,
Sandy Hartmann, Secretary