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Middle Atlantic - BOARD of DIRECTORS Special meeting

Meeting Minutes
Monday, May 15, 2017
Zoom Meeting

Present:

Jamie Platt – General Chair
George Breen-Admin Vice Chair
Mike Seip-Staff
Brian Elko- Age Group Vice Chair
Sandy Hartmann-Secretary
Noah Jamieson-Jr Athlete Rep

Matt Sprang-Treasurer
Tom Malecki – Finance Vice Chair
Amanda Pope-Diversity/Inclusion Chair
Paul Coleman-Sr Coach's rep
Reece Whitley-Sr Athlete Rep
Ryan Hartmann-Athlete Rep

Zoom:

Amy Steeves-Office
Mike Ortiz-Safety Chair

Cherita Gentilucci-Staff
Peter Gori-Athlete Rep

Absent:

Larry Schwarz-Officials Chair
Fred Killion-At Large

Doug Cornish-Tech Planning
Tez Seiberlich-AT Large

Call to order:

The meeting was called to order at 7:00

Announcements: Day of service went well 19 athletes from PCAC, UDAC, CBST. Morning consisted of unpacking and packaging donations. Would like to do two per year possibly (fall and spring).

Agenda: Approved with the addition of D. Interim action of exec committee under finance.

Minutes: Approved Apr BOD minutes

Elections and Appointments:

- A. Appointments: Safe sport chair: Kate Scheur; Membership Chair: Amy Steeves; Travel Fund: John Carroll; Senior Vice Chair: Jon Larson; Appointments approved.
- B. Committee Members: All committee members are Board approved. Some committees are work in progress due to new chairs
 - a. Age Group: Kate Scheur, Carol McClintock, Jason Brennan, Lindsay Taggart, Michelle Spooner, Matt Beckwith, and Kathy O'Dare. Athletes: Noah Jamieson and Hadley DeBruyn.
 - b. Athletes: George to work with Reece to build this with Amy Steeves; Can pull all athletes on Board of Directors and all HOD athletes
 - c. Coaches: Brian Elko, Jeff Scheur, Crystal Coleman, Scott Elliott. Athletes: Jake Sannem and Connor Killion Brian to step down and need to add 2 coaches at least
 - d. D&I: Amanda Pope, Mary Kate Weatherby, Gene Miller, Anthony Powell, Athlete: Kira Swisler
 - e. Officials: TBD
 - f. Open water: TBD
 - g. Operational Risk: Bonnie Keagy, David Burnett, Mike Ortiz Need athlete

- h. Personal: Gen chair, Admin Chair, finance chair Athletes: Peter Gori
- i. Program Development: Gen Chair, Senior Chair, Age group, tech planning, operations vice chair, Athletes: Ryan Hartmann and Noah Jamieson
- j. Safe Sport: TBD
- k. Senior: TBD
- l. Tech Planning: Doug Cornish, Jon Larson, Tom Kierr, John Nielson, Victoria Palochik; Jon Larson coming off needs to be replaced by a coach
- m. Travel Fund: John Carroll, Matt Sprang
- n. Budget: per bylaws Athlete: Noah Jamieson
- o. Exec Committee: per bylaws Athlete: Noah Jamieson

New board structure is driven by committees so need to stagger terms of members. Need to rotate members on/off so not whole new committee every 2 years. Stagger terms of non athlete members. Committee chair decide who gets which term this year. Motion: Once establish committee 2 year terms. This year ½ committee 1 year term; other ½ 2 year term; athlete 2 year terms: Approved.

Finance:

- A. Resolutions: As part of the organization activities of the Middle Atlantic board of directors, as elected at the annual House of Delegate meeting on April 29, 2017, The Finance Vice Chair introduced a resolution for members of the Middle Atlantic Finance Committee to continue Middle Atlantic's banking relationship with four banks.
The banks are TD Bank, PNC Bank, Bank of America and BB&T Bank. Middle Atlantic has existing relationships and accounts with these four banks.
The members of the Finance Committee who will be signatories to all Middle Atlantic bank accounts and to continue banking relationship are The General Chair (James Platt), the Treasurer (Matthew Sprang) and the Finance Vice Chair (Thomas Malecki).
- B. Finance Report: In dropbox. Only things that stand out are the championship meets being run by teams not MA. And the official shirts that were purchased last year. Working through the checks from the compromised bank account.
- C. Annual Review: Accountant to look at books
- D. Interim Board Actions: In the period between the April Executive Committee Meeting and the May General Board meeting, the Executive Committee approved a resolution for members of the Middle Atlantic Finance Committee to continue Middle Atlantic's banking relationship with PNC Bank, National Association. The members of the Finance Committee who will be signatories to the PNC account and continue the banking relationship are The General Chair (James Platt), the Treasurer (Matthew Sprang) and the Finance Vice Chair (Thomas Malecki). The resolution was approved unanimously by the Executive Committee and signed by the Secretary on 4/12/2017.

Unfinished Business:

- 1. LC Bids: In and meets posted; Champs meets: Seniors Bucknell by WSY; JOs F&M by F&M and LAC; Silvers at GCIT by BLUE
- 2. SCY Bids: 2018 schedule approved; minor changes made; working on Announcements
- 3. ES meeting:
 - a. Amanda: D&I more inclusive of everyone;
 - b. Paul: HOD: additional membership to be proposed at convention for 2 A/BB/C meets cheaper; zone meet issue (discuss later)
 - c. Mike: Technology & safe sport work module into meet director course
 - d. Amy: Online registration not ready for at least 9 months then clubs will handle errors not MA Office; Transfer issues; Outreach based on income
 - e. Cherita: Board study legislation to be presented in sept to USA swimming; Governance orientated board for Eastern Zone

- f. Jamie: Best practices for general chair to stay ahead of the curve; open water sectionals in Aug with the Pageant swim; Bob's committee to put the announcement to Eastern Zone then Mike Seip; USA Swimming website change; Safe sport to advertise like other LSC's.
- g. Age group Zone meet: George Breen camp instead of winter zones great success; Zone is changing format to a All star meet based on times similar to sectionals but will have age groups P/F with 2 final heats. Look for recommendation to Age group committee

4. Implementation: Retreat style get together for all board members. Try to get timing/availability for largest amount of board members. All board positions that are getting eliminated people will serve remaining terms then the position will go to committee. At retreat: Committee chairs, board members and office staff

New Business:

1. Nominations for Lifetime membership: task force of all past recipients with Mike as chair.
2. Delegates to Convention: Dallas Sept 12-16; Athletes Sept 13-16; General Chair; Admin chair; Senior; Age group (probably); Coach; Senior athlete; Amanda (asked to go-yes); Other athletes need to check. Amanda giving a presentation on the inclusion invitational.

Block Two: All reports submitted to dropbox were approved with the exception of Diversity and director of competition.

-D&I: Inclusion invitational Apr 22nd 26 athletes attended ages 4-52; Suggested adding inclusion heats to developmental meets based on impairment level. D&I summit 2 athletes to attend with a coach from SJAC (one swimmer from SJAC). Cherita to make travel plans. D&I not just diversity need to focus on inclusion

-Director of Competition: Operational Risk Meeting in Denver Megan Fritz going; big discussions on final planning for meet marshals.

Both reports approved.

Meeting adjourned at 8:47 pm

Respectfully submitted,
Sandy Hartmann, Secretary