



MA Safe Sport Committee
USA-S's Safe Sport Club Recognition Program(SSRP)

MA Helpful Hints to complete SSRP Education Component

July 2025 MA Committee Help Zooms

1. Click [HERE](#) to access USA-S Safe Sport Club Recognition Program (SSRP) tab.
10% of Parents and 10% of Athletes (at time of application submission) must complete SSRP Education module.
(APT is not a substitute for SSRP Education module).
2. Explain to your club's membership why this is important: [Sample email to encourage participation from parents & athletes](#). MA Board implemented requirement at March 2025 meeting that all MA Meet Host Teams of USA-S "Sanctioned" meets (not Approved or Observed) must be SSRP certified no later than 1/7/26 in order to host meets after that date.
3. There are **4** different ways a club can achieve a minimum of 10% of parents, and 10% of athlete's required education to achieve SSRP.
 - a. Instruct your parents and athletes to complete the education module **on their own via their own USA-S account education tab**.
 - i. IMPORTANT: Each separate parent and separate athlete in one family must be named in the USA-S account, AND must log-in separately, so their education is credited to each of them individually and to your club.
 1. [How to link a Child to More Than One Account \(2nd parent to one child\)](#).
 2. [How to link my Child to my Parent Account & Create a Login for my Child?](#)
 - ii. We suggest posting clear directions and links on your team website to be sure they complete the correct SSRP education!
 1. [Parent Online Education Steps](#)
 2. [Athlete Online Education Steps](#)
 - iii. View and print your progress and **monitor your % completion** right in your team SWIMS account as instructed [HERE](#).

NOTE: Parents and athletes receive a **certificate** as shown below when they successfully complete the education module on their own.

 - If they don't receive a certificate, be sure they completed the questionnaire at the end of the test.
 - If they provide you a certificate, but their name doesn't appear on your TEAM's Education list of names, then it's likely they did not link their account to their child's account

- If they don't have a currently active USA-S member child on your team, their education will not count toward your team's 10%.



- b. Attend a USA-S webinar.** They are scheduled monthly.(or go to <https://www.usaswimming.org/safe-sport/ssrp-training-resources>). You will receive a list from USA-S Safe Sport of your members who attended. They will not appear automatically in your SWIMS report as in above (step a.iii).

- C. Conduct your own club's education in groups.** i.e. a mandatory meeting. See below info on USA-S SSRP Tab [HERE](#), scroll down page.

VIRTUAL TEAM MEETING

USA Swimming member clubs are seeking unique opportunities to remain connected with athletes and parents. One unique way to remain connected and complete the training component of Safe Sport Club Recognition is to host a virtual training.

1. Schedule a virtual meeting for either parents or athletes to attend.
2. Visit <https://www.usaswimming.org/>; Click on "Login/Register" to log in to your account.
 - Select link below to do to the direct training.
 - For a parent training, select Parent's Guide to Misconduct in Sport.
 - For an athlete training, select Safe Sport for Youth Athletes (13-17).
 - For young athlete training, select SafeSport for Kids (5-12).
 - To access the youth or kids training you will need to be logged into a kids or youth account. Another option is to go to www.safesporttrained.org and login to see and access all trainings.
3. Conduct a virtual meeting with athletes or parents by sharing your screen and viewing the training course together. When you share your screen, ensure that you also share the sound from your device so those watching can hear the training audio.
4. Record attendance. A simple way to do this is to have participants send their name to the training host using a chat function.
5. Send the attendance record to ssrp@usaswimming.org. USA Swimming staff will manually update the Club application. (athletes will not receive a certificate and it will not be recorded on their individual accounts.)

Reminder: A virtual meeting with minor athletes is an electronic communication and the Minor Athlete Abuse Prevention Policy requirements apply:

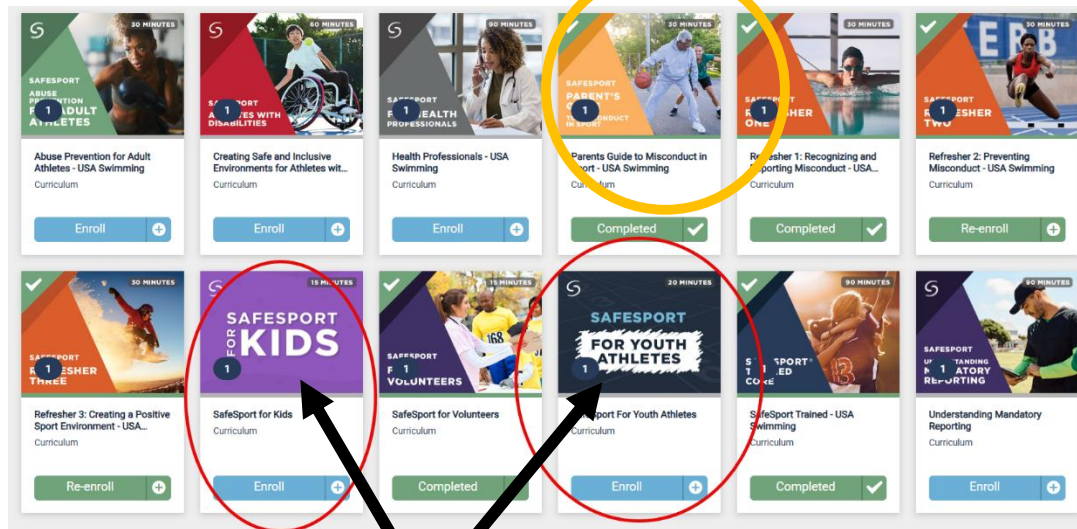
- If you are meeting with only one athlete, that athlete's guardian/parent must also be included.
- If you are meeting with multiple athletes, another adult must also be included.
- The meeting must be held between the hours of 8:00 a.m. – 8:00 p.m.

- - i. To do this, the Club SS Coordinator (or other presenter) needs to log-in to an appropriate aged athlete's account to display the training module on a big screen in a group setting.
 - ii. ALTERNATELY, anyone can access any age training module as instructed here:
 1. Click hyperlink www.safesporttrained.org to "*The US Center For SafeSport*" website. "*The Center*" is a national organization, oversees all Olympic sports national governing bodies).

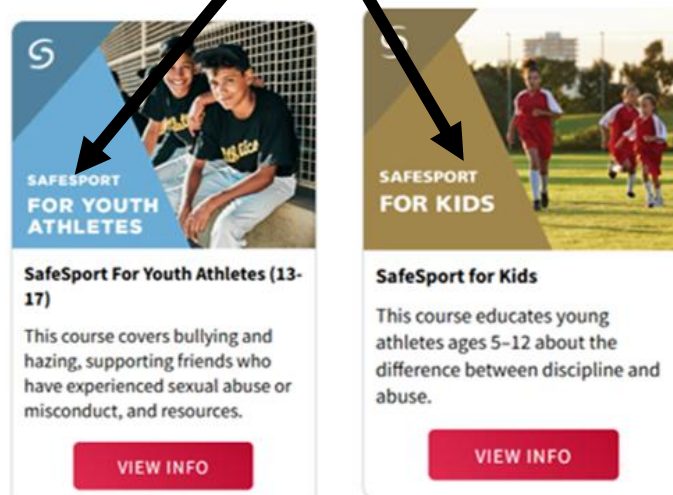
2. Create a *free* log-in for yourself.
3. Click “Catalog” to access all trainings offered by “*The Center*” shown below.
 - a. “*The Center’s*” graphics are different than USA-S University graphics. Select the corresponding module from “*The Center’s*” catalog to view the USA-S University 5-12yr -OR- the 13-17yr education module:

Parent Education Module has same graphic as USA-S University.

“The USA Center for Safe Sport” Education mobile graphics:



USA-Swimming Education tab graphics



Time to Allot: 15 minutes. Audience: Young athletes ages 5-12yrs.

Time to Allot: 20 minutes. Audience: Youth athletes ages 13-17yrs.

Time to Allot: 30 minutes: Parents, Guardians, responsible adult on athlete’s account.

d. Speaker Requests. Submit a request to **USA-S Safe Sport Staff to provide a training for your own team.** Speaker request form [HERE](#)

- 4.** Everyone listed in your team's SWIMS account (athletes, non-athletes, staff, board, officials, etc....) must be "In Good Standing" at the time you submit your completed application to USA-S SSRP Staff. Click [HERE](#) for MA Instructions "How a Club Transfers- No Longer a Member".
- 5.** MA Committee suggests you submit your application no later than mid-November. USA-S Safe Sport Staff is limited, and reviews each application point by point. They may return to you for clarifications/modifications. USA-S SS Office is closed for holidays. With their busy usual workload, in addition to MA's 39 teams submitting SSRP applications, allow yourself extra time, to not miss MA's 1/7/26 deadline (to host meets after that date).
- 6.** Q&A, Share your experiences, other ideas.