



500 Creek View Road, Suite 101

Newark, DE 19711

302-861-6760

office@maswim.org

www.maswim.org

BOARD OF DIRECTORS MEETING VIA ZOOM

AUGUST 10, 2020

7:00 pm EDT

Minutes

CALL TO ORDER: 7:01pm

ANNOUNCEMENTS:

Larry 1st meeting as General Chair

Guests: Samantha Mittman Besnof and Andrew Austria

APPROVAL OF AGENDA: Add Meet Hosts Meeting to New Business G Motion to approve Kate 2nd Brian approved

APPROVAL OF MINUTES: July minutes Motion to approve Brian 2nd Kate approved

ATTENDANCE: Matt Sprang, Kate Scheuer, Carlton Taylor, Larry Schwarz, Dan Clough, Brian Elko, Christina Coppola, Tom Malecki, Sofia Pejic, Crystal Keelan, Samantha Mittman-Besnoff, Andrew Austria, Cherita Gentilucci, Mike Seip, Jamie Platt, Amy Steeves

BLOCK ONE

These items will be discussed in the order presented, unless amended during the agenda approval process.

AREAS FOR IMMEDIATE ACTION

ELECTIONS AND APPOINTMENTS

- a. Committee appointments – L. Schwarz none

FINANCE

- a. Finance Report/Budget Review – T. Malecki
Financial statement in Dropbox.
- balance sheet shows assets down \$33,000.
 - PPP not reflected as of July (add in \$34,000)
 - Of note: July, paid Grant Matches. A 2nd round is coming.
- 3rd quarter income statement (greatly affected by COVID)
- Smaller registration & meet fees.
 - Smaller expenses- travel—none for spring or summer. No Convention travel
- Income is down but expenses are down as well.

- b. Budget 2020-21: In Dropbox

- Changed athlete registration predictions from 11000 to 9500
- Non-athletes from 1250 to 1000
- Meet revenue from 285000 to 225000
- Winter travel and Convention to \$0

- Travel Committee recommends no travel this winter

Motion to recommend budget as written to HOD?

Middle Atlantic Swimming advocates the growth and development of a diverse swimming community through education, innovation and a commitment to excellence.

Motion passed

- c. Phase 2 Matching Grant of USA Swimming funding. Only 1 matching request. Waiting on full list from USA Swimming which is reflected in 4th quarter. Should have the information this week.

NEW BUSINESS

- a. House of Delegate bylaw resolution – L. Schwarz
 - a. Correction to Athlete Elections in Dropbox
 - Athlete election to HOD and Athlete committee determination. Posted on website within 20 day notice
 - b. Revised Policy wording – staff reimbursement – L. Schwarz
 - a. Changed from just Director Competition to all staff and streamlines procedure
Motion passes
 - c. At-Large Delegates to House of Delegates meeting – L. Schwarz
 - Bylaws allow the chair to approve 10 at large delegates
 - Discussion to appoint staff as At large voting members to HOD.
Reasoning: they have a understand philosophy and running of LSC
Not prohibited in our By-laws
Will require addition of athletes to HOD.(43 instead of 42).
Issues: Staff not having vote is a procedure to prevent conflict between the paid staff and the non-profit organization
Staff would vote for the board that approves salaries.

Staff as At-large Delegates is tabled.
- d. Crisis Management Team recommendation for new Board of Directors start date - J. Platt
The CMT made a recommendation in the spring for the new board to take offices in October. They now recommend a September 1 start date.
There were no objections.
- e. Club status changes – J. Platt
 - a. Staff discussed clubs need to be in good standing to be members of USAS.
 - i. Head coach in good standing at all times or status is in question.
 - 1. Athletes could be unattached and then attached \$10 fee. Seeking board support for the \$10 transfer fee imposed.
 - 2. Coach not up to date means insurance is not valid and athletes will not be covered. Will protect athletes.
 - 3. Who will pay? Club or athletes.
 - 4. Amy reach to dry side, Mike reach wet side each month to proactively let clubs know they are not in good standing.
 - 5. Asking board to support the transfer fee is proactive
- f. USAS status – L. Schwarz
 - a. Sanctioning meets is at discretion of LSC. Border restriction for meets is supposed to go at the end of the month. Had cooperation from neighbors for open water swims. USAS is giving out more grant money.
 - b. Virtual convention attendees need to be sent by beginning of September.
 - i. Voting members to USAS before next board meeting. Awarded extra votes. GC admin,, age, sr. .coach .and sr. athlete plus 3 extra and anyone on national committee. Submitted by GC
- g. Meet Host Meeting-Mike Seip

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- a. Meet host meeting August 24 at 7pm by zoom
 - i. Get feedback from clubs can they use facilities? Meets allowed?
 - 1. Took away the meet designator. Referring to "Opportunities" to compete not meets.
 - a. Formats to be discussed.
 - b. Recons still 10 days
 - c. Sanctions quickly
 - 2. Changes accepted.

UNFINISHED BUSINESS

- a. HOD meeting – J. Platt
 - a. Staff met to prepare a plan to hold elections with election runner, meeting logistics. Page on website with events and link to documents and legislation, ballots, bios,
 - b. Procedures for zoom meeting. See website.
- b. MA Swim grants – T. Malecki see above
- c. Trademark protection – L. Schwarz
 - a. Nothing to report. 6 months to hear.
- d. Update on re-opening efforts – J. Platt
 - a. Jamie will be contacting clubs starting with public school clubs to see where they stand. and will reach out to all the clubs
- e. Logo redesign – L. Schwarz
 - a. Had hoped for logo for HOD meeting but won't happen.
 - b. Don't have anything yet.

BLOCK TWO

Pulled reports: none

Motion to approve block 2 Kate motion, 2nd by Brian? Approved.

*Items requiring discussion should be pulled at the appropriate time.
Otherwise all items in Block Two will be passed / defeated as a group.*

DIVISION REPORTS

<u>Administrative</u>	<u>Performance</u>	<u>Finance</u>
<u>Operations Athlete Coach</u>		
Registration	Senior	Audit
Safety		
Travel	Age Group	Budget
Diversity		
Convention	Age Group Zone Team	Taxes/Ins./Invest
Officials		
Director of Competition	Open Water	Marketing
Equipment		
Bylaws/ P&P/ Legislation	Technical Planning	Treasurer
Recognition		
Personnel		
Admin Review Board		
SWIMS		
Website		
Awards		

NEXT MEETING: SUGGESTED SMALL BOARD MEETING DIRECTLY AFTER HOD.

SEPTEMBER 14, 2020

April HOD plan approved	Delegates to EZ May	Budget presented to BOD	Elections
BOD Meeting	BOD Meeting	BOD Meeting	HOD Meeting BOD Meeting