

**482 Norristown Road Suite 110 Blue Bell, PA 19422 484-246-9595**

[**www.maswim.org**](http://www.maswim.org)

BOARD OF DIRECTORS MEETING
December 12, 2022
7:30 p.m.

**AGENDA**

**CALL TO ORDER 7:31 pm
MISSION STATEMENT Read by Kate Scheuer
ANNOUNCEMENTS**

1. MASI members appointed to National Committees – L. Schwarz
	1. Dan Clough to USA Swimming Foundation Board. Jamie Platt to the club development. Will Gallagher to safe Sport, Mike Seip Chair of ORD, Larry Schwarz to board of review

**CONFLICT OF INTEREST STATEMENT Read by Andrew Austria**

 **APPROVAL OF AGENDA approved
APPROVAL OF MINUTES approved**

**BLOCK ONE**

*These items will be discussed in the order presented, unless amended during the agenda approval process.*

**AREAS FOR IMMEDIATE ACTION none**

**ELECTIONS AND APPOINTMENTS**

1. Committee appointments – K. Scheuer
	1. Travel Committee approved
	2. Officials Committee needs an athlete, but approved

**FINANCE**

1. Finance Report – S. Mittman Besnoff
	1. Report in DB. 1st three months done. Registration compared to budget is down compared to 2022. No early discount. Office supplies are up some from budget projection. Comparison shows under budget overall. Office supplies are up due to events being held in the office not actual office supplies. Samantha sees no issues now.
	2. Finance Report is approved as submitted

**EXECUTIVE DIRECTOR REPORT --in Drop Box**

1. **Organize camps- 2 camps George Breen Camp, a higher performance and an elite camp in Florida. Coaches clinic, working with ASCA for a Sept. date at State College, Junior and Senior committees working on computers& SWIMS 3.0. Board Source—board portal for the board. Board Source will replace emails and drop box. 40 memberships will include board, staff, committee chairs.**
2. **Connect PHL youth sports celebration-youth development. Wed. Beth Winkowski and smaller clubs, met with Brendan Hanson in Greensboro, Handbook for smaller clubs**
3. **Reestablish the Brand. Nemours Children Health-children cancer, invest in youth. MASI everywhere. Build online presence. Youth ambassadors. 22 applicants for this. Tri state, championship, open water. Holiday Cards.**

**STRATEGIC PLANNING**

1. Task Force – J. Platt
	1. Report
	2. Coleman Bye-also officials chair so off task force
	3. Historical documents. Evolution of committees.

**NEW BUSINESS**

1. Submitting Committee reports to Dropbox – K. Scheuer
	1. Reminder that committees should be putting reports in DB
2. Realigning BOD meeting dates with calendar - K. Scheuer
	1. Jan, March, May, July Sept & Nov. Get back on Schedule. Committee reports need to be in dropbox prior to meeting date.

**UNFINISHED** **BUSINESS none**

**BLOCK TWO approved as a group.**

*Items requiring discussion to be pulled at the appropriate time. Otherwise, all items in will be passed/defeated as a group.*

**DIVISION Reports**

**Administrative Performance Finance Operations Athlete Coach DOC**

Registration Senior Audit Safety

Convention Age Group Budget DEI
Personnel Zone Team Tax/Ins/Inv. Officials

Marketing Open Water Treasurer Equipment

Admin Review Board Tech Planning

Recognition
Awards

**Next meeting is January 9, 2023**

**Motion to adjourn. At 7:59pm**

**Middle Atlantic Swimming**

**Board of Directors Calendar**

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| May  | June  | July  | August  |
| New officers take over Renew  banking relationships Review State filings EZ May meeting Appoint Committee Chairs/staff liaisons  Review staff compensation  Request additional USAS votes  Nominees for Lifetime membership  Select USAS Delegates New meeting schedule BOD Meeting | Board  and committee chair orientation Conflict of interest  Drop Box tutorial Board Book  Lifetime recipient selected Approve committee membership      No Meeting | Election of Coach reps                BOD Meeting | Registration materials to clubs  Meets submitted for sanctioning  USAS registration  End of fiscal year     No Meeting |
|    |
| September  | October  | November  | December  |
| Beginning of fiscal year  USAS Convention  Workshops & clinics  Strategic plan review  BOD meeting | Early registration period  BOD self-assessment & review  MANDATORY Committee meetings  No Meeting | Annual financial review initiated  Nominating committee appointed (if not elected by HOD)   BOD Meeting | Confirmation of pool availability for next SC season championships  Confirmation of pools for  this season LC champs No Meeting |
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|    |
| January  | February  | March  | April  |
| LC schedule bids received  SC schedule proposed Budget meeting/committee budgets due  File 990 by Jan 15th  Receive financial review from accountant  April HOD plan approved  BOD Meeting | LC schedule bids approved  SC schedule approved                for bid  Nominees for Outstanding Volunteer  Delegates to EZ May     No Meeting  | SC schedule to bidders  Budget meeting Championship meets  HOD legislation prepared  Slate of nominees presented to BOD  Budget presented to BOD  BOD Meeting | SC bids due   Policy, by-laws, mission & safety review (1 each yr)  Meet host meeting   Awards ceremony (volunteer, athletes, coaches)  Elections HOD MeetingBOD Meeting |