



482 Norristown Road Suite 110 Blue Bell, PA 19422 484-246-9595
www.maswim.org

OFFICIALS COMMITTEE MEETING MINUTES

Conference Call February 3, 2025

CALL TO ORDER: The meeting was called to order at 7:03pm by Coleman. He read the USA Swimming Mission, Officials Committee Mission, and Conflict of Interest statements. Gwenn took the roll call.

PRESENT COMMITTEE: Coleman Bye, Gwenn Lochstet, Mary Poletto, Rick Carson, Tiffany Epoca, Nick Furia

PRESENT STAFF: Mike Seip, Jamie Platt

COMMITTEE MEMBERS ABSENT: Mike Wigginton, Kylie McMurray

GUESTS: None

APPROVAL OF MINUTES: The January 2025 minutes were approved.

ANNOUNCEMENTS: None

COMMITTEE REPORTS

Staff Liaison – Mike Seip

- He reports that there are 182 Sanctioned meets, 37 Approved meets, and 31 Observed meets so far.
- All the Championship meets have been posted except Silvers. 10&U strong is opened and receiving strong entries.

OC Chair – Coleman

- He is working to expand the merch given to officials for the SC Championship series. He hopes to provide a variety of things from which officials could choose. He will be sending emails to the leadership of the Championship meets about this soon.
- He is looking into adding content on the Official tab of the MASI website, including OQM information and the travel support policy. He looks to revamp the layout for current content and allow for future growth. Also, he wants to add links to the USAS site so that all pertinent information is available in one place.
- Thank you notes have been sent to all applicants to the MR and AR positions for the SC Championship series that were not selected. They have also been encouraged to apply again in the next Championship series.
- The MR for Senior Champs is receiving applications for assigned team positions. The application deadline is 2/27/25. Once applications close, he will pair teams and select team leads.
- For the most part, the application process to select MR's and AR's for the SC Championship series did not identify new officials for those positions. Coleman proposed that the selected leadership encourage officials at their respective Championship meets to apply in the next round of championships, if they are qualified.

- MASI officials have been invited to attend a webinar about National Certification conducted by PVS. Barb Ship from PVS has reached out to see if we are interested in more joint training ventures. Mary will follow up on this development.

Training

- Tiffany reported the following training clinics: CJ clinic on 1/23/25 conducted by Cory Babka with 7 attendees; Referee clinic on 1/30/25 conducted by Mike Malmstrom with 5 attendees.
- USA Swimming will roll out the online Referee clinic on April 1 2025. We will continue to provide our own CJ training clinics after that.

OTS

- Mary reported that it had been a quiet month. The recent release had no new changes.
- Barb Ship has sent emails from SWIMS with information on officials who have registered and what classes they have taken. Rob is working to parse and filter the data so that it is more useable.

Advancement

- Nothing to report.

Secretary

- Gwenn proposed that subgroups provide a list of items for discussion prior to each meeting in their subgroup reports. This would help her format a draft of the minutes in advance and add to it during the meeting. It was decided that subgroup reports sent to Coleman should be copied to her.
- Gwenn intends to glean relevant information from the OC meetings to create a monthly Officials newsletter. She will send the draft to Coleman to approve and distribute.

Certification

- Rick is continuing to certify officials as they trickle in.
- He helped to install and test a new database, SharePoint, for MASI documents.
- He worked on the name badge report from SWIMS and is in the process of documenting the name badge process.
- He worked on the expiring certifications/registration report from SWIMS. He will give information on new registrants to the RRA committee.

Athlete Representative

- Nothing to report.

Coach Representative

- Coleman is working on identifying a new coach representative, who would then need to be voted in.

NEW BUSINESS

Update from RRA Committee

- The committee has created templates to welcome and thank officials.
- The next meeting is scheduled for 2/8/25.

Officials Issues

- We again discussed how best to make sure that officials follow the process of certification and recertification. Rick brought up the issue of a new official who followed the whole process but did not email him. Therefore, he did not know about her until she showed up on deck. New officials are going about the process in their own order.
- Some Meet Referees are still not checking on the LSC credentials of officials on the Wallet app. Also, it is difficult to see the LSC credentials of officials from outside the LSC. Rick suggested that they should login to the USAS site and show their officials history.

- Several upcoming meets have an insufficient number of officials signed up. Clubs should reach out to Coleman if they want him to do an email blast asking for help. We need to develop a standardized process for host clubs to ask for help.

NEXT MEETING: The next meeting is on Monday, March 3, 2025.

ADJOURN: The meeting was adjourned at 8:00pm.

Minutes Submitted by Secretary, Gwenn Lochstet