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Board of Directors ZOOM July13, 2020 7:00 pm EDT

Minutes

CALL TO ORDER: 7:02pm

ANNOUNCEMENTS: None

APPROVAL OF AGENDA: New Business C Meet Schedule. Motion by Kate to approve, Larry 2nd approved

APPROVAL OF MINUTES: Kate motion to approve, Larry 2nd. June minutes approved.

ATTENDANCE:

Andrew Austria, Samantha Mittman Besnoff, Brigitta Braatz, Dan Clough, Christina Coppola, Brian Elko, Cherita Gentilucci, Tom Malecki, Wendy Moyer-Drabick, Sofia Pejdic, Jamie Platt, Kathryn Scheuer, Larry Schwarz, Matt Sprang, Mike Seip, ,Amy Steeves, ,Carlton Taylor,

BLOCK ONE

These items will be discussed in the order presented, unless amended during the agenda approval process.

AREAS FOR IMMEDIATE ACTION None

ELECTIONS AND APPOINTMENTS

A Committee appointments – J. Platt

Governance committee Jamie put Andrew Austria as chair to a vote. No objections

D&I committee submitted by Carlton--confirmed as proposed

Carlton Taylor: Chair

Aaron Wilmore: Athlete

Genine Collins: Athlete

Kyle Collins: Athlete

Donovan Oliver

Tiffany Epoca

Alexa Kutch

Amanda Pope

Mary Katherine Weatherby

FINANCE

A. Finance Report/Budget Review – T. Malecki

a. Pandemic effects

i. Registration and meet rebates

ii. Registration reset June 1 down about \$8-10,000 mostly in athletes

iii. Meet rebates \$60,000 less for 2020. Includes summer championship meets

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- iv. Expenses rent and payroll were covered by PPP grant 100% will be a grant not a loan.
- b. Budget for HOD
 - i. Registration \$ not significant reduction
 - ii. Meet rebate fees will be reduced by 10-25%
- c. Travel funds none for spring and summer
- d. Convention- no money spent

NEW BUSINESS

- A. Update on re-opening efforts – J. Platt
 - a. Meets in all three states are now allowed
 - b. July meet regulated to LSC only and time restricted. August opens to normal.
 - c. CMT meeting weekly to discuss reopening efforts
 - i. Plan the meet schedule as shown and be able to make changes as needed.
 - d. CMT still meeting to transition to reopening
- B. Logo redesign – L. Schwarz
 - a. At a USA Swimming meeting a graphic designer offered to help LSC's with logo
 - b. Consider a new logo? Liberty Bell, cheese steak, pretzel, waves, 1st state,
 - i. Task force Larry, Matt, Sophia and Jamie to work with graphic designer
- B. Meet Schedule
 - a. Meet schedule as approved can be changed to opportunities for competition. Drop the "type" of meet to allow clubs to keep the meet date but can change they type of meet if they hold it at all.
 - b. Can vote on the schedule of dates and meet hosts with flexibility to changes according to state guidelines coming out of COVID.
 - c. Clubs are wanting to hold meets
 - d. Meet Host meeting needs to be held prior to HOD. Will schedule a zoom meeting for this.

UNFINISHED BUSINESS

- A. HOD meeting – J. Platt
 - a. Outdoor venue August 29. 10:30-2pm Pavilion at Mondauk Park in Ambler, PA.
 - i. No quarantine mandated by PA for any of three states
 - ii. Wearing masks will be suggested
 - iii. Quorum is considered those present and voting
 - iv. Will only be HOD with elections. No other extra meetings.
 - v. Send an invitation with RSVP to all clubs.
- B. MA Swim grants – T. Malecki
 - a. Round 2 has gone out. Only one club from MA has asked for letter of support for a matching grant from MA.
 - b. Over 400 applications in round 2. Probably less funding for this round.
 - c. Same club can apply for a 2nd award.
- C. Trademark protection – L. Schwarz
 - a. Document submitted, waiting on response from TM office- up to 6-9 months. Logo can be added later.
- D. Transition Task Force – L. Schwarz
 - a. Announced new Executive Director: Jamie Platt
 - b. First Day is July 20, 2020; will resign as GC that day.
 - c. Admin Vice Chair will assume GC until HOD meeting. Larry Schwarz

BLOCK TWO

No reports were pulled. Motion by Kate to pass block 2. Matt 2nd. No discussion. Motion Passes
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Items requiring discussion should be pulled at the appropriate time. Otherwise all items in Block Two will be passed / defeated as a group.

DIVISION REPORTS

Administrative

Registration
 Travel
 Convention
 Director of Competition
 Bylaws/ P&P/ Legislation
 Recognition
 Admin Review Board
 SWIMS
 Website
 Awards

Performance

Senior Programs/Meets
 Age Group Programs/Meets
 Age Group Zone Team
 Open Water
 Technical Planning

Athlete

Recognition
 Newsletter

Finance

Audit
 Budget
 Taxes/Ins./Invest
 Marketing
 Treasurer
 Personnel

Coach

Recognition

Operations

Safety
 Diversity
 Officials
 Equipment

NEXT MEETING: AUGUST 10, 2020 7:PM

ADJOURNMENT 8:11pm

**Middle Atlantic Swimming
 Board of Directors Calendar**

May	June	July	August
New officers take over Renew banking relationships Review State filings EZ May meeting Appoint Committee Chairs/staff liaisons Review staff compensation Request additional USAS votes Nominees for Lifetime membership Select USAS Delegates New meeting schedule BOD Meeting	Board and committee chair orientation Conflict of interest Drop Box tutorial Board Book Lifetime recipient selected Approve committee membership BOD Meeting	Election of Coach reps BOD Meeting	Registration materials to clubs Meets submitted for sanctioning USAS registration End of fiscal year No meeting
September	October	November	December

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Beginning of fiscal year	Early registration period	Annual financial review initiated	Confirmation of pool availability for next SC season championships
USAS Convention	BOD self-assessment & review	Nominating committee appointed (if not elected by HOD)	Confirmation of pools for this season LC champs
Workshops & clinics	MANDATORY Committee meetings		
Strategic plan review			
BOD meeting	BOD Meeting	BOD Meeting	<i>BOD or No meeting</i>
January	February	March	April
LC schedule bids received	LC schedule bids approved	SC schedule to bidders	SC bids due
SC schedule proposed	SC schedule approved for bid	Budget meeting	Policy, by-laws, mission & safety review (1 each yr)
Budget meeting/committee budgets due		Championship meets	Meet host meeting
File 990 by Jan 15 th	Nominees for Outstanding Volunteer	HOD legislation prepared	Awards ceremony (volunteer, athletes, coaches)
Receive financial review from accountant	Delegates to EZ May	Slate of nominees presented to BOD	Elections
April HOD plan approved		Budget presented to BOD	HOD Meeting
BOD Meeting	BOD Meeting	BOD Meeting	BOD Meeting