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Board of Directors ZOOM September 14, 2020 7:00 pm EDT

Minutes

CALL TO ORDER: 7:02pm

ANNOUNCEMENTS: USA Swimming announced that the restriction on athletes attending meets must be in their own LSC is being lifted at the end of the month.

APPROVAL OF AGENDA: approved

APPROVAL OF MINUTES: approved

ATTENDANCE: Andrew Austria, Sofia Pejdic, Will Gallagher, Patric Mills, Christina Cappola, John Lyons, Brian Elko, Samantha Mittman Besnoff, Larry Schwarz, Doug Cornish, Dan Clouff, Kate Scheuer, Jamie Platt, Mike Seip, Cherita Gentilucci, Amy Steeves

BLOCK ONE

These items will be discussed in the order presented, unless amended during the agenda approval process.

AREAS FOR IMMEDIATE ACTION

- A. Board Orientation 101 was conducted by Cherita

ELECTIONS AND APPOINTMENTS

- A Committee Chair Appointments all approved
 - a. Tech Planning Mike Rinde
 - b. Age Group Jason Brennon
 - c. Sr. Chair Tyler Santangelo
 - d. Awards Nicole Paul

FINANCE

- A. Resolution of where the accounts, Tax ID and Depository Info was presented. Motion passed. Paper to be signed by secretary and return to Samantha.

NEW BUSINESS

- A. Crisis Management Team proposed the need for the CMT has ended and to dissolve the team. Will revert tot the Board governing the LSC and the Staff Managing. Motion approved.
- B. Meet Policy for COVID
 - a. Violation of Policy. Sanctioned meets are expected to follow local policies including limitations on capacity. Meet in question did not enforce social distancing in the pool or follow the PA guidelines. Board members were at the meet to verify. Other people attending also reported the infractions. One perso at least reported to USA Swimming.
Put together a task force to look into COVID issues at meets
Doug Cornish, Larry Swarz, Sofic Pejdic, Brian Elko, Mike Seip.

Middle Atlantic Swimming advocates the growth and development of a diverse swimming community through education, innovation and a commitment to excellence.

- b. **Cancellation of meets due to COVID**
 Staff requests giving clubs credit for the sanction fees if they are already paid and the meet is cancelled due to COVID. Proof would include an email form the facility requesting the meet be cancelled. It would need to be cancelled prior to the start of the meet.
 Motion approved.
- C. **Extending Club Discount Rate**
 Staff is requesting an extension of the early athlete registration discount for clubs registering athletes through an electronic file. Extend the discount from October 15 to November 15. Motion approved.
- D. **USAS**
 Convention will be virtual from Sept. 24-26
 Sign up on the USA Swimming website
 MA has 8 votes at the HOD Sept. 25 and 26
 GC (Kate got an at large vote so GC will go to Will Gallagher), Admin VC, Age Group, Senior Chair, Coach (Doug got an at large so Coach will go to Jamie Platt, Athlete
 The Eastern Zone meeting will be held on Saturday September 19.
- E. **Surcharge**
 Clubs have requested surcharges be approved to help meet financial needs at meets due to loss of attendance.
 Blue wants a \$5 surcharge per swimmer at their intrasquad meet-- approved
 SJAC wants a \$20 surcharge for all meets in 2020-21.—Board does not approve as requested. Ask SJAC for more information.
 SSC asked for surcharge
 A task force to look at surcharges and reducing costs at meets.
 Cherita Gentilucci, Andrew Austria, Christina Cappola, Samantha Mittman Besnoff, Doug Cornish
- F. **Outreach**
 Staff reported that members and clubs have inquired if unemployment can be used as proof of outreach qualification. Discussed encouraging Flex memberships for this instance. Outreach athletes not only get reduced membership fee but also meet fee reimbursement. Unemployment difficult to follow.
 Board did not approve adding unemployment as a means of qualifying for outreach.

UNFINISHED BUSINESS

- A. **MA Swim Grants**
 Second Phase of USA Swimming grant matching was just under \$42,000 by MA
 First Phase we issued approximately \$70,000 in matching grants.
- B. **Trademark** Nothing to report
- C. **Reopening Efforts**
 Jamie as reached out to clubs and gotten responses from 65. Over 70 did not respond.
 39 pools will reopen
 9 found new water
 6 need help finding water
 10 have no water
 Jamie will meet with clubs that won their pools to see if they will be able/willing to help others with practices, competition, etc.
- D. **Logo Design**
 Larry should have a preliminary design by the end of the month and will bring to the October board Meeting.

BLOCK TWO

No reports were pulled. Block Two was approved as a group.

Items requiring discussion should be pulled at the appropriate time. Otherwise all items in Block Two will be passed / defeated as a group.

DIVISION REPORTS

Administrative

Registration
Travel
Convention
Director of Competition
Bylaws/ P&P/ Legislation
Recognition
Admin Review Board
SWIMS
Website
Awards
Personnel

Performance

Senior Programs/Meets
Age Group Programs/Meets
Age Group Zone Team
Open Water
Technical Planning

Finance

Audit
Budget
Taxes/Ins./Invest
Marketing
Treasurer

Operations

Safety
Diversity
Officials
Equipment

Athlete

Recognition
Newsletter

Coach

Recognition

NEXT MEETING: OCTOBER 12 7PM

ADJOURNMENT : 8:56pm

Submitted by,

**Amy Steeves
Secretary**

Middle Atlantic Swimming Board of Directors Calendar

Middle Atlantic Swimming Board of Directors Calendar			
May	June	July	August
New officers take over Renew banking relationships Review State filings EZ May meeting Appoint Committee Chairs/staff liaisons Review staff compensation Request additional USAS votes Nominees for Lifetime membership Select USAS Delegates New meeting schedule BOD Meeting	Board and committee chair orientation Conflict of interest Drop Box tutorial Board Book Lifetime recipient selected Approve committee membership BOD Meeting	Election of Coach reps BOD Meeting	Registration materials to clubs Meets submitted for sanctioning USAS registration End of fiscal year No meeting
September	October	November	December

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Beginning of fiscal year	Early registration period	Annual financial review initiated	Confirmation of pool availability for next SC season championships
USAS Convention	BOD self-assessment & review	Nominating committee appointed (if not elected by HOD)	Confirmation of pools for this season LC champs
Workshops & clinics	MANDATORY Committee meetings		
Strategic plan review			
BOD meeting	BOD Meeting	BOD Meeting	<i>BOD or No meeting</i>
January	February	March	April
LC schedule bids received	LC schedule bids approved	SC schedule to bidders	SC bids due
SC schedule proposed	SC schedule approved for bid	Budget meeting	Policy, by-laws, mission & safety review (1 each yr)
Budget meeting/committee budgets due		Championship meets	Meet host meeting
File 990 by Jan 15 th	Nominees for Outstanding Volunteer	HOD legislation prepared	Awards ceremony (volunteer, athletes, coaches)
Receive financial review from accountant	Delegates to EZ May	Slate of nominees presented to BOD	Elections
April HOD plan approved		Budget presented to BOD	HOD Meeting
BOD Meeting	BOD Meeting	BOD Meeting	BOD Meeting