



**OBSERVATION OF APPRENTICE DECK REFEREE**

NAME OF MEET: \_\_\_\_\_ DATE: \_\_\_\_\_

PERSON OBSERVED: \_\_\_\_\_ VENUE: \_\_\_\_\_

NAME OF OBSERVER: \_\_\_\_\_ HOURS: \_\_\_\_\_

**INSTRUCTIONS**

**For the referee candidate:** Please arrange with the meet referee in advance to be evaluated. For your final evaluation you will also need to arrange to have it performed by an Officials Committee member or other authorized evaluator. Provide your evaluator with this form and collect it after the meet. Ask your evaluator any questions you may have. Accept any constructive criticism in the spirit it is intended. This is a learning process. There is no failing grade. You will need to receive a "1" recommendation on your final evaluation. Over the course of your apprenticeship you must be evaluated by (at least) two different evaluators and at (at least) two different venues. Once you have received all of your evaluations forward copies of the forms to Ed Miller.

**For the evaluator:** Please fill out this form and share your observations with the candidate. Provide a written comment for any "3" level marks. Any criterion for which NA is not an option must be part of the evaluation.

**Interpretation of ratings:** 1 At the level of a certified meet referee 2 At the level of a successful candidate (on track for certification)  
3 In need of additional work NA Situation not faced by the candidate

**EVALUATION CRITERIA**

1 2 3 NA **Pre-Meet**

- Review meet info
- Discuss any issues with Meet Referee/disabled swimmers, etc.
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Comments (required for any "3" rating):

1 2 3 NA **Meet**

- Open/closed pool for warm-ups
- Start session on time and follow timeline
- Provided appropriate supervision to all officials
- Kept deck clear of unauthorized people during meet
- Gave swimmers who missed heat opportunity to swim with an accepted excuse
- Kept Hy-Tek and console operator up to date on re-seeds, declared false starts, no shows, etc.
- Handling of DQ's
- Responded to coaches' questions/comments appropriately during the meet
- Handled disabled swimmers
- Used proper whistles and arm movements
- Arrived early and checked pool was properly set up for competition
- Met with Meet Director to identify any issues/problems/disabled swimmers
- Check for any precedents set in previous sessions
- Met and briefed starter
- Established method/process for false starts
- Discussed timer briefing (e.g. overhead starts or not)
- Perform stroke briefing
- Provide deck protocol and jurisdiction

Comments (required for any "3" rating):



1 2 3 NA **Miscellaneous**

- Helped mentor officials  
   Adjusted well to unexpected circumstances and accepted suggestions well  
    Thanked other officials for their work

Comments (required for any "3" rating):

**RECOMMENDATION**

1. Ready to be considered for certification  
 2. Successful performance, on track for certification  
 3. Needs additional work before being considered for certification

Comments (required for any "3" rating):

SIGNATURE OF OBSERVER: \_\_\_\_\_

E-MAIL: \_\_\_\_\_