



## Policies and Procedures

Subject: Club and Meet Safety	Document Number: 401	Effective Date: 10/16/2023
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1. CLUB SAFETY
  - a. RESPONSIBILITY – Safety is the responsibility of every member of each NJSI Group Member.
    - i. Each NJSI Member Club shall be responsible for implementing and monitoring its own safety program which shall be structured in a manner consistent with the goals, guidelines and restrictions provided by USA Swimming and its insurance carriers.
2. COACHES – NJSI Club Coaches Shall:
  - a. Supervise all practices.
  - b. Supervise all warm-ups at swim meets.
  - c. Maintain current certifications in all safety courses required by USA Swimming.
3. REPORTS OF OCCURANCES – Any occurrence including, but not limited to, any accident or incident involving a member athlete, a member non-athlete, a guest, spectator, tenant, other entities, or property shall be reported promptly to the proper authorities through the submission of a Report of Occurrence.
  - a. The filing of Reports of Occurrence shall be the responsibility of LSC coaches and club officials.
  - b. Reports shall be made through USA Swimming Website.
4. MEET SAFETY – The following shall apply to all NJSI sanctioned meets:
  - a. The Meet Director shall have the authority and responsibility to enforce safety on the deck and all venue areas.
    - i. Meet marshals shall be assigned and assist the Meet Director in this task.
    - ii. Further authority of Marshals is found in the USA Swimming Rule Book.
  - b. The Meet Referee/Meet Director may adjust the program due to any situation, such as weather, that may put safety at risk.
  - c. Safety will be enforced from the time the pool facility opens (includes all venue areas) until it closes. The Meet Referee/Meet Director and assistants must ensure that this takes place.
  - d. The Meet Director shall insure that enough Marshals are present to meet the needs of the facility and crowd/swimmers expected.
  - e. Penalties for a safety violation may range from verbal warnings to the offender, scratching a swimmer from his/her next event, and/or scratching a swimmer from an entire day's events, or from the meet.
    - i. Other offenders may be asked to leave the pool deck area.
    - ii. The severity of the safety violation will dictate the action taken by the Meet Referee/Meet Director.

Change Log					
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001	10/16/2023	Restructure of P&P / Whole Document	E. Harse	BOD	NJS-0001