



## Policies and Procedures

Subject: Fines and Penalties	Document Number: 104	Effective Date: June 23, 2023
	Version Number: 001	Last Revision: June 23, 2023

1. FALSE REGISTRATION (Swimmer) – A club or individual submitting a signed form (meet or other) which falsely claims a swimmer is registered may be fined.
  - a. The fine schedule is as follows:
    - i. \$50 fine per swimmer per event for the first offense of the calendar year.
    - ii. \$100 fine per swimmer per event for the second offense of the calendar year.
    - iii. For the third or subsequent offense of the calendar year, the Board of Directors shall determine the penalty.
2. FALSE REGISTRATION (Coach) – A club or individual submitting a signed form (meet or other) which falsely claims a coach is registered may be fined.
  - a. The club or unattached coach shall be fined as follows:
    - i. \$100 fine per coach per meet for the first offense of the calendar year.
    - ii. \$150 fine per coach per meet for the second offense of the calendar year.
    - iii. For the third or subsequent offense of the calendar year, the Board of Directors shall determine the penalty.
3. Failure of the meet host to exercise due diligence regarding registration of entrants, including those who deck enter their meet shall result in penalties to the meet host equal to the amounts stated above.
4. FAILURE TO PAY FEES – Members (Individuals and/or group) who are delinquent in payment of money owed to NJSI shall be notified by mail (or e-mail) of the amount owed.
  - a. Members shall be given a due date to pay the amount with no penalty.
  - b. Failure to pay monies owed to NJSI or to protest the amount by the deadline shall result in the member's loss of membership in good standing.
    - i. As such, any or all privileges of membership may be suspended at the discretion of the BOD or its designee until such time as membership in good standing is restored.
    - ii. To restore membership in good standing, the member shall pay the amount owed and a reinstatement fee to NJSI:
      1. Reinstatement fees for group members shall be \$50 or 10% of the amount owed, whichever is greater.
      2. Reinstatement fees for individual members shall be \$15 or 10% of the amount owed, whichever is greater.

Change Log					
Version	Date	Description of Change / Sections	Author or Editor	Authority	Control Number
01	06/23/2023	Restructure of P&P / whole document	E.Harse	BOD	NJS-0001