



Policies and Procedures

Subject: Convention/Workshop Representation	Document Number: 203	Effective Date: June 23, 2023
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1. NJSI BOD members or any of their representatives who attend a USA Swimming sponsored convention or workshop will have their registration fees, hotel room, supersaver airfare and a daily expense stipend in an amount approved by the NJS Board of Directors.
 - a. The voting member must have attended the full convention to receive the compensation.
2. The NJSI Administrative Assistant will have attendance at the convention funded as follows:
 - a. Registration fee, hotel room, supersaver airfare.
3. NJSI BOD may adjust this policy each year to provide additional financial support for attendees.

Change Log					
Version	Date	Description of Change / Sections	Author or Editor	Authority	Control Number
01	06/23/2023	Restructure of P&P / whole document	E.Harse	BOD	NJS-0001