

Board of Directors Meeting
January 2, 2011

Members Present: M Callan, S. Snyder, M. Keating, M. Keating, J. Kingston, J. Bowen, B. Paradis, T. Dubois, R. Callan, M. Holloway, A. Zaczkowski, C. Garman, E. Stimson

Excused: R. Aronberg, B. Boyle, S. Parkhurst, G. Karl

The meeting was called to order at 9:40 am.

Added to the agenda: Travel policy, Scholarship Committee Chair

The minutes from 9/26/10 were approved by motion of J. Bowen and seconded by M. Keating that passed.

HOD review: some feedback was discussed; having meetings prior to the HOD helped move the HOD along; need to schedule Spring meeting. Do we want to bring in anyone? Last Saturday in April (4/23) was tentatively identified and was **changed to 4/30/11**. It will be held at MCC.

HOD 4/30/11 at MCC—note new date

Background screening: The old link is disabled; on January 10, 2011 the new website should be available; coaches cards were distributed based on current status; cards should be okay until April 30th or December 31st dependent upon when a coach first applied for screening; non-athletes need to register between 1/10/11 and 2/15/11. No cards have been reprinted for non-athletes; current cards are good until February 15th. Screening costs are \$39 for coaches and officials and \$19 for other non-athletes (and \$19.00 every second year thereafter). NI Officials chair did inquire about the unattached officials. Per the HOD meeting discussion no financial support is offered. The average cost will be \$17.00/year.

Travel Policy: from USA required that every club and LSC have a travel policy; a default policy was provided that would be in place until an LSC has adopted its own. NI will use the default policy for now. The time period for the travel policy is March 1 to April 28 of the following year.

PROJECTS for 2011

1. **BOR** There are members through 2012; however, no chair has been appointed. C. Torell has agreed to serve as chair until someone else is selected. M. Callan will check on the current athlete members' status. An older BOR case was discussed. J. Bowen will follow up on the Board of Director's behalf. The BOR needs to re-do at least one other matter and thus needs to convene.
2. **LEAP Level 2** J. Bowen has begun the process.

3. **Awards of Annual Awards** Coaches need to develop criteria for award. Same for athletes and officials.
4. **Update Policies and Procedures**: BOD members need to be sure that the forms that are posted are the most recent.
5. **Website redesign**: change for logo; sample was passed around. Team Unify was also referenced. Bowen and Kingston will report back. T. Dubois moved and seconded by A. Zaczkowski that the sample be adopted. The motion passed.
6. **Traveling Outreach** B. Paradis, S. Snyder, J. Bowen, T. Dubois and J. Kingston will formulate a powerpoint. They will be the Road-Show committee with the other BOD members able to participate.
7. **Leagues** A discussion occurred. A Task Force was created comprised of D. Burke, A. Zaczkowski, B. Paradis T. Dubois.
8. **Officials Communication**: This area continues to be problematic. C. Ransford is a new Rochester contact. S. Parkhurst is now on the National Officials Committee.

Club Issues: Unattached clubs have been created. Athletes register unattached with coaches not necessarily USA members. This creates an insurance coverage problem for these unattached swimmers. Questions will continue to be asked.

Member Removal: HHSC was asked about any club policy that allows them to remove a member. The HHSC club does permit the coach to remove an athlete. This matter should be referred to the NI BOR. M. Keating to write letter.

Coach's Travel Reimbursement: One request was never submitted timely. Per NI policy the time period for submission has passed. Another request was denied for out of country travel. M. Keating to write letter.

Air Quality Issue: T. Dubois will follow up with the STAR Board of Directors.

Technical Planning Update: 188 registered for IMX. This is ahead of last year to date. Some concern was raised about low participation in LSC meets. Club incentives may be needed. Time Standards: The year needs to be updated. UNAC is slow to respond to emails. HAST has not responded. TTSC is all set.

LC Circuit Meets: A. Zaczkowski reported that there were 150 swimmers in Southern Tier. Meet was within the four hour time limit. LC times will be discussed with the host team so that they can be accepted for LSC Championship meet. Buffalo meet was also under the time limit as reported by R. Callan. A note to two clubs from M. Holloway and C. Garman will be sent to R. Callan regarding swimming an IM during a freestyle event.

Nominating Committee: This committee is working.

Reports: A. Zaczkowski reported about the IMX Challenge in Washington, DC. He will attend. Information will be put on website. A motion was made by A. Zaczkowski and seconded by T. Dubois to send a second coach was passed. Zone Team: interest has been expressed by 12 or so coaches. Who will attend will be determined later one.

Clothing will need to go through the bidding process. He is trying to develop a simpler way to sign up for athletes and swimmers. He is using Team Unify. An email list will be developed to enhance communication. Zone team qualifying times are available. (Swim Guides to Time Standards) M. Keating moved and seconded by T. Dubois passed that authorized A. Zaczkowski to sign up for a new NI Zone email site. He also reviewed parts of his job description. The financial report was distributed and accepted by motion of T. Dubois and seconded by A. Zaczkowski. The motion passed. S. Snyder will revise a form for Coaches' reimbursement; a per diem rate for meals was also suggested. (\$30.00 per day; mileage is also \$.40) Per diem was accepted. J. Bowen sent out athlete registration information. Two new clubs have joined. A couple of clubs have dropped. M. Keating and M. Callan will meet about a camp. J. Kingston will submit the audit at the next meeting. Scholarship Committee will be chaired by M. Keating following the resignation of B. Paradis, due to upcoming surgery.

Athlete representative: We still need to add one more at-large.

Two coaches have indicated interest in becoming more active.

The next meeting will be on 1/30/11 at 9:30 pm.
The meeting was adjourned at 12:25 pm.

Respectfully submitted,

Martha Keating,

Niagara Swimming Secretary