

Call to Order

- The meeting was called to order at 9:08

Roll Call

	Position	Incumbent	Present	Absent
1	General Chairman	Jim Bowen	X	
2	Administrative Vice-Chairman	John Kingston	X	
3	Senior Vice-Chairman	Ryan Callan	X	
4	Age Group Vice-Chairman	Adam Zaczkowski	X	
5	Finance Vice-Chairman	John Kingston		
6	Secretary	Martha Keating	X	
7	Treasurer	Steve Snyder	X	
8	Senior Coach Representative	Rick Aronberg	X	
9	Junior Coach Representative	William Chidsey	X	
10	Senior Athlete Representative	Alex LaPoint		Excused
11	Junior Athlete Representative	Vacant		
12	Safety Committee Chairman	Mike Murray	X	
13	Technical Planning Committee Chairman	Christine Phelps	X	
14	Membership/Registration Coordinator	Jim Bowen		
15	General Chairman Appointment - 1	Bob Matlack	X	
16	General Chairman Appointment - 2	Jim Stromski		Excused
17	General Chairman Appointment - 3	Greg Danner	X	
18	General Chairman Appointment - 4	Shawn Parkhurst	X	
19	General Chairman Appointment - 5	Vacant		
20	Webmaster	Eric Stimson	X	
21	Past General Chair – Ex-Officio	Marci Callan	X	

Reading, correction and adoption of September 8, 2013 minutes

- A motion was made and seconded to accept the minutes and they were approved.

Advice and Consent to Appointments

- A motion was made by Jim Bowen to appoint Christine Phelps as Technical Planning Chair to fill the current vacancy until the spring 2014 HOD meeting. The motion was seconded and approved.

Unfinished business

- None

New business

- A motion was made by Jim Bowen to approve the Speedo Team contract for the period of September 1, 2013 through August 31, 2017.
- A motion was submitted by Kim Corby to amend the Zone Team Policies & Procedures to “Allow Niagara Zone Team online registrations to be submitted up to and including the final night of the Niagara Long Course Championships meet.
- Discussion items
 - Review of fall HOD meeting
 - Administrative Officials – process, quality of instruction
 - Review of Hy-Tek Meet Manager files prior to posting
 - Email voting and standards requirements
 - 2014 Niagara Long Course Championships meet

- ◆ Job duties and descriptions
- ◆ Junior Athlete Representative election

Reports of officers, committees and coordinators

- General Chairman
 - ◆ All members of the Board of Directors are reminded that they need to submit an updated Conflict of Interest form to Martha if they have not already done so.
 - ◆ Coach Training Approvals: 6 clubs for 10 coaches
 - ◆ Club Clinic Approvals: 1 club
- Membership
 - ◆ Two new clubs have joined this year;
 - Nickel City Race Club [NCRC] formerly the Lakeshore Swim Club – Greg Herzog
 - Wolcott Greenfins Swim Club [WGSM] – Brian Cole
 - ◆ Two new clubs are in the process of joining;
 - Alden Swim Club – Naomi Skarupinski
 - Swim Ithaca – Kevin Markwardt
 - ◆ Nine clubs and one league have not yet renewed for 2014. Athlete membership stands at 3,601; down 8% from last year's record high.
- **The Technical Planning Chair** is now Christine Phelps.
- **New Business:**
 - ❖ A discussion occurred about meet postings and their accuracy or lack thereof.
 - ❖ Email voting and time standards. A discussion occurred about the legality of email voting.
 - ❖ Further exploration identified a possible new law (August 2013) that would allow email voting. A due date was suggested if we proceed to use email voting. Furthermore, reply all is necessary.
 - ❖ Long Course and scheduling difficulties: Is there a plan for LC Championships? No one has submitted for this meet. Fairport is heading up a group of clubs that may bid. It could be used as a qualifier for higher level meets. The date needs to be reviewed. Bowen formed an ad hoc committee for work on this matter.
 - ❖ New Board job duties and description: We need to formulate updated job descriptions. Bowen has begun reviewing the bylaws to ascertain job duties.
 - ❖ An email will be sent to the current board members for review and update.
 - ❖ Junior athlete representative update: 3 athletes have expressed interest: Hanna Bollinger, Haley Buchholz and Nick Olson. **Nick Olson** was selected by the club representatives. This result will be published on the website.
- **Reports of Officers, committees and coordinators.**
 - ❖ Callan reported that LaPoint is on a college visit this weekend and should be marked excused. Inviting other athlete nominees to join other committees was discussed.

Adjournment

- The meeting was adjourned at 10:20am