

Spring House of Delegates Meeting

Saturday, May 3, 2014






Monroe Community College, Rochester

[Driving Directions](#) - [Campus Map](#) 

Officials Meeting - 9:00 AM - 12:00 PM Building 8 - Room 200

- 9am - 9:30am - Review Officials Chair Report, open discussion
- 9:30am - 10am - Officials Chair Election
 - **Officials Chair election** - During the meeting the Officials Chair will be determined by majority vote of officials in good standing present and voting. **A valid membership card must be presented to receive voting credentials.**
- 10am - Noon - Officials Clinic

Meet Directors Workshop - 9:00 AM to 12:00 PM Building 8 - Room 300

- Meet Director's Handbook: 
- Meet Director's Workshop Package:  [updated 4-30 with 2014 version]
- Meet Director's Workshop Slides:  [updated 4-30 with 2014 version]
- Spring 2013 Attendance:
- Meet Director's Test:  [updated 4-30 with 2014 test]
- Registration, Event Age and Relay Exception Reports: ["how-to"](#) 

Coaches Meeting and Election - 10:30 - 12:00 Building 8 - Room 100

- **Junior Coach Representative election** - During the meeting the Junior Coach Representative will be determined by majority vote of coaches in good standing present and voting. **A valid coach's membership card with BGC and APT must be presented to receive voting credentials.**

Athletes Meeting - 12:00 PM - 1:00 PM - Building 8 - Room 200

HOD Registration beginning at 12:30 - **A valid athlete membership card or non-athlete membership card with BGC and APT must be presented to receive voting credentials.**

Spring House of Delegates Meeting at 1:00 PM Building 8 - Room 300

Contributing to a House of Delegates Discussion

In the hopes of an efficient and productive meeting!

Once the previous speaker has finished and you have been acknowledged by the General Chairman...

- Stand up, introduce yourself, and state the name of the swim club you are representing.
- Speak clearly and concisely.
- Stay on subject and avoid personal attacks.
- State your motion or idea affirmatively:

"I feel that we should..." rather than "I feel that we should not..."

- Most importantly:

Be certain that you have a thorough understanding of the topic at hand before speaking, in order to avoid erroneous discussion!

Roll Call

Reading, correction and adoption of previous minutes: [Fall 2013 HOD draft minutes](#) 

Reports of officers

General Chairman: 

Administrative Vice-Chairman:

Age Group Vice-Chairman:

Senior Group Vice-Chairman:

Finance Vice-Chairman:

Technical Planning: 

Coach Representative Report:

Athlete Representatives Report:

Safety:

- [Safe Sport Presentation \(PDF\)](#)
- [2014 1st Quarter Accident Charts](#)
- [USA Swimming 1st Quarter 2014 Accident Summary](#)
- [USA Swimming 1st Quarter 2014 Accident Summary by LSC](#)

Treasurer's Report: to be distributed at the meeting

Niagara LSC Records:

- Women's SCY Records 
- Women's LCM Records 
- Men's SCY Records 
- Men's LCM Records 

Membership:

- Athlete Registrations Graph 
- Current Club Statistics 
- LSC Membership Trends Report 2014 

Secretaries Report:

Reports of committees and coordinators

Open Water:

Officials: [Chair's Report](#) 

Legislation / By-Laws:

Disability:

Diversity:

Scholarship: [Current Application and Instructions Available Here](#)

Board of Review:

National Times Verification: 

Communications/Website:

- [Past Year - Overview](#)
- [Past Year - Frequency and Recency](#) (sessions and pageviews)
- [Past Year - Frequency and Recency](#) (days since last session)
- [Past Year - Types of Devices Used](#)
- [Past Year - Types of Mobile Devices Used](#) (just for fun!)

New business

1. Proposed **'Housekeeping'** amendments to the Niagara LSC By-Laws [requires a nine-tenths (9/10ths) vote of the members present and voting to be adopted] 
2. Proposed **'Office Held by Two Persons'** amendment to the Niagara LSC By-Laws [requires a nine-tenths (9/10ths) vote of the members present and voting to be adopted] 
3. Proposed **'Meet Sanction Coordinator'** amendment to the Niagara LSC By-Laws [requires a nine-tenths (9/10ths) vote of the members present and voting to be adopted] 
4. Proposed **'Age Group Committee'** amendment to the Niagara LSC By-Laws [requires a nine-tenths (9/10ths) vote of the members present and voting to be adopted] 
5. Proposed **'Senior Committee'** amendment to the Niagara LSC By-Laws [requires a nine-tenths (9/10ths) vote of the members present and voting to be adopted] 
6. Proposal from Mark Teixeira (Skaneateles Lightning Swimming Club) - It is proposed that the meet hosts for the Niagara Swimming Short Course and Long Course Championships accept Late Entries. The meet hosts would add language to their meet announcements similar to the Example language below.

Example language to add to meet announcement:

 LATE ENTRY DEADLINE:

Additional entries from qualifying swims achieved at meets occurring on the weekend just prior to the Short Course and Long Course Championships are due by noon, 12:00 PM (EST), on the Monday following said weekend meets.

Only those teams who have been accepted into the meet may submit additional entries. This is the identical wording to what was in last summer's Niagara Long Course Championship meet announcement, other than the deadline has been moved up from 5:00PM to noon.

Please be advised that a Meet Manager backup file from said meets on Sunday must be submitted to Niagara Swimming upon conclusion of the meet on Sunday so times can be uploaded into the

SWIMS national time database and used to verify any late entries that are submitted to the meet host.

7. **Presentations from clubs submitting simultaneous bids in the same geographic region (1/31/2015)**

i. **STAR**

ii. **TWST**

8. **Presentations from clubs submitting simultaneous bids for Niagara meets**

i. **2015 Niagara Championship Qualifier - Rochester**

a. **HAST**

b. **VICT**

ii. **2015 Niagara Regional Championships - Rochester**

a. **GCOM**

b. **SEAS**

iii. **2015 Niagara Championships**

a. **FAST**

b. **SYCH**

9. **[Approval of Meet Calendar](#)**

10. **Niagara Elections - [Nominating Committee's slate of candidates](#) PDF [updated 4/29 for a missing page - Chris Torell/Treasurer Bio]**

o **Treasurer**

o **Administrative Vice Chair**

o **Technical Planning**

o **Age Group Vice Chair**

o **Board of Review**

• Need 5 elected of which 1 must be an athlete

11. **Junior Athlete Representative Presentations**

Resolutions and orders

Adjournment