

Niagara LSC Board of Directors Meeting Minutes for January 28, 2016

Call to Order:

- The meeting was called to order at 09:06pm.

Roll Call:

Position	Incumbent	Present	Absent
General Chair	Eric Lind	X	
Administrative Vice-Chair	Adam Zaczkowski	X	
Senior Vice Chair	Shane Logan		X
Co-Age Group Vice Chair	Joanne Butters		X
Co-Age Group Vice Chair	Christine Regelsberger		
Finance Vice Chair	Doug Evans	X	
Secretary	Sara Smith		X
Treasurer	Steve Snyder		X
Senior Coach Representative	Becky Sapio	X	
Junior Coach Representative	Chris Musshafen	X	
Senior Athlete Representative	Nick Burdo	X	
Junior Athlete Representative	Jared Kettinger	X	
Safety Committee Chair	Chris Torell		X
Co-Technical Planning Chair	William Chidsey	X (arrived later)	
Co-Technical Planning Chair	Ryan Callan	X	
Member/Registration Coordinator	Eric Stimson	X	
General Chairman Appointment – 1	Bob Matlack	X	
General Chairman Appointment – 2	Jim Stromski	X	
General Chairman Appointment – 3	Greg Danner	X	
General Chairman Appointment – 4	Shawn Parkhurst		X
Immediate Past General Chair	Jim Bowen	X	
Diversity Chair	Mike Switalski	X	

Approval of Minutes from January 28, 2016 meeting:

- The following changes to the December 20th meeting minutes were requested from Jim Bowen:
 - o Under Reports of Officers, committees and coordinators
 - C. Torell name misspelled
 - W. Chidsey name misspelled.

- Motion was made to accept meeting minutes with the above changes. The motion was moved and seconded.

All in favor, motion carries.

Approval of Agenda:

- Added to agenda were the following items under New business
 - o Discussion on meet announcement changes
 - o Registration and Sanction Fee process
- Motion was made to approved the agenda as amended and seconded
- All in favor, motion carries

Unfinished business:

a) Discussion of Conflict of Interest Document

- o E. Lind discussed need for all board members to read and sign document stating that they have read and understand the Conflict of Interest documentation.
- o E. Lind to provide form for all board members to review and sign if they have not already. All responses to be sent to S. Smith by February 14, 2016.

b) Discussion of Niagara Governance Documents

- o E. Lind discussed need for all board member to read all Niagara Governance Documents and verify that they have read.
- o E. Lind to provide form for all board members to review and sign that they have read Niagara Governance documents. All responses to be sent to S. Smith by February 14, 2016.

New Business:

a) Meet Announcement Changes – Discussion centered around changes in the meet announcement that would give the meet host the latitude for verification of official and coach USA Swimming credentials. Several discussions occurred with board members providing opinion on wording changes as well as how to verify.

b) Registration and Sanction Changes – E. Stimson brought up the discussion on proposed ways to streamline the meet sanction and registration process by doing this electronically as well as making payment of fees electronically. There will be continued work and investigation prior to potential implementation.

c) Proposal for Niagara Fee modification structure

- a. A. Zackowski presented three proposals made for Niagara Fee modifications structure. These were:
 - i. Raise the Athlete and Non-athlete NI fee \$5.00 each (effective 2016-2017 membership year and beyond).

- ii. Raise the athlete and non-athlete NI fee \$5.00 (effective 2016-2017 membership year only). Proposal would be withdrawn if Proposal 1 passed.
- iii. Increase mid-year athlete club transfer from \$5.00 to \$10.00 (effective for 2016-2017 membership year and beyond).

Discussion centered around reasons for this and impact on revenue for the LSC. All three proposals were moved and seconded. All proposals were defeated.

d) Proposal for modification of Officials Section of by-laws and policies and procedures

- a. J. Stromski presented three proposals for modification of the Official Section of the Niagara LSC By-Laws
 - i. Add language to the Niagara By-Laws that would permit the Officials Chair to regularly attend the USA Swimming Convention as a non-voting representative.
 - ii. Add language to 607.2.2.B that authorizes the Officials Chair to select the Meet Referee for Niagara LSC Championship level meets (SC, LCC, and Open Water).
 - iii. Add language to the “Policies and Procedures Manual of Niagara Swimming, Inc. to provide travel, lodging, and per diem to the Officiating Assigned Team for Niagara Championship level meets

After discussion among board members, all proposals were withdrawn from consideration.

c) Proposal to modify Girls 17-18 Niagara LSC 1500 Free Long Course record.

E. Stimson discussed that after some research, it was noticed that the Girls 17-18 1500 Free Long Course record was inaccurate by 10 seconds. Requested approval to change the record to the correct time. Motion was made and seconded. All approved the change.

d) Request to create a task force for 2016-2020 Quad Plan development

E. Lind informed board that he was going to put together a task force to help develop the 2016-2020 Quad business plan for the Niagara LSC. Goal is to present initial plan to HOD at the Spring HOD meeting.

Reports of officers, committees and coordinators:

- A. Zaczowski – no report
- D. Evans
 - Finance committee met and looking to evaluate current investments strategy to help drive free cash flow

- Reminded everyone that purchasing decisions on equipment require 3 competitive bids prior to purchase.
- B. Sapio – no report
- C. Musshafen
 - Contact being made with external resources for potential coach speaker at the next HOD meeting. More information to follow.
- N. Burdo – no report
- J. Kettinger – no report
- R. Callan
 - Working with NI Regional Championship meet hosts to ensure continuity among meet announcements
 - Finalizing meet information for NI Championship meet
- E. Stimson
 - Current registration is trending at 4-year low, however 100 swimmers ahead of 2012 registration number
- J. Stromski
 - LSC Championship meet fully staffed with officials.
- M. Switalski. –
 - Work continues on understanding which clubs are using outreach. Tracking going now to ensure it continues.
 - Four swimmers within the LSC have qualified for National Diversity Camp. Selection later in the year.
 - Diversity committee developing a letter to send to clubs to remind them of both Outreach and Diversity opportunities. Looking for letter to come out every six weeks.
 - Work beginning on partnerships and corporate sponsors for diversity program within the Niagara LSC.
 - M. Switalski recently appointed to USA Swimming National Diversity and Inclusion Committee.

Adjournment:

Motion made to adjourn, was moved and seconded. ALL in favor

Meeting adjourned at 10:58 pm