

Niagara LSC Board of Directors Meeting Minutes for June 23, 2016

Call to Order:

- The meeting was called to order at 9:07pm.

Roll Call:

Position	Incumbent	Present	Absent
General Chair*	Eric Lind	X	
Administrative Vice-Chair*	Adam Zaczkowski	X	
Senior Vice Chair*	Shane Logan		X
Age Group Vice Chair*	Christine Regelsberger	X	
Finance Vice Chair*	Doug Evans		X
Secretary	Sara Smith	X	
Treasurer	Steve Snyder	X	
Senior Coach Representative*	Becky Sapio	X	
Junior Coach Representative*	Chris Mussafen	X	
Senior Athlete Representative*	Nick Burdo		X
Junior Athlete Representative*	Jared Kettinger	X	
Safety Committee Chair	Chris Torrell		X
Co-Technical Planning Chair	William Chidsey		X
Co-Technical Planning Chair	Ryan Callan	X	
Member/Registration Coordinator	Eric Stimson	X	
General Chairman Appointment – 1	Bob Matlack		X
General Chairman Appointment – 2	Jim Stromski	X	
General Chairman Appointment – 3	Greg Danner		X
General Chairman Appointment – 4	Shawn Parkhurst		X
Immediate Past General Chair	Jim Bowen		X
Diversity and Inclusion Chair	Mike Swaltalski	X	

Approval of Agenda:

- Motion to approve agenda:
 - o Motion by Steve Snyder - Addition to agenda regarding Steve Snyder's termination – changing signatories
 - Second by Eric Stimson...all in favor...motion carries

Unfinished business:

- Conflict of Interest & Niagara Governance Documents (Eric Lind)
 - o All board members must read, understand and return to secretary

New Business:

- Quad Planning (Eric Lind)
 - o Delivered to board for review August 1, 2016 for quad 2017-2020.
- Leadership Planning Summit (Eric Lind)
 - o Would like to schedule another one for the upcoming year
- Leap level 2 Governance (Eric Lind)
 - o Looking to USA Swimming (Leap 2 Governance Training) representative visit with board of directors in middle of September (17&18) to look at growth for LSC.
 - o Would likely be hosted in Rochester area.
- LSC Leadership Online Training (Eric Lind)
 - o Helps training new board members and transitioning current board members to understand responsibilities
 - o Would like to make this highly encouraged for board members
 - o Eric will send link to board of directors
- Discussion of LC Zone Status (Chris Regelsberger)
 - o Transportation Bid Process
 - Received 3 quotes (\$6500, \$6250, \$6750)
 - Requesting to go with original quote (B&F Travel) for bus transportation
 - No opposition – move forward with B&F Travel
 - o Long Course Fee Structure
 - Requesting an increase in registration fee's due to the economic costs and also what other LSC's are charging
 - \$400 to \$600 for sponsored athlete
 - Motion to increase the zone cost for 2016 LC Sponsored athlete from \$400 to \$600
 - 1. Second by Eric Stimson... all in favor! Motion carries.
- Internal Audit Update (Doug Evans)
 - o Would like to have completed in early July (prior to LSC Champs)
 - o Tabled until next meeting
- Spring Zone Task Force Report (Adam Zaczowski)
 - o May Eastern Zone Tech Planning Meeting:

- Potomac Valley, Maine and Middle Atlantic no longer attending SC Zone meet (In addition to Virginia & Maryland)
 - Reasons: cost is too much, difficult to staff, large teams in LSC's no longer supporting meet, many of LSC's the zone champ meet is the largest budget item annually
 - Adam Z. has been added to the task force. Marci Callan will also be invited to join task force. Headed by Mary Turner.
- Reinstatement of Senior Power Point Meet (Ryan Callan)
 - Tech Planning Committee met and decided not to make any changes to Niagara Regional Qualifier
 - Senior Power Point added back in (1/14-15/2017)
 - Cut times remain the same
 - 3 session meet as it has been in past
 - Meet in conflict with Niagara Regional Meet – requires executive board to make decision
 - Motion by Adam Z. to bring Ryan's proposal (add senior power point meet to 1/14-15/17) to Executive Board for discussion and approval seconded by Chris R.
 - Call to Question – Adam Z.
 - All in favor, motion carries

Reports of officers, committees and coordinators:

- Adam Z. – Question from a club requesting at next HOD meeting that administrative official and meet director courses don't run at the same time.
- Chris Regelsberger– no report
- Shane Logan–
 - Shane Logan has resigned from senior vice chair effective immediately (6/23/16)
 - Any ideas/interest in position please notify Eric Lind by 6/30/2016
 - Becky asking information about reimbursements – team has 2 outstanding
- Sara Smith – no report
- Steve Snyder –
 - Board needs to pass resolution that has to be recorded, documented by secretary and signed
 - Motion that effective 9/1/2016 that the signatories on the Niagara banking accounts be treasurer, Adam Zaczkowski and general chair, Eric Lind
 - Seconded by Eric Stimson
 - All in favor; motion carries.
 - Motion to remove Steve Snyder and Jim Bowen as signatories on Niagara banking accounts.
 - Seconded by Becky Sapio
 - All in favor; motion carries.
- Becky Sapio – no report

- Jared Kettinger –
 - o Can the board extend invite to board meetings to Spencer Schultz who will be the new junior athlete representative?
- Chris Torrell – no report
- Chris Mussafen – no report
- Ryan Callan –
 - o Working on meet packets and cut times to have to the board by 8/31/16.
- Eric Stimson –
 - o Had to deny 1 sanction – just a matter of timing
 - Sanction not issued prior to the start of the meet
- Jim Stromski –
 - o Started training Brooks Howard on processes
- Mike Switalski –
 - o Working on growth for outreach committee
- Eric Lind

Adjournment:

Motion to adjourn (Eric Stimson) seconded (Chris R.) ALL in favor.

Meeting adjourned at 10:40 pm