

**General Chair Eric Lind called the meeting to order at 1:07pm.**

**Roll Call:** 13 board members, 35 club representatives, 6 athlete representatives – 54 voting members.

**Reading Corrections and Adoptions of the previous meeting:** Motion to approve Spring 2016 HOD minutes carries.

**Report of Officers:**

**General Chair:**

- General Chair Report (Attached)

**Administrative Vice Chair:**

- Working on transition with Adam Z. and going seamlessly
- Sanction fee surcharges – currently only missing 1 meet from 2015-2016 year

**Eastern Zone Meeting & Director's Report:**

- No report.

**Age Group Vice Chair:**

- Report (Attached)

**Senior Group Vice Chair:**

- Vacant position – no report

**Finance Vice Chair:**

- In addition to treasurer information 2 activities need to take place (required)
  - Internal audit: Adam Z., Doug and Sheila S. and Steve Snyder
    - From Eric Stimson: Treasurer should not be part of it.
  - Formal external review: Adam collecting quotes

**Technical Planning Chair:**

- Cut times for 2016-2017 championship meets posted on the Niagara website
  - There were changes, familiarize yourself with them
- As we move into the year we will be discussing formatting (days, relays, etc)
  - Received a lot of feedback from coaches
- Question regarding changes in qualifier meets:
  - There will be a trickle down event – those are available and will be on website

**Coach Representative:**

- Large discussion regarding relays and LSC Championship meet
- Large discussion regarding coaches' education and involvement

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**Athlete Representative Report:**

- Discussion regarding programs/systems to get younger athletes more prepared to move into athlete representative positions for team to increase participation overall
- Discussed some of the changes at USA Swimming levels which impact the athletes
- Discussed line items in budgets that have changed meets for the coming year
- Discussed changes in time standards and reasons behind why they have been changed
- Discussed format for this past long course season
  - Most athletes felt that structure was conducive for qualifying for meets
  - Concerns regarding the length of sessions at Long Course LSC Champs

**Safety Report:**

- No report.

**Treasurer's Report (distributed at meeting):**

- 2015-2016 Final Budget Report (Attached)
  - Ending the fiscal year 8/31/2016 prepared by Steve Snyder
- Since 9/1/16 – total deposits carried over from last fiscal year \$4,120.50
- Since 9/1/16 – total expenses carried over from last fiscal year \$1,029.00 in expenses
- Starting this fiscal year with net income of \$3,092.00
- Smith Barney account has overall asset total in excess of \$515,000.
- Transitioning LSC bookkeeping from Quicken to Quickbooks

**Niagara LSC Records:**

- SCY Records updated 9/4/2016 (Attached)
- LCM Records updated 9/4/2016 (Attached)

**Membership Report:**

- Current Club Statistics (Attached)
- Athlete Registration Graph 2004-2016 (Attached)
- Trends: 2008-2016 Report (Attached)
- Splashed by event 2011-2016 (Attached)
- Time Standard Achievement 2011-2016

**Secretaries Report:**

- No report.

**Reports of Committees and Coordinators**

**Officials:**

- Report (Attached)
- Official Percentages (Attached)
- Brooks Howard working with Jim Stromski in transitioning

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- All emails should be sent to [officials@niagaraswim.org](mailto:officials@niagaraswim.org) rather than personal email addresses
- Teams need to name a “point person” for officials within the club and provide that name to Brooks
- Issues last year where athletes came to meets not represented by specific team coaches
  - If you ask another coach to manage/oversee you need to also let the meet director or meet referee know in advance of the meet
- Going to work on making sure cross-training across the LSC so that calls are consistent
- Box full of name tags – can pick up from Brooks

**Legislation/By-Laws Report:**

- 2016 Proposed Legislation – USA Swimming (Attached)

**Disability:**

- No Report.

**Diversity:**

- Diversity and Inclusion Chair Report (Attached)
- 2016 Demographics Report (Attached)
- 6/22-25/2017 Niagara hosting the 2017 Diversity Camp and Coaches Clinic at the University of Buffalo
  - Will also be including outreach members
- Free & Reduced Lunch no longer an option for 2017 Outreach Membership
  - Financial reporting can now be used
- Press Release for New LGBTQ Cultural Resource guide to assist in creating a safe place for athletes
- Check the ethnicity box!

**National Times Verification:**

- Summer 2016 (Attached)

**Communications/Webmaster:**

- No report.

**Unfinished (old) business:**

- No unfinished or old business to report.

**New Business:**

- **Presentation and approval or Budget Proposal for 2017**
  - Historical Income & Expense (Attached)
  - Expanded Budget (Attached)
  - Proposed Budget (Attached)

- Motion to table budget until we review policy and procedure changes; seconded; all in favor; motion carries
- Motion to return to budget discussion; seconded; all in favor; motion carries
- Motion to approve the 2016-2017 budget as is and approve the 2016-2020 quad budget plan as stated; seconded; discussion; call to order
  - Motion to amend the 2016-2017 budget with an additional income line of \$6,000 and additional expense line item taken from the reserves by Will Chidsey; seconded; all in favor; motion carries
- Motion to approve budget with amendment carries
- **Proposal for change to Policies & Procedures:**
  - Proposal to change 202.2.8 (Attached)
    - Motion to accept the proposed change; seconded; discussion; call to order; all in favor; motion carries
  - Proposal to change 202.2 (Attached)
    - Motion to accept the proposed change; seconded; discussion; motion carries
  - Proposal to change 205.8 (Attached)
    - Motion to accept the proposed change; seconded; discussion;
      - Friendly amendment to the wording “The officious chair is responsible for the approval of the selection of meet referee for Niagara LSC Championship level meets”. Struck down
    - Motion to accept the proposed change; seconded; motion carries
  - Proposal to change 302.4 (Attached)
    - Motion to accept the proposed change; seconded; discussion; all in favor; motion carries
- **Approval of May-august 2017 Bid Calendar**
  - 2017 Summer Bid Announcement (Attached)
  - 2017 Summer Bid Calendar for HOD Approval (Attached)
    - Motion by Eric Stimson to add to the posted calendar Stingrays 2017 Long Course Meet (7/7/17), SEAS 4<sup>th</sup> Annual Doug Tobey Memorial Invitational (7/8/17) and UNAC 44<sup>th</sup> Annual Sertoma Invitational (7/14/17) which are not in conflict with any other meets but were submitted past the deadline; seconded; all in favor; motion carries
    - Motion to accept the amended calendar; seconded; all in favor; motion carries
- **Election of Age Group Vice-Chair**
  - Sara Smith nominated from the floor by Dave Muratore; accepted by Sara Smith
  - No other nominations from the floor
  - Motion to accept by acclamation; motion seconded; all in favor; motion carries
- **Election of Senior Vice Chair**
  - Will Chidsey
  - Kim Corby nominated from the floor; accepted by Kim Corby
  - Tallied the votes – Kim Corby wins by majority.

- **Elections for Niagara Nominating Committee**
  - Marci Callan nominated; accepts.
  - Sam Gatey nominated; accepts.
  - Fred Leff nominated; accepts.
  - Jared Kettinger nominated; accepts.
  - Jerry Roberts nominated; accepts.
  - Motion to approve the nominations of Marci Callan, Sam Gatey, Fred Leff, Jared Kettinger and Jerry Roberts; seconded; all in favor; motion carries.
- **Presentation of Volunteer of the Year**
  - No volunteer of the year

**Resolutions and orders:**

**Motion from floor to destroy all the ballot's; seconded; motion carries.**

**Motion to adjourn; seconded - ALL IN FAVOR**

**ADJOURNMENT at 3:30pm.**

| <b><u>Board Position Title</u></b> | <b><u>Position Held By</u></b> | <b><u>Term</u></b> |
|------------------------------------|--------------------------------|--------------------|
| General Chairman                   | Eric Lind                      | 9/2015-8/2017      |
| Administrative Vice Chairman       | Brad Boyle                     | 9/2016-8/2018      |
| Senior Group Vice Chairman         | Kim Corby                      | 9/2016-8/2018      |
| Age Group Vice Chairman            | Sara Smith                     | 9/2016-8/2018      |
| Registrar                          | Eric Stimson                   | 9/2015-8/2017      |
| Senior Coach Representative        | Chris Musshafen                | 9/2015-8/2016      |
| Junior Coach Representative        | Phil Baretela                  | 9/2016-8/2018      |
| Treasurer                          | Adam Zaczkowski                | 9/2016-8/2018      |
| Technical Planning Chairman        | Ryan Callan                    | 9/2016-8/2018      |
| Senior Athlete Representative      | Jared Kettinger                | 9/2016-8/2017      |
| Junior Athlete Representative      | Spencer Schultz                | 9/2016-8/2017      |
| Finance Vice Chairman              | Doug Evans                     | 10/2015-8/2017     |
| Secretary                          | Sara Smith                     | 9/2015-8/2017      |
| Safety                             | Chris Torrell                  | Appointed          |
| Web Master                         | Eric Stimson                   | Appointed          |
| Past General Chair                 | Jim Bowen                      | Ex-Officio         |
|                                    |                                |                    |