

Niagara LSC Board of Directors Meeting Minutes for July 21, 2016

Call to Order:

- The meeting was called to order at 9:02pm.

Roll Call:

Position	Incumbent	Present	Absent
General Chair*	Eric Lind	X	
Administrative Vice-Chair*	Adam Zaczkowski	X	
Senior Vice Chair*	VACANT		X
Age Group Vice Chair*	Christine Regelsberger	X	
Finance Vice Chair*	Doug Evans	X	
Secretary	Sara Smith	X	
Treasurer	Steve Snyder	X	
Senior Coach Representative*	Becky Sapio		X
Junior Coach Representative*	Chris Mussafen		X
Senior Athlete Representative*	Nick Burdo		X
Junior Athlete Representative*	Jared Kettinger	X	
Safety Committee Chair	Chris Torrell		X
Co-Technical Planning Chair	William Chidsey	X	
Co-Technical Planning Chair	Ryan Callan	X	
Member/Registration Coordinator	Eric Stimson	X	
General Chairman Appointment – 1	Bob Matlack	X	
General Chairman Appointment – 2	Jim Stromski	X	
General Chairman Appointment – 3	Greg Danner		X
General Chairman Appointment – 4	Shawn Parkhurst		X
Immediate Past General Chair	Jim Bowen	X	
Diversity Chair	Mike Switalski	X	

Approval of Agenda:

- Motion to approve agenda:
 - o Addition of awards to new business (Will Chidsey)
 - o Addition of external audit to new business (Will Chidsey)
- Motion to accept agenda with changes by Eric Stimson seconded by Jared K.
 - o All in favor – motion carries

Approval of Minutes (6/23/2016):

- Mike Switalski listed as guest – should be a board member (Adam Z.)
- Correction to Switalski's spelling of name throughout meeting minutes (Mike S.)
- Correction of Zaczkowski's spelling of name under signatory (Eric S.)
- Motion to accept meeting minutes with changes by Mike S. seconded by Adam Z.
 - o All in favor – motion carries

Unfinished business:

- Status of Internal Audit (D.Evans)
 - o No update. Looking to schedule in next few weeks.

New Business:

- Discussion of 2017-2020 Quad Plan (E. Lind)
 - o Will have available to the BOD on 8/1/2016
 - o Looking for feedback by 8/9/2016
 - o Final document available 8/16/2016
- Discussion of Attendance at 2016 USAS Convention (E. Lind)
 - o Held in Atlanta, GA (9/19-9/24/2016)
 - o Who is attending?
 - Eric Stimson staying through 9/21 only
 - Eric Lind
 - Adam not attending
 - Spencer Schultz (Jr Athlete Rep)
 - Jared Kettinger (Sr Athlete Rep)
 - Mike Switalski attending
 - Jim Bowen not attending
 - Christine Regelsberger attending if need be
 - o Opening in the Senior Chair position due to vacancy
 - o Opening in the Age Group Chair position due to vacancy
 - o Two Niagara Representatives selected as "At-Large" USA Swimming delegates – can they be reimbursable?
 - Bylaws state who can/should be reimbursed for attending
 - In the past the BOD has voted to approve reimbursement for some members not filling a BOD position when the individual approaches BOD

- Motion that Officials Chair be allowed to attend the 2016 USA Swimming convention in Atlanta with full reimbursement by Jim Stromski. Seconded by Adam Z.
 - All in favor. Motion carries.
- Motion that Registrar and Diversity chair be allowed to attend the 2016 USA Swimming convention in Atlanta with full reimbursement by Eric Lind. Seconded by Steve Snyder.
 - All in favor. Motion carries.
- Motion that Jr. Athlete Rep be allowed to attend the 2016 USA Swimming convention in Atlanta with full reimbursement by Jared Kettinger. Seconded by Steve Snyder.
 - All in favor. Motion carries.
- Motion that two at-large USA Swimming delegates be allowed to attend the 2016 USA Swimming convention in Atlanta with full reimbursement provided they can give justification for attending the convention by Eric Lind. Seconded by Adam Zaczkowski.
 - All in favor. Motion carries.
- Discussion of 2016-2017 Budget Planning (E. Lind)
 - Eric will put together draft balanced budget while working on quad plan
 - Looking to discuss draft budget on 8/18/2016
- Discussion of Open Board positions (J. Bowen)
 - Concern in Senior Vice Chair vacancy (specifically who will process reimbursements)
 - Looking to evolve board to do more governance and programmatic development and moving the day-to-day work to paid positions
 - Ryan will continue handling reimbursements for the time being
 - Concern in Age Group Vice Chair vacancy (specifically who will handle the work in relation to zone team participation)
 - Looking at setting up the position so that Age Group Vice Chair has assistance with facilitating and planning events
- Proposed Changes to Niagara Policies & Procedures [**attached**] (A. Zaczkowski)
 - NI P&P 2.2.2.8 (Regarding awards in conjunction with Tech Planning Chair)
 - Proposal to be discussed as new business at HOD meeting for a vote by members
 - NI P&P 302.4 (regarding registration files in conjunction with registrar)
 - Proposal to be discussed as new business at HOD meeting for a vote by members.
- Eastern Zone Age Group Committee Update (A. Zaczkowski)
 - No update.
- Awards (Will Chidsey)
 - Proposal to purchase larger championship trophies where team names get added and team winners hold onto for 1 year until next championship

- Reimbursement for gift certificates from deep end for Senior PPT and 12&Under IMX from Marci Callan (should this be reimbursable?)
 - Steve Snyder paid and going forward will be paid for
- External Audit (Will Chidsey)
 - Last audit when Steve Snyder took over
 - Putting this in front of the HOD to vote on

Reports of officers, committees and coordinators:

- Adam Zaczkowski –
 - Request from Victor Swim Club to host clinic at Victor High School in the next couple weeks (submitted paperwork)
 - Going to look into quotes for external audit
- Chris Regelsberger –
 - 73 registered athletes for zone team
 - 15 sponsored
 - 14 unsponsored
 - All others outstanding at this point
 - Catering
 - 30% deposit due now by credit card or by check?
 - Eric Lind suggests check to pay the balance
- Doug Evans – no report
- Sara Smith – no report
- Steve Snyder – no report
- Jared Kettinger – no report
- Ryan Callan & Will Chidsey – no report
- Eric Stimson –
 - Question regarding relay only swimmers at LC LSC Championships 2016 – email will be sent out to clubs
- Jim Stromski –
 - Working on details for transfer to Brooks Howard
- Mike Switalski –
 - Any diverse athletes meet in classroom with Sydney St. Rose Finear after Saturday AM LSC Champ session
 - Working on contracts for diversity camp
- Eric Lind – no report

Adjournment:

Motion to adjourn (Eric Stimson) seconded (Steve Snyder) ALL in favor.

Meeting adjourned at 10:55 pm

Attachment #1:

Proposed Changes to the Niagara Policies and Procedures

NI P&P 202.2.8

Current wording: Whenever Niagara LSC specifies the medals, ribbons or other awards for a given meet; it shall sell them to the host organization at one half ($\frac{1}{2}$) cost.

Proposed wording: Whenever Niagara LSC specifies the medals, ribbons or other awards for a given meet; the host organization will obtain said awards at no cost to Niagara Swimming.

ADD

202.2.8.A

Niagara swimming will not require any surcharge fees be paid for the following meets:

Niagara LSC Short Course Championships

Niagara LSC Long Course Championships

Niagara LSC Championship Qualifiers

Any other meet that Niagara deems is a LSC supported meet.

ADD

202.2.8.B

Any host that submits a bid to host a LSC supported meet (or meets specifically outlined in 202.2.8.A) shall fully pay for all awards associated with the competition. Niagara retains the right to approve the awards, places awarded to and any other awards that may be given.

2.) Strike and replace 302.4 and replace with 302.4 and 302.4.A/302.5:

Current version:

Any club which enters an athlete in a meet, who is not duly registered with that club at the time of entry, will be fined the sum of \$100 per athlete, per such meet. The fine applies either when the athlete is unregistered or has not properly transferred registration. In addition, any club which permits a coach who is not duly registered to represent the club at a meet will be fined the sum of \$100 per meet. No further entries for any meet sanctioned by Niagara LSC will be accepted from that club until the fine is paid and the affected athlete may not compete in any sanctioned meet until duly and properly registered. The fine is not in lieu of other penalties that may be imposed by USA Swimming or the Board of Review in a given case.

Proposed version:

302.4

All meet hosts must submit a meet management file to the registrar 5 days prior to the meet being held for registration checks and other common errors.

302.4.A (or 302.5)

Any club which permits a coach who is not duly registered to represent the club at a meet will be fined the sum of \$100 per meet. The fine is not in lieu of other penalties that may be imposed by USA Swimming or the Board of Review in a given case.

DRAFT