

Niagara LSC Board of Directors Meeting Minutes for March 15, 2016

Call to Order:

- The meeting was called to order at 09:06pm.

Roll Call:

Position	Incumbent	Present	Absent
General Chair	Eric Lind	X	
Administrative Vice-Chair	Adam Zaczkowski	X	
Senior Vice Chair	Shane Logan	X	
Co-Age Group Vice Chair	Christine Regelsberger	X	
Finance Vice Chair	Doug Evans	X	
Secretary	Sara Smith		X
Treasurer	Steve Snyder	X	
Senior Coach Representative	Becky Sapio		X
Junior Coach Representative	Chris Musshafen	X	
Senior Athlete Representative	Nick Burdo	X	
Junior Athlete Representative	Jared Kettinger	X	
Safety Committee Chair	Chris Torell	X	
Co-Technical Planning Chair	William Chidsey	X	
Co-Technical Planning Chair	Ryan Callan		X
Member/Registration Coordinator	Eric Stimson	X	
General Chairman Appointment – 1	Bob Matlack	X	
General Chairman Appointment – 2	Jim Stromski	X	
General Chairman Appointment – 3	Greg Danner	X	
General Chairman Appointment – 4	Shawn Parkhurst		X
Immediate Past General Chair	Jim Bowen	X	
Diversity Chair	Mike Switalski	X	

Approval of Agenda:

- Motion was made to approved the agenda as amended and seconded
- All in favor, motion carries

Approval of Minutes from January 28, 2016 meeting:

- Motion was made to accept meeting minutes from January 28, 2016 board meeting. The motion was moved and seconded.

All in favor, motion carries.

Approval of Minutes from September 15-16, 2015 Summit Planning Meeting:

- Motion was made to accept meeting minutes from the planning meeting held in Rochester from September 15-16, 2015. The motion was moved and seconded.

All in favor, motion carries.

Unfinished business:

Discussion of Conflict of Interest Document and Niagara Governance Documents.

- o E. Lind reminded individuals to read and sign that they have read both the conflict of interest document and the Niagara By-Laws and Policies and Procedures.
- o J. Bowen recommended having a single verification sheet for each Board Member for both documents. E. Lind was going to make that change to the verification sheet.

New Business:

- a) **2016-2017 Short Course/Financial Aspects of Calendar** – W. Chidsey led the discussion around 2016-2017 short course season calendar. Discussion centered around the planning calendar and award stipends. Decision was made to eliminate award stipend for championship meets and in conjunction eliminate surcharges that the clubs would have to pay back to LSC. This would be brought before HOD at Spring meeting. S. Snyder brought up the cost of the PowerPoint Gift Certificates, which was to be brought up at the next meeting.

Motion was made to accept the bid calendar. Motion was seconded and approved.

S. Snyder reminded board that for equipment and other items, that Niagara LSC requires 3 competitive bids.

- b) **Meet Director Webinar Proposal** – A. Zaczkowski made a presentation on cost for developing a webinar for Meet Director training. Discussion was made, but no action taken.
- c) **Amendment to Niagara By-laws: Changes to the Structure of the Executive Committee** – A proposal was made to reduce the size of the LSC Executive Committee to a more workable number as recommended by USA Swimming. This was a reduction from 13 to 8. D. Evans made a friendly amendment to make it nine (adding the Junior Coach Representative) to break any tie. The friendly amendment was accepted. Motion was made to recommend this change to HOD for vote at the Spring HOD meeting. It was seconded and passed.
- d) **Participants at the Eastern Zone Spring Meeting in Atlantic City, NJ.** – E. Lind discussed the dates and times for the Eastern Zone Spring meeting. Based on the

- review of previous meetings, budget, and participation, it was recommended that the following positions attend the Easter Zone Meeting: General Chair, Senior Chair, Age Group Chair, Technical Planning Chair, Diversity and Inclusion Chair, and Athlete Representative. Motion was made, seconded, and approved.
- e) **Deck Change Issue at Niagara Championships** – There was a discussion around a deck change issue at the Niagara Championships. The board was informed of the situation and how it was handled by meet management and official personnel. Coach was informed of the issue and meet personnel reiterated the policy at the next morning's coach's meeting.
- f) **Coach of the Year, Performance of the Year, Volunteer of the Year** – E. Stimson brought up the discussion of having Coach of the Year, Performance of the Year, and Volunteer of the Year for 2015-2016 season. There was discussion on the criteria and how should it be determined. Decision was made to bring this up at a later date.

Reports of officers, committees and coordinators:

- A. Zaczkowski
 - Meet hosted in Rochester violated the "4-hour rule". Appeared the meet host reduced time between events to unrealistic level. Consideration of fining club (there is precedent in Niagara for this).
- D. Evans
 - Looking to try to schedule an internal audit. Working with Sheila Studebaker. Earliest that this can be done is week of April 15th.
- S. Logan
 - Working through travel reimbursements. Awaiting IMX Challenge reimbursement information to send out checks
- C. Regelsberger
 - Zone planning is coming together.
 - 3 boys from Canada who signed up cannot participate due to conflict.
 - 88 swimmers have confirmed
 - Budgeting for Summer Zone's that will likely be more expensive the Virginia.
- C. Musshafen – no report
- N. Burdo – looked to try to get athlete reps together at Niagara Championships, however too many thing going on to accomplish this.
- J. Kettinger
 - Good athlete turn-out for athlete meeting at Fall HOD meeting, however few stayed for HOD general meeting.
 - Heard some parents bringing up concerns at Niagara Championship meet of older athletes (older than 18) swimming with younger kids. Concern that these athlete were pushing younger athletes out of finals.

- Requested to attend Spring Eastern Zone Meeting
- R. Callan/W. Chidsey – no report
- E. Stimson – no report
- J. Stromski
 - Brooks Howard ran Chief Judges clinic for the LSC recently
 - Both Niagara Champs and the Speedo Super Sectionals in Ithaca were well staffed with officials
 - Two officials from Niagara will be attending the next Arena Grand Prix meet.
- M. Switalski. –
 - Bid for the Eastern Zone Diversity camp is due at the Spring Eastern Zone Meeting.
 - Looking at new Diversity requirements on the National level as part of modification of the LEAP program
 - Working on identifying and developing sponsors for Diversity and Inclusion within the LSC.
 - Currently, 74% of Niagara swimmers are reporting ethnicity. This helps identify where to spend funds on a national level from USA Swimming.

Next Meeting was scheduled for April 21, 2016.

Adjournment:

Motion made to adjourn, was moved and seconded. ALL in favor

Meeting adjourned at 10:43 pm