



Niagara Board of Director's Meeting Agenda
April 24, 2017 9PM

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes from March 2, 2017 BOD meeting
5. Approval of Minutes from March 7, 2017 Special meeting
6. Unfinished Business
 - a. None
7. New Business
 - a. Proposed Changes to Athlete Travel Reimbursement Policy – K. Corby
 - b. Proposed Changes to Record Retention Policy – E. Stimson
 - c. Proposed Changes to Board of Directors Attendance Policy – E. Stimson
 - d. Proposed Changes to Adding Business Manager – E. Stimson
 - e. Swimposium Update – E. Stimson
 - f. Discussion of Athlete of Year and Coach of the Year. – E. Stimson
8. Officer Reports
9. Committee Reports
10. Executive Session
 - a. Approve 2017-2018 Fall/Winter Calendar
11. Adjournment

Niagara LSC Board of Directors Meeting Minutes for April 24, 2017

Call to Order:

- The meeting was called to order at 9:04pm

Roll Call:

Position	Incumbent	Present	Absent
General Chair*	Eric Lind	X	
Administrative Vice-Chair*	Brad Boyle	X	
Senior Vice Chair*	Kim Corby	X	
Age Group Vice Chair*	Sara Smith	X	
Finance Vice Chair*	Doug Evans	X	
Secretary	Sara Smith	X	
Treasurer	Adam Zaczkowski	X	
Senior Coach Representative*	Chris Musshafen	X	
Junior Coach Representative*	Phil Baretela	X	
Senior Athlete Representative*	Jared Kettinger	X	
Junior Athlete Representative*	Spencer Schultz	X	
Safety Committee Chair	Chris Torell	X	
Technical Planning Chair	Ryan Callan		X
Member/Registration Coordinator	Eric Stimson	X	
General Chairman Appointment	Brooks Howard	X	
General Chairman Appointment	Greg Danner		X
General Chairman Appointment	Shawn Parkhurst	X	
General Chairman Appointment	Jim Stromski	X	
Immediate Past General Chair	Jim Bowen	X	
Diversity Chair	Mike Switalski	X	

Approval of Agenda:

- Addition: Phil Baretela can participate in conversation but not vote or serve on BOD due to membership issue (which is being cleared up)
- Remove new business: 7d) Proposed Changes to Adding Business Manager
 - o Will be brought to HOD
- Motion to approve agenda as amended (E. Stimson), seconded (M. Switalski); all in favor. Motion carries.

Approval of Minutes (March 2, 2017):

- Motion to approve minutes (E. Stimson); seconded (C. Musshafen); all in favor; motion carries

Approval of Minutes from (March 7, 2017; Special meeting)

- Motion to approve minutes (M. Switalski); seconded (K. Corby); all in favor; motion carries.
 - o Amend those that have no indication of present or absent will be shown as absent on the meeting minutes

Unfinished Business

- None

New Business

- Proposed Changes to Athlete Travel Reimbursement Policy – K. Corby
 - o Discussion regarding clarification on language used for “Arena Pro/NCSA/ISCA Juniors” line item
 - o Discussion on changes to meet participation requirements
 - o Move to refer the matter to the senior committee to continue review and create a better proposal by E. Stimson; seconded by B. Boyle; all in favor; motion carries.
- Proposed Changes to Record Retention Policy – E. Stimson
 - o Motion to record retention policy be added as exhibit B to the policy and procedures with the exception of the notes in the last paragraph of the document (J. Stromski); seconded (E. Stimson); all in favor; motion carries
 - Clarification: Effective as of 4/24/17; not retroactive
- Proposed Changes to Board of Directors Attendance Policy – E. Stimson
 - o Motion that Board of Directors Attendance Policy be added to the policy and procedures as Exhibit E by J. Bowen. Seconded by E. Stimson.

- Under definition of board of attendance problem: Eliminate #1 and #3 and change #2 “The member has three (3) consecutive absences in a row”. All in favor; portion of motion carries
- Under response to a Board Attendance Problem: “At that meeting, the board will decide what actions to take regarding the board member’s continued ~~membership~~ **participation** on the board. If the board decides to terminate the membership, termination will be conducted per the following 605.6.9 of the Niagara LSC bylaws for **elected officers, and be immediate for appointed positions.**” All in favor; portion of motion carries
 - Motion to approve the amended Board of Directors Attendance Policy; all in favor; motion carries.

~~Proposed Changes to Adding Business Manager – E. Stimson~~ Removed per motion to approve agenda

- Swimposium Update – E. Stimson
 - Tentative for October 8th, 2017
 - Location at Monroe Community College
 - Discussion regarding structure and timeline of meetings, discussions, clinics, etc.
 - Discussion regarding coach clinic – C. Musshafen and R. Callan will talk with E. Stimson offline to bring coach in.
- Discussion of Athlete of Year and Coach of the Year. – E. Stimson
 - Clarification from Eric: Use already existing criteria due to our shortened timeline for 5/2017 (1 athlete 11-14, 1 athlete 15-18, 1 coach 11-14, 1 coach 15-18). Awarding 5/2017 based on 2015-2016 performances
Proposing changes for future years.
 - Need 5 male names and 5 female names from 11-14 category from Age Group Committee from 2015-2016 season
 - Need 5 male names and 5 female names from 15-18 category from Senior Committee from 2015-2016 season
 - Need 5 coach names from both age categories from the Coaches Reps from 2015-2016 season
 - Committees will make selections - All due by 5/1/2017
 - Motion that the proposal as presented from E. Stimson be incorporated into the policies and procedures as exhibit F effective immediately (with appropriate modifications to verbiage) by J. Bowen; seconded by E. Stimson; 2 opposed; motion carries
 - Discussion to clarify: Unattached athletes and coaches are ineligible (unless they are UN because of the 120-day waiting period).

- Discussion to clarify: An individual should not be awarded the same award consecutively.

Officer Reports

- General Chair – Eric Lind – No Report
- Admin Vice Chair – Brad Boyle – No Report
 - o Just about all surcharges for the SC calendar year have been collected
 - o 5 unpaid, tying those up now with teams
 - o Discussion of changing meet director format for the fall
 - Consideration of doing more regional meeting; not at HOD meeting
- Senior Vice Chair – Kim Corby –
 - o Working through reimbursement requests that have recently come in
 - o Previously discussed proposal attached and referred to senior committee
- Age Group Vice Chair – Sara Smith
 - o Working on details for travel and lodging for Long Course Zones
 - o Discussions are in progress with Eastern Zone Task Force as we are working on finalizing details for the changes to the SC Age Group Zone Meet
 - o Won't be reviewing or updating policies and procedures until Eastern Zone Task Force decisions are finalized because of the significant structural changes
- Finance Vice Chair – Doug Evans – No Report
- Treasurer – Adam Zaczkowski –
 - o Met with accounting folks – came back with some questions he has been working through
 - o Will adjust COA issues
 - o Accounting has issued a request to extend 2015-2016 return to July 2017
 - o Connected Chase with the accounting firm so that they have documentation needed for CC approval
 - o Morgan Stanley Authorizations – Adam will follow up and let J. Bowen know offline
 - o Profit/Loss Statement – Attached
- Sr. Coach Rep – Chris Musshafen – No Report
- Jr. Coach Rep – Phil Baretela – No Report
- Sr. Athlete Rep – Jared Kettinger – No Report
- Jr. Athlete Rep – Spencer Schultz – No Report
- Safety Committee Chair – Chris Torrell – No Report
- Tech Planning Chair – Ryan Callan – No Report
- Member/Registration – Eric Stimson

- Nominations: We need to send something for jr. athlete nominations and bios
- Enable 2 factor authentication for niagaraswim email accounts
- LEAP Meeting – Eric sent the link which is summarized in the drop box. Follow up meeting with Jane on December 16, 2017.
- Registration Report – Attached
- Officials Chair – Brooks Howard – No Report
- Diversity Chair – Mike Switalski – No Report
 - Everything is going well with the summit – largest number of attendees and swimmers on record for this camp – total of 80 attending and staying within budget
 - No updated for the Ralph Wilson Scholarship

Executive Session:

- Motion to accept the bid calendar B. Boyle, seconded D. Evans; All in favor; motion carries to approve 2017-2018 Fall/Winter Calendar

Adjournment

- Motion to adjourn; seconded; all in favor. Meeting adjourned at 11:03pm.

Niagara Swimming, Inc.
Profit & Loss Budget vs. Actual
September 2016 through August 2017

Ordinary Income/Expense	Sep '16 - Aug 17	Budget	\$ Over Budget	% of Budget
Income				
Awards	0.00	0.00	0.00	0.0%
Clinics and Workshops	5,000.00	30,000.00	-25,000.00	16.67%
Eastern Zone Team Athlete Fees				
Clothing and Cap Sales	900.00	0.00	900.00	100.0%
Long Course	0.00	32,800.00	-32,800.00	0.0%
Short Course	18,200.00	20,000.00	-1,800.00	91.0%
Total Eastern Zone Team Athlete Fees	19,100.00	52,800.00	-33,700.00	36.17%
Fines	400.00	0.00	400.00	100.0%
Investments				
Brokerage Account	0.00	6,000.00	-6,000.00	0.0%
Interest-Savings	0.21	0.00	0.21	100.0%
Total Investments	0.21	6,000.00	-5,999.79	0.0%
Meet Sanctions	1,850.00	5,000.00	-3,150.00	37.0%
Sponsorships	0.00	5,000.00	-5,000.00	0.0%
Swim Meet Surcharges	26,701.75	50,000.00	-23,298.25	53.4%
USA Swimming Registration	393,021.52	427,172.00	-34,150.48	92.01%
Total Income	446,073.48	575,972.00	-129,898.52	77.45%
Expense				
Administrative Expense				
Accounting				
Audit & Tax Prep	0.00	6,000.00	-6,000.00	0.0%
Char 500	0.00	0.00	0.00	0.0%
Treasurer Stipend	4,000.00	6,000.00	-2,000.00	66.67%
Total Accounting	4,000.00	12,000.00	-8,000.00	33.33%
Administrative Clinics	1,652.32	0.00	1,652.32	100.0%
Bank Service Fees	125.00	0.00	125.00	100.0%
Convention				
Attendee Registration	1,200.00	2,000.00	-800.00	60.0%
Hotels	4,847.60	4,500.00	347.60	107.72%
Per Diem Food	1,720.00	2,000.00	-280.00	86.0%
Travel				
Airfare	1,944.77	2,500.00	-555.23	77.79%
Taxi, Parking, Mileage, Tolls	145.08	500.00	-354.92	29.02%
Total Travel	2,089.85	3,000.00	-910.15	69.66%
Total Convention	9,857.45	11,500.00	-1,642.55	85.72%
Equipment	0.00	2,000.00	-2,000.00	0.0%
Internet Services	380.32	1,000.00	-619.68	38.03%
Meetings				
Board Meetings	877.52	0.00	877.52	100.0%
EZ Spring Meeting	329.23	5,000.00	-4,670.77	6.59%
NI House of Delegates				

Niagara Swimming, Inc.
Profit & Loss Budget vs. Actual
September 2016 through August 2017

	Sep '16 - Aug 17	Budget	\$ Over Budget	% of Budget
Fall Meeting	2,492.16	1,500.00	992.16	166.14%
Spring Meeting	0.00	1,500.00	-1,500.00	0.0%
Total NI House of Delegates	2,492.16	3,000.00	-507.84	83.07%
Total Meetings	3,698.91	8,000.00	-4,301.09	46.24%
Postage	47.01	500.00	-452.99	9.4%
Refund	0.00	0.00	0.00	0.0%
Total Registrar Stipend	6,000.00	9,000.00	-3,000.00	66.67%
Supplies	135.94	1,000.00	-864.06	13.59%
Travel	315.56	1,500.00	-1,184.44	21.04%
Total Administrative Expense	26,212.51	46,500.00	-20,287.49	56.37%
Club Strengthening				
Athlete Travel Reimbursement				
Adaptive	0.00	0.00	0.00	0.0%
Eastern Zone Senior	3,200.00	4,000.00	-800.00	80.0%
Futures	3,834.00	4,000.00	-166.00	95.85%
Grand Prix	0.00	2,000.00	-2,000.00	0.0%
Junior Nationals	8,400.00	8,000.00	400.00	105.0%
Nationals	0.00	4,000.00	-4,000.00	0.0%
Olympic Trials	0.00	0.00	0.00	0.0%
Speedo Sectionals	0.00	4,000.00	-4,000.00	0.0%
Washington IMX	2,000.00	2,000.00	0.00	100.0%
Total Athlete Travel Reimbursement	17,434.00	28,000.00	-10,566.00	62.26%
Camps	0.00	0.00	0.00	0.0%
Club Clinic	575.00	0.00	575.00	100.0%
Club Recognition Program	0.00	2,800.00	-2,800.00	0.0%
Coach Training	6,282.70	9,000.00	-2,717.30	69.81%
Outreach	820.00	7,200.00	-6,380.00	11.39%
Total Club Strengthening	25,111.70	47,000.00	-21,888.30	53.43%
Eastern Zone Age Group Champs				
Coaching Stipend	0.00	2,095.00	-2,095.00	0.0%
Long Course				
Clothing	0.00	7,000.00	-7,000.00	0.0%
Hotels	0.00	13,000.00	-13,000.00	0.0%
Meals	0.00	6,000.00	-6,000.00	0.0%
Meet Entry Fees	0.00	3,000.00	-3,000.00	0.0%
Misc	0.00	0.00	0.00	0.0%
Selection Committee	0.00	1,000.00	-1,000.00	0.0%
Transportation	0.00	7,000.00	-7,000.00	0.0%
Total Long Course	0.00	37,000.00	-37,000.00	0.0%
Short Course				
Clothing				
Apparel	11,552.36			
Caps	1,615.00	0.00	1,615.00	100.0%

Niagara Swimming, Inc.
Profit & Loss Budget vs. Actual
September 2016 through August 2017

	Sep '16 - Aug 17	Budget	\$ Over Budget	% of Budget
Clothing - Other	0.00	10,450.00	-10,450.00	0.0%
Total Clothing	13,167.36	10,450.00	2,717.36	126.0%
Hotels	0.00	2,500.00	-2,500.00	0.0%
Meals	221.70	0.00	221.70	100.0%
Meet Entry Fees	1,736.00	2,000.00	-264.00	86.8%
Misc	33.60	0.00	33.60	100.0%
Selection Committee	0.00	1,000.00	-1,000.00	0.0%
Transportation	446.40	0.00	446.40	100.0%
Total Short Course	15,605.06	15,950.00	-344.94	97.84%
Total Eastern Zone Age Group Champs	15,605.06	55,045.00	-39,439.94	28.35%
Grant Program	345.00	18,000.00	-17,655.00	1.92%
LSC Supported Meets				
Region Qualifier Meet	500.00	0.00	500.00	100.0%
LSC Supported Meets - Other	0.00	5,000.00	-5,000.00	0.0%
Total LSC Supported Meets	500.00	5,000.00	-4,500.00	10.0%
Officials	2,638.85	5,500.00	-2,861.15	47.98%
Payroll Expenses	0.00	0.00	0.00	0.0%
Registrations and Fees				
EZ Per Athlete Fee	1,405.00	1,600.00	-195.00	87.81%
USA Swimming Registrations				
Athlete	287,385.00	313,600.00	-26,215.00	91.64%
Athlete Outreach	1,255.00	1,735.00	-480.00	72.33%
Athlete Seasonal	0.00	2,430.00	-2,430.00	0.0%
Club	4,900.00	5,250.00	-350.00	93.33%
Club - Organization	210.00	0.00	210.00	100.0%
Life Member	333.00	0.00	333.00	100.0%
Non Athlete	39,816.00	39,312.00	504.00	101.28%
Total USA Swimming Registrations	333,899.00	362,327.00	-28,428.00	92.15%
Total Registrations and Fees	335,304.00	363,927.00	-28,623.00	92.14%
Scholarships	0.00	0.00	0.00	0.0%
Workshops & Clinics	2,000.00	35,000.00	-33,000.00	5.71%
Total Expense	407,717.12	575,972.00	-168,254.88	70.79%
Net Ordinary Income	38,356.36	0.00	38,356.36	100.0%
Other Income/Expense				
Other Expense				
Ask My Accountant	0.00	0.00	0.00	0.0%
Total Other Expense	0.00	0.00	0.00	0.0%
Net Other Income	0.00	0.00	0.00	0.0%
Net Income	38,356.36	0.00	38,356.36	100.0%

Proposal for Niagara Athlete of the Year and Coach of the Year Awards

Previously, the Niagara Athlete of the Year award was given to one athlete 11-14 years old and one athlete 15-18. I would like to propose that we expand that to one female and one male athlete 11-14 and one female and one male 15-18.

The Niagara Coach of the Year can remain the same with one Age Group (11-14) and one Senior (15-18) coach.

I would like to propose that we rename the groups the Ruth Whelehan Age Group Swimmers of the Year, Frances Klier Senior Swimmers of the Year, and Barbara Paradis Coaches of the Year.

I would like to propose that the award is only available for attached swimmers (those competing with a club or currently UN because of the 120-day waiting period) and coaches.

Currently, the eligibility period is March 1 – Feb 28. This was done to allow time for collection of data. Because the reports available from SWIMS are now in real time, we may be able to simply state that the data will include everything available for the 2016-2017 SCY IMX, etc. No matter when you set the period, is when the meets are finished/loaded. There's really nothing that can be done about that. We can use the single age IMX scores and in cases where a swimmer has two because of an age-up, we can take the higher of the two. Meets are a little easier because you can look at performance specific to any meet.

- Criteria
 - Age Group Athlete
 - IMX Score/Ranking Yards
 - IMX Score/Ranking Meters
 - Junior National Qualifications/Performance
 - Speedo Sectional Qualifications/Performance
 - Zone Qualifications/Performance
 - Senior Athlete
 - IMX Score/Ranking Yards
 - IMX Score/Ranking Meters
 - Olympic Trial Qualifications/Performance
 - Senior National Qualifications/Performance
 - Junior National Qualifications/Performance
 - Senior Zone Qualifications/Performance
 - Age Group Coach
 - 14 & U IMX Completion Percentage Yards
 - 14 & U IMX Completion Percentage Meters
 - Speedo Participants
 - Zone Participants (any level)
 - Coach serves on LSC/National Committee?
 - Coach was staff on Zone/National Camp/Clinic?
 - Senior Coach
 - VCC Standing (current and improvement from last year)
 - Club Excellence?

- Club Recognition? May be less relevant now that clubs don't need to "re-apply"
- Senior National Qualifications (Phillips 66 or US Open)
- Futures Qualifications/Performance
- Speedo Qualifications/Performance
- Junior National Qualifications/Performance
- Senior Zone Qualifications/Performance

What I would like to have happen is:

The Age Group Chair/Committee will nominate 5 11-14 swimmers in each category (5 Female/5 Male) to be considered for the award. We can then break out all of the numbers for the criteria and make a decision.

The Senior Chair/Committee will nominate 5 15-18 swimmers (5 female/5 male) to be considered for the award. We can then break out all of the numbers for the criteria and make a decision.

The Coach Reps along with Age Group can nominate 5 coaches for Age Group Coach and the Coach Reps along with the Senior Chair will nominate 5 coaches for the Senior Coach. Again, we can then look at all the numbers from that point on.

I can provide any data required to help determine who the top 5 may be in each area but there's always more to consider than just numbers!

Given that time is so short (we need to award this at the HOD meeting (I understand we may not have physical awards by then) We need to act fast. I have most of the reports ready to look at to compile these numbers.

Request to amend the bylaws of Niagara Swimming, Inc.

The following items will be required to add the ability to hire a Staff member:

606.10

.3 DELEGATION - Officers of NI may delegate any portion of their powers or duties to another Individual Member or to a committee composed of Individual Members, except that neither the Finance Vice Chair nor the Treasurer may delegate duties to the other without the consent of the Board of Directors. In addition, the authority to sign checks, drafts, orders of withdrawal or wire transfers shall not be delegated other than by the Board of Directors. *Except as otherwise provided in these Bylaws and with the consent of the Personnel Committee, any officer may delegate any portion of that officer's powers or duties to the paid staff of NI.* A delegation of powers or duties shall not relieve the delegating officer of the ultimate responsibility to see that these duties and obligations are properly executed or fulfilled.

607.1 DIVISIONAL ORGANIZATION AND JURISDICTIONS, STANDING COMMITTEES AND COORDINATORS - The seven divisions of NI shall each be chaired by a Vice Chair, the Officials' Chair, the Senior Athletes Representative, or the Senior Coaches Representative, whose respective powers, duties, jurisdiction and responsibilities are described in Section 606.6. Under each division Vice Chair there are officers, committees, coordinators and direct responsibilities as follows:

.1 ADMINISTRATIVE DIVISION - Administrative Vice Chair

- House of Delegates Meetings
- Bylaws/Legislation/Rules
- Equipment (including computers)
- Insurance
- Legal (General Counsel, if applicable)
- Meet Sanctions
- Membership/Registration
- National Times Verification
- Personnel*
- Public Relations
- Publications/Newsletter/Website
- Policies and Procedures Manual
- Records/Top 16
- Secretary
- Special Events
- Safe Sport

607.3 MEMBERS AND EX-OFFICIO MEMBERS OF STANDING COMMITTEES Except as otherwise provided in these Bylaws or by the Board of Directors, members of each standing committee shall be appointed by the General Chair with the advice and consent of the respective division Vice Chair and the Chair of the committee. Athlete members of each committee shall be appointed by the General Chair with the advice of the senior athlete representative. Athlete membership is required on all committees. Athlete membership shall amount to at least twenty percent (20%) of the voting membership of the committee. The athlete committee members shall meet the same requirements as those of Athlete Representative set forth in Section 604.1.2. The division Vice Chair shall be an ex

officio member (with voice and vote) of each standing committee within the respective division. The ex-officio members and other designated members of certain standing committees shall be as follows:

.1-.13 No change

.14 **PERSONNEL COMMITTEE** - The members of the Personnel Committee shall be the General Chair, who shall serve as chair, the Administrative Vice Chair, the Finance Vice Chair, and a sufficient number of athletes so as to constitute at least twenty percent (20%) of the voting membership of the Committee.

The General Chair or the respective division Vice Chair may appoint the specified additional members and any other members deemed appropriate or necessary for any of the foregoing standing committees, except the Athletes, Coaches and Personnel Committees. Committee members appointed pursuant to the preceding sentence, shall hold their appointments at the pleasure of the appointing officer or successor.

607.4 DUTIES AND POWERS OF STANDING COMMITTEES AND COORDINATORS -

.1-.13 No change

.14 **Personnel Committee** - The Personnel Committee is authorized and obligated to negotiate and set wages, compensation and other terms of employment of NI staff (whether employees or independent contractors) within established, budgetary guidelines and policies and to review and approve the scope of duties delegated to the staff.

607.8 **MEETINGS OPEN; EXECUTIVE (CLOSED) SESSIONS** Meetings of divisions, committees and sub-committees *other than the Personnel Committee* shall be open to all members of NI and USA Swimming. Matters relating to personnel, disciplinary action, legal, taxation and similar affairs shall be deliberated and decided in a closed executive session which only the respective members are entitled to attend. By a majority vote on a motion of a question of privilege, a division, committee or sub-committee may decide to go into executive session on any matter deserving of confidential treatment or of personal concern to any member of the division, committee or sub-committee.

607.19 **DELEGATION** - With the consent of the Board of Directors or the respective division Vice Chair, a committee or subcommittee chair *or a coordinator* may delegate a portion of their powers or duties to another officer of NI, or to another committee, subcommittee or coordinator, *or, with the consent of the Board of Directors, to the paid staff of NI*. Notwithstanding any delegation, the ultimate responsibility for the delegated duties and obligations shall remain with the delegator.

ARTICLE 614

PERMANENT OFFICE AND STAFF

614.1 **OFFICE** - NI may maintain an office in the Territory for the storage and maintenance of the books and records and equipment of NI and for other purposes as may be determined by the House of Delegates or the Board of Directors in accordance with these Bylaws.

614.2 *STAFF - NI may retain paid staff at the NI Office as the Board of Directors may determine to be appropriate or necessary. The staff shall be under the general supervision of the General Chair and the Administrative Vice Chair. With respect to delegated functions of the officers, committee chairs and coordinators, the staff shall be responsible to the respective officer, committee chair or coordinator. The powers and duties of the paid staff shall be established in NI's Policies and Procedures Manual or by resolution of the Board of Directors or by delegation approved by the Personnel Committee.*

614.3 *APPROPRIATIONS - The Budget Committee shall include in its proposed budget a line item for the costs of NI's Office inclusive of the compensation and benefits costs of the paid staff. Once appropriated by the House of Delegates, the Personnel Committee shall be responsible, together with the General Chair, for the administration of those funds. The compensation of the staff shall to the extent possible be treated as confidential.*

Proposal for Travel Reimbursement 3/2/17
Kim Corby, Sr. Chair

Carefully read all requirements and criteria before you attend the meet for which you want to receive reimbursement. If you have any questions or need clarification, please contact the Senior Vice Chair before you go!

REIMBURSEMENT MEETS:

Except as specified below, Niagara LSC shall not reimburse athletes for, or otherwise defray, the cost of travel to participate in competitions, training camps or other activities, all of which are the responsibility of the athlete or his or her family or team.

Eastern Zone Age Group Meet: Niagara LSC shall be responsible for, and shall arrange travel as a team to the Eastern Zone All-Star short course and long course meet when it takes place outside of the Niagara LSC, with the exception of the 10 and under athletes, who are responsible for their own travel.

Northeast IMX Xtreme Zone Meet: Travel support of up to \$100.00 per swimmer is available. If the total amount of swimmers applying exceeds the approved budget, the reimbursement per athlete will be calculated on a prorated basis.

Eastern Zone Senior Championships, Sectional Championships, National Championships, and other Trials Class Meets: Niagara LSC shall, upon proper application (see “Important” below), pay a travel allowance in the amount specified below, to a member team in good standing for each athlete who qualifies for, enters and competes in the Eastern Zone Championships, Sectional Championships, the National Championships, Olympic Trials or other Trials Class meets.

Northeast IMX Xtreme Zone Meet (limit one per season)	\$100.00*
Sectional Championships (limit one per season)	\$100.00
Eastern Senior Zone Championships (limit one per season)	\$100.00*
Futures Championships (limit one per season)	\$300.00*
Arena Pro/NCSA/ISCA Juniors (limit one per season)	\$400.00
US Open (limit one per season)	\$450.00
National Championships	\$500.00
Olympic Trials (first event swum)	\$750.00*
Each subsequent day an event is swum	\$250.00*

**If the total amount exceeds the approved budgeted amount, the reimbursement per athlete shall be calculated on a prorated basis.*

Fiscal Year = Sept. 1-August 31: Fall=9/1-12/31, Winter=1/1-4/30, Spring/Summer=5/1-8/31

- To be eligible for reimbursement the athlete must have competed in at least one individual event at the meet for which reimbursement is being requested.
- Time trial events, relays or relay only athletes or are not eligible for reimbursement.

NIAGARA LSC TEAM MEMBERSHIP REQUIREMENTS:

- The athlete must be currently registered as a team member of the Niagara LSC for at least one year prior to the meet for which reimbursement is being requesting. Reimbursement will be governed as follows:

*After the first year of team membership, 1/3 of the full reimbursement.

*After the second year of team membership, 2/3 of the full reimbursement.

*After the third year of team membership, full reimbursement.

- Unattached athletes are not eligible for reimbursement unless they are in the process of transferring from one Niagara LSC team to another Niagara LSC team.

NIAGARA LSC MEET PARTICIPATION REQUIREMENTS:

- There is no limit on the number of reimbursements an athlete may receive during the fiscal year, September 1 through August 31.

- The first reimbursement request during the fiscal year requires that an athlete compete in six (6) individual events from any NIAGARA sponsored LSC meet where the athlete has achieved an official time recorded in the SWIMS national database. The six events must be within twelve (12) months immediately preceding the first day of the meet they are requesting reimbursement for. Those meets include:

*Niagara Regional or Championship Qualifiers

*Niagara Sr. Power Point Meet

*Niagara LSC Championships (short course & long course)

*Niagara Super Circuit Meets

- The second and each subsequent reimbursement request during the fiscal year requires that an athlete compete in three (3) events from any NIAGARA sponsored LSC meet. The three events

must be within twelve (12) months immediately preceding the first day of the meet they are requesting.

- Events can only be used once. New events are required for each subsequent reimbursement request.
- Relay swims, time trials, disqualifications, scratches or no shows will not be accepted.
- A prelim/final event is considered as one (1) event, with an official time in both sessions, unless the athlete does not qualify for finals.

TRAVEL REIMBURSEMENT APPLICATION FORM INSTRUCTIONS:

- Reimbursements will be made to the team by a check made payable to them.
- One (1) single team application needs to be submitted for each meet that is being applied for and it must include the names of every athlete seeking reimbursement.
- The travel reimbursement application must be postmarked or emailed within (30) days from the conclusion of the meet being applied for.
- Incomplete travel reimbursement applications will not be accepted.
- Proof of times from the SWIMS database for each swimmer's Niagara participation events must be sent with the travel reimbursement application form.
- The Niagara LSC Senior Chair will check the SWIMS database for proof of competition for each swimmer applying for reimbursement before approval is made.
- If travel occurs within our LSC, applicants must provide proof of travel expense (up to the designated amount allotted) for the meet they are applying for.

Hi everyone,

Based off of Greg Danner's minutes from January 23rd as well as our meeting on March 6th, we compiled a FINAL list for Age group athlete of the year, Senior swimmer of the year. Age group Coach of the year, and Senior Coach of the year. The headings in each chart were the criteria discussed at both of these meetings.

The Age group award was discussed as to having the IMX as the primary factor and then if a swimmer qualifies for a higher level meet.

For the Senior award, the primary factor was those who have qualified for the Olympic Trials and then if any made a USA team/Camp. Then Senior National qualification and performance would be evaluated and finally IMX rankings.

For the coach of the year, THE AGE GROUP coach would be considered based off of IMX involvement (which is already on the Niagara web), Amount of swimmers competing at the Zone or Speedo level, and Virtual club improvement possibly.

For the SENIOR COACH, National, Jr. National, and Speedo Sectional performances are a priority. Then Club Excellence, Club recognition, IMX scores, and Virtual Club Standings are evaluated.

2010-2011 Age Group athlete of the year (11-14 years old) March 1, 2010 - Feb 28, 2011

I chose to look at the 2009-2010 IMX rankings as well as the 2010-2011 rankings for YARDS. I did this as our criteria have a March 1st start. Since the LSC, Speedo, and ZONE meets for yards are after March 1st, there is no way I can tell their score prior or after that date.

Name	Club	IMX Score Yards	IMX Ranking Yards	IMX Score Meters	IMX Score Meters	Junior Nat Qualifier	Speedo Qualifier	Zone Qualifier
Victoria Butler	CLSC	0/3869	0/133 rd	3319	286 th		yes	Yes
Andrea Ernst	TWST	3760/3528	31 st /67 th	3158	172 nd			Yes
Adele Ferris	LCAT	3216/3774	596 th /161 st	3077	306 th			Yes
Lauren Phillips	TTSC	3660/3951	273 rd /100 th	3759	112 th			Yes
PJ Ransford	PACK	3835/4060	155 th /94 th	0	0		Yes	Yes
Makayla Sargent	TTSC	3886/3670	12 th /27 th	3867	16 th			yes
Samantha Suer	CAGO	3988/3787	16 th /23 rd	0	0			yes

2010-2011 Senior athlete of the year (15 & Over) March 1, 2010 – Feb 28, 2011

I chose to look at the 2009-2010 IMX rankings as well as the 2010-2011 rankings for YARDS. I did this as our criteria have a March 1st start. Since the LSC, Speedo, and NCSA meets for yards are after March 1st, there is no way I can tell their score prior or after that date.

Under the 6th column, I went back and looked at each swimmer's performances at the meet and found their best 2 placing's for performance criteria.

Name	Club	Olympic Trials Event total	USA Team	USA Camp	Senior National Event total/ performance Aug/Dec	IMX Score Yards/Yards/Meters	IMX Ranking Yards/Yards/Meters
Ricky Henehan	FAST	1			3 (23 rd /69 th)	0/0/0	0/0/0
Dan O'Connor	SYCH	1		Yes	0	0/0/0	0/0/0
Courtney Otto	STAR	2	Yes		9 (17 th /29 th)	4755/4748/4739	12 th /12 th /10 th
Matt Schwippert	STAR	2			2 (35 th /37 th)	0/0/0	0/0/0

2010-2011 Age Group Coach of the year March 1, 2010 – Feb 28, 2011

For each team, I went to the Niagara registration link and counted each team's total numbers for this year. It does not show last years.

I then went back and counted each team's 14 and under swimmers using the date of 2/28/97 as the guideline for age separation (14 & unders/ 15 and overs).

The IMX Swimmers Yard/Yard/Meters column shows 14 and under swimmers for 2009-2010 yards/2010-2011 yards/2010 meters

I then went to this year's IMX short course and last summer's long course IMX and figured out each team's participation % based off their total numbers. The long course is not completely correct as I do not have those numbers from last year as stated above. However, this award is based off of March 1, 2010 – Feb 28, 2011 so long course has to be a part of these results.

Name	Club	Swimmers on team/14 and under 2010-2011	IMX Swimmers Yard/Yard/Met 14 and unders	IMX % of team yards 2011 14 and unders For this year	IMX % of team meters 14 and unders Guestimated	Zone Participants Yard/Met	Coach apart of LSC/National committee 2010-2011	Coach member of Camps/clinics 2010-2011
Deb Burke	FAST	165/92	23/38/1	38/92 = 41.3%	1/92 = .01%	3/2	Yes	No
Phil Ciraolo	GISC	63/43	20/37/0	37/43 = 86.0%	0/43 = 0%	0/0	No	No
Ami Diatta	TWST	212/164	10/36/3	36/164 = 21.9%	3/164 = .01%	3/2	No	No
Chris Regelsberger	RHSC	127/85	26/26/0	26/85 = 30.5%	0/85 = 0%	1/0	No	No
Bob Terry Reed Dewey	LCAT	66/36	22/31/11	31/36 = 86.1%	11/36 = 30.5%	8/4	Yes	Yes
Mark Vanremmen	STAR	381/203	61/62/56	62/203 = 30.5%	56/203 = 27.5%	3/3	No	Yes

2010-2011 Senior Coach of the year March 1, 2010 – Feb 28, 2011

For each team, I went to the competitions listed below and found all the swimmers who competed at the meet and found the top 2 places that a swimmer from that team finished.

I chose to look at the 2009-2010 IMX rankings as well as the 2010-2011 rankings for YARDS. I did this as our criteria have a March 1st start. I also looked at both years for the VCC Standings.

Name	Club	Senior Nat Swims / Performance	Junior Nat / NCSA Swims/ performance	Speedo Swims / perform	Club Excellence	Club Recognition	IMX swimmers Yar/Yar/Met 15 and overs	VCC Standing Yar/Yar/Met
Rick Aronberg	STAR	14 (17 th /29 th)	36 (2 nd /2 nd)	60 (2 nd /2 nd)	Silver	Level 3	25/30/13	97/138/107
Marci Callan	FAST	8 (23 rd /40 th)		28 (2 nd /3 rd)		Level 4	10/9/0	392/379/583
Robert Terry	LCAT	0 swims	41 (21 st /22 nd)	30 (1 st /2 nd)		Level 3	4/7/4	594/572/507
Scott Vanderzall	TTSC	0 swims	30 (7 th /40 th)	54 (2 nd /3 rd)	Bronze	Level 3	2/3/3	122/222/141

Meet Name	Date(s)	Club (Host) Organization	Pool Location	Meet Director	Meet Referee	Region	Type of Competition	Meet Format	Course
GCOM 2017 Practice Meet	10/9/2017	GCOM	Monroe Community College	Alicia Granville	Anita Pelletier	Rochester	Closed	Timed Final	SCY
GRSC Big Buddy Meet	10/11/2017	GRSC	Spencerport High School	Leanne Polvino	Jamie Wolcott	Rochester	Closed	Timed Final	SCY
GCOM Harvest Meet	10/14/2017	GCOM	Monroe Community College	Alicia Granville	Jamie Wolcott	Rochester	Open	Timed Final	SCY
STAR Super Series #1	10/14/2017	STAR	Erie Community College	Phil Aronica	Lynda Blake	Buffalo	Open	Timed Final	SCY
OCTOBER INVITE	10/20/2017	FAST	Fairport High School	Mike Miller	Brooks Howard	Rochester	Open	Timed Final	SCY
Canadian - American Challenge	10/20/2017-10/22/2017	STAR	Erie Community College	Phil Aronica	Lynda Blake	Buffalo	Open	Timed Final	SCY
Mexico Tiger Sharks Fall 2017 Meet	10/21/2017-10/22/2017	METS	Mexico High School	Amy Clark	Sid Parkhurst	Syracuse	Open	Timed Final	SCY
SDSC FIRE IN WATER ANNUAL INVITATIONAL	10/21/2017-10/22/2017	SDSC	Penfield	Oliver Hahn	Tom Ebert	Rochester	Open	Timed Final	SCY
2017 STAR Fall Invitational	10/22/2017	STAR	Southwestern Elementary Pool	Tyn Smith	Ann Masood	Southern Tier	Open	Timed Final	SCY
Monster Splash	10/27/2017	PACK	Mendon High School, Pittsford, NY	Steve Briggs	Kevin Horey	Rochester	Open	Timed Final	SCY
TTSC Halloween Meet	10/27/2017-10/29/2017	TTSC	1 Pool Plaza Buffalo NY 14223	Tim Bennett	F. Matuszewski	Buffalo	Open	Timed Final	SCY
2017 Victor Halloween Classic	10/28/2017	VICT	Victor Schools Aquatic Center	Sean Barry	Lisa Chapin	Rochester	Open	Timed Final	SCY
Kiwanis Meet	11/4/2017	EAST	East Aurora High School	Mindee Muty	Ann Masood	Buffalo	Open	Timed Final	SCY
FAST Fall Invite	11/11/2017	FAST	Fairport High School	Mike Miller	EVERETT BELLIS/ROY KIM/BROOKS HOWARD	Rochester	Open	Timed Final	SCY
Super STAR series #2	11/11/2017	STAR	Erie Community College	Phil Aronica	Lynda Blake	Buffalo	Open	Timed Final	SCY
Camillus Sprints	11/12/2017	CSCI	West Genesee High School	Ted Smith	Fred Leff	Syracuse	Open	Timed Final	SCY
Veterans Day Memorial Meet	11/12/2017	HAST	Hilton Aquatic Center	Rick Kidder	Joe Reitz	Rochester	Open	Timed Final	SCY
Marlins 28th Annual Thanksgiving Invitational	11/18/2017	GRSC	Spencerport High School	Leanne Polvino	Jamie Wolcott	Rochester	Open	Timed Final	SCY
2017 Greater Syracuse Invitational	11/18/2017-11/19/2017	JETS	Liverpool High School	Steve Wolf	Jim Stromski	Syracuse	Open	Timed Final	SCY
2017 SHAQ Open	11/19/2017	SHAQ	Sweet Home High School	Andrew Spence	Julio Garcia	Buffalo	Open	Timed Final	SCY
2017 TURKEY SPLASH OPEN MEET	11/25/2017	TWST	Orchard Park High School	Jim Ronald	Colin Adams	Buffalo	Open	Timed Final	SCY
FAST IMR SENIOR MEET	12/1/2017-12/2/2017	FAST	Fairport High School	Mike Miller	ROY KIM/EVERETT BELLIS	Rochester	Open	Timed Final	SCY
2017 Webster Pentathlon Announcement	12/3/2017	WEBS	Webster Aquatic center	Randy Naccarella	Anita Pelletier	Rochester	Open	Timed Final	SCY
STAR Invitational	12/7/2017-12/10/2017	STAR	Erie Community College	Phil Aronica	Lynda Blake	Buffalo	Open	Prelim/Final	SCY
2017 Winter Splash	12/8/2017	PACK	Mendon High School, Pittsford, NY	Steve Briggs	Kevin Horey	Rochester	Open	Timed Final	SCY
GCOM Winter Classic	12/15/2017-12/16/2017	GCOM	Rush-Henretta Senior High School	Alicia Granville	Anita Pelletier	Rochester	Open	Timed Final	SCY
Super STAR Series #3	12/16/2017	STAR	Erie Community College	Phil Aronica	Lynda Blake	Buffalo	Open	Timed Final	SCY
FAST WINTER INVITE	12/27/2017	FAST	Fairport High School	Mike Miller	Brooks Howard	Rochester	Open	Timed Final	SCY
TTSC Holiday Meet	12/27/2017-12/28/2017	TTSC	1 Pool Plaza Buffalo NY 14223	Tim Bennett	F. Matuszewski	Buffalo	Open	Timed Final	SCY
Go the Distance	12/28/2017	GRSC	Spencerport High School	Leanne Polvino	Jamie Wolcott	Rochester	Closed	Timed Final	SCY
Victor New Year's Invitational	12/29/2017-12/30/2017	VICT	Victor Schools Aquatic Center	Sean Barry	Lisa Chapin	Rochester	Open	Timed Final	SCY
2018 Niagara LSC Regional Qualifier (Bronze)	1/6/2018-1/7/2018	GCOM	Monroe Community College	Alicia Granville	Anita Pelletier	Rochester	Open	Timed Final	SCY
2018 Niagara LSC Regional Qualifier (Bronze)	1/6/2018-1/7/2018	VICT	Victor Schools Aquatic Center	Sean Barry	Lisa Chapin	Rochester	Open	Timed Final	SCY
2018 Niagara LSC Regional Qualifier (Bronze)	1/6/2018-1/7/2018	GOST	Owego Free Academy	Todd Foster	Diane Thornton	Southern Tier	Open	Timed Final	SCY
2018 Niagara LSC Regional Qualifier (Bronze)	1/6/2018-1/7/2018	HHSC	Eden Jr/Sr High School Eden, NY	Mike Nowicki	Glenn Kerwin	Buffalo	Open	Timed Final	SCY
2018 Niagara LSC Junior Power Point	1/12/2018-1/13/2018	FAST	Webster Aquatic Center	Doug Evans/Marci Callan	Brooks Howard	Rochester	Open	Timed Final	SCY
2018 Niagara LSC Junior Power Point	1/12/2018-1/13/2018	SYCH	Ithaca College	Will Chidsey	Fred Leff	Syracuse	Open	Timed Final	SCY
2018 Niagara LSC Senior Power Point	1/13/2018-1/14/2018	FAST	Webster Aquatic Center	Doug Evans/Marci Callan	Brooks Howard	Rochester	Open	Timed Final	SCY
2018 Niagara LSC Senior Power Point	1/13/2018-1/14/2018	SYCH	Ithaca College	Will Chidsey		Syracuse	Open	Timed Final	SCY
2018 SEAS Westside Invitational	1/19/2018-1/21/2018	SEAS	Brockport High School	Amy DiFante	Joe Reitz	Rochester	Open	Timed Final	SCY
2018 STAR Fire Marshall Invitational	1/20/2018	STAR	Southwestern Elementary Pool	Tyn Smith	Ann Masood	Southern Tier	Open	Timed Final	SCY
4th Annual Camillus Classic	1/21/2018	CSCI	West Genesee High School	Ted Smith	Fred Leff	Syracuse	Open	Timed Final	SCY
STAR Winter Challenge	1/26/2018-1/28/2018	STAR	Erie Community College	Phil Aronica	Lynda Blake	Buffalo	Open	Timed Final	SCY
HAST Winter Warrior Invitational	1/27/2018-1/28/2018	HAST	Hilton Aquatic Center	Rick Kidder	Joe Reitz	Rochester	Open	Timed Final	SCY
Oswego Laker Swim Club Polar Plunge	1/27/2018-1/28/2018	OLSC	Laker Hall at SUNY Oswego	Carrie Penoyer	Bob Sarkissian	Syracuse	Open	Timed Final	LCM
SDSC SNOWBALL ANNUAL INVITATIONAL	2/3/2018-2/4/2018	SDSC	Penfield	Oliver Hahn	Tom Ebert	Rochester	Open	Timed Final	SCY
2018 - 22nd ANNUAL SNOWBALL OPEN MEET	2/3/2018	TWST	Orchard Park High School	Jim Ronald	Colin Adams	Buffalo	Open	Timed Final	SCY
2018 Victor Winter Classic	2/10/2018	VICT	Victor Schools Aquatic Center	Sean Barry	Lisa Chapin	Rochester	Open	Timed Final	SCY
2018 Clarence Dog Days of Winter	2/17/2018	CLSC	Clarence High School	Nicole Fragale	Hannah Burkett	Buffalo	Open	Timed Final	SCY
2018 Skaneateles Winter Wonderlad	2/18/2018	SKAN	Skaneateles	Mark Droter	Fred Leff	Syracuse	Open	Timed Final	SCY
2018 Niagara Championship Qualifier (Silvers)	2/23/2018-2/25/2018	HAST	Hilton Aquatic Center	Rick Kidder	Joe Reitz	Rochester	Open	Prelim/Final	SCY
2018 Niagara Championship Qualifier (Silvers)	2/23/2018-2/25/2018	TTSC	1 Pool Plaza Buffalo NY 14223	Tim Bennett	F. Matuszewski	Buffalo	Open	Prelim/Final	SCY
2018 Niagara Championship Qualifier (Silvers)	2/23/2018-2/25/2018	UNAC	Maine-Endwell Sr. High School	Mike Richeda	Pete Burnett	Southern Tier	Open	Prelim/Final	SCY
Mexico Tiger Sharks Spring 2018 Meet	3/3/2018-3/4/2018	METS	Mexico Tiger Sharks	Amy Clark	Sid Parkhurst	Syracuse	Open	Timed Final	SCY
2017-2018 Niagara Swim League Championships	3/3/2018-3/4/2018	NISL	SUNY Fredonia Natatorium	Mike Nowicki	Glenn Kerwin	Buffalo	Closed	Prelim/Final	SCY
The 22nd Annual Shamrock Open Meet	3/3/2018-3/4/2018	RAYS	Cheektowaga, NY	Brad Boyle	Pat Scherer	Buffalo	Open	Timed Final	SCY
2018 Niagara LSC Short Course Championships (Gold)	3/8/2018-3/11/2018	BAAC	UB Alumni Arena	Megan Hewett		Buffalo	Open	Timed Final	SCY
2018 Niagara LSC Short Course Championships (Gold)	3/8/2018-3/11/2018	FAST	Webster Aquatic Center	Doug Evans/Marci Callan		Rochester	Open	Prelim/Final	SCY
2018 Niagara LSC Short Course Championships (Gold)	3/8/2018-3/11/2018	SYCH	Ithaca College	Will Chidsey		Syracuse	Open	Prelim/Final	SCY
HAST IMX Madness	3/24/2018-3/25/2018	HAST	Hilton Aquatic Center	Rick Kidder	Joe Reitz	Rochester	Open	Timed Final	SCY
GCOM Theme Meet		GCOM	Monroe Community College	Alicia Granville	Jamie Wolcott	Rochester	Open	Timed Final	SCY
Marlins Spring Invitational		GRSC	Spencerport High School	Leanne Polvino	Jamie Wolcott	Rochester	Open	Timed Final	SCY
Webster BlueFins IMX Splash	4/27/2018-4/29/2018	WEBS	Webster Aquatic center	Randy Naccarella	Anita Pelletier	Rochester	Open	Timed Final	LCM