



Niagara Board of Director's Meeting Agenda

April 25, 2018 9:15 PM

1. Call to Order
2. Roll Call
3. Approval of minutes for 3/28/18 BOD meeting
4. Athletes
5. EZ Meeting attendee status
6. Spring HoD Status
7. 2018 Diversity and Inclusion Award Nominees
8. Motion to spend \$450 for Safe Sport materials. (L. Gibbons)
9. Add 'Whistle Blower Policy' to Policies and Procedures (L. Gibbons)
10. Approve forming a task force to look into a refresh of the fee schedule. (E. Stimson)
 - a. I have gotten feedback from some Niagara Meet Hosts that it might be time to bump up some of the fees to align more with current costs. This request did not correspond to lower athlete numbers. Most have been asking for this for more than one year. This may tie in with decisions made regarding the number of hosts or venues for various Niagara meets.
11. Approve forming a task force to investigate changing our current surcharge system to a "flat fee" system for all splashes. (E. Stimson)
 - a. We've seen a decrease in surcharge fees over the last few years. The number of closed meets with no entry fee has had some impact (I'm

not currently armed with an exact number). I'm not advocating for one way or another, but I think it would be worthy of investigation.

12.Long Course Championship Cuts

13.2018 - 2019 Meet Schedule (Tech Planning) (Attached)

14.Lodging for Spring HoD Meeting? (J. Stromski)

- a. I propose allowing hotel rental for Buffalo area BoD members who may want to stay overnight in Syracuse (two to a room) the Saturday prior to the Spring HoD meeting so that they can be well rested and alert for the various meetings associated with the HoD.

15.Reports - Attached

Niagara LSC Board of Directors Meeting Minutes for
April 25, 2018

Position	Incumbent	Present	Absent
General Chair*	Jim Stromski	X	
Administrative Vice-Chair*	Brad Boyle	X	
Senior Vice Chair*	Kim Corby	X	
Age Group Vice Chair*	Sara Smith		X
Finance Vice Chair*	Doug Evans	X	
Secretary	Colin Adams	X	
Treasurer	Adam Zaczkowski	X	
Senior Coach Representative*	Phil Baretela	X	
Junior Coach Representative*	Seth Williams	X	
Senior Athlete Representative*	Spencer Schultz	X	
Junior Athlete Representative*	Molly Hewett	X	
Safety Committee Chair	Leo Gibbons	X	
Technical Planning Chair	Ryan Callan	X	
Member/Registration Coordinator	Eric Stimson	X	
General Chairman Appointment	Brooks Howard	X	
General Chairman Appointment	Shawn Parkhurst		
General Chairman Appointment	Nick Burdo		
Immediate Past General Chair	Eric Lind	X	
Diversity Chair	Mike Switalski	X	
At Large Member	Charmaine Jarvis	X	
Jr Athlete Rep Elect	Molly Brennan	X	

1. Call to Order – 9:17
2. Roll Call – see attendance list
3. Approval of minutes for 3/28/18 BOD meeting
 - Corrections made to Sharlene’s name and the nominee’s names will be removed from minutes.
 - Motion to approve minutes with corrections, seconded and all in favor. Motion passes
4. Athletes
 - Spencer, Molly and Emily attended the session along with reps from 59 other LSCs. They learned a lot about leadership development and opportunities to get more engaged in the LSC leadership.
 - They are mentioned that they are interested in a newsletter and/or something on the LSC website.
5. EZ Meeting attendee status
 - Attendees are prepared for the meeting. Ryan won’t be going but Adam Z will represent tech planning.
6. Spring HoD Status
 - Jim is working on the logistics with Brooks and Eric rooms and meals.
7. 2018 Diversity and Inclusion Award Nominees
 - Jim reviewed this award that will be presented at the convention in Sept.
 - Forward any potential nominee recommendations to Jim
8. Motion to spend \$450 for Safe Sport materials. (L. Gibbons)
 - Leo provided a list of items for the LSC to purchase which amounted to \$446
 - Eric motioned that we accept the proposal at presented after a question was answered about bag tag pricing.
 - Motion was seconded and all in favor. The motion passes
9. Add 'Whistle Blower Policy' to Policies and Procedures (L. Gibbons)
 - Leo presented a proposal for a Whistle Blower policy
 - Motion made to accepted as written, seconded and the motion passed
10. and 11. – Were taken off the agenda and was no discussion

12. Long Course Championship Cuts
 - Kim reviewed the proposed cuts and there was lots of discussion about how it was too late to discuss this as the revised time cuts need to be posted before 3/31. The meet has already been awarded the meet. It takes a lot of time to do the analysis of what changes need to be made to ensure a consistent approach filling the meet for both boys and girls.
 - A motion was made to change the deadlines of the make changes to time standards from 3/31 to 4/30 for Long Course and from 8/31 to 9/ for Short Course
 - Motion seconded and all in favor. Motion passes

- Second motion was made to accepted Kim proposed time standards for the upcoming Long Course.
 - Motion seconded and all in favor. Motion passes.

13. 2018 - 2019 Meet Schedule

- Members were directed any questions or concerns to Ryan within 24 hours of this meeting as the proposed schedule needs to be posted 30 days prior to the June LSC meeting

Addition Conversation:

- Eric noted that LewPort is a returning club to LSC
- Brad suggested that we form a task force or committee to analyze the meet cancellation and develop a formal process.
 - Eric reminded the group that a task force is a small group that is designed to solve a problem with no decision making authority and a committee can be delegated authority in writing with BOD approval

1. Reports of officers, committees and coordinators:

- General Chair – Jim Stromski – Report attached
- Admin Vice Chair – Brad Boyle – No Report
- Senior Vice Chair – Kim Corby – No Report
- Age Group Vice Chair – Sara Smith – No Report
- Finance Vice Chair – Doug Evans – No Report
- Treasurer – Adam Zaczkowski –
 - Separate report attached
- Sr. Coach Rep – Phil Baretela – No Report
- Jr. Coach Rep – Seth Williams – No Report
- Sr. Athlete Rep – Spencer Schultz – No Report
- Jr. Athlete Rep – Molly Hewett – No Report
- Safety Committee Chair – Leo Gibbons –
 - April Safety Report
- Tech Planning Chair – Ryan Callan – No Report
- Member/Registration – Eric Stimson –
- Officials Chair – Brooks Howard – No Report
- Diversity Chair – Mike Switalski – No Report

Adjournment

- Motion to adjourn; seconded; all in favor. Meeting adjourned at 10:15.



2018 DIVERSITY & INCLUSION AWARD
INDIVIDUAL NOMINATION FORM

This award recognizes an individual who has gone above and beyond their daily role to address the needs and concerns of underrepresented individuals in the sport of swimming. This individual has made a significant impact in providing countless individuals with the opportunities to explore issues regarding diversity, identity development, multicultural education and leadership initiatives in the sport of swimming. This ultimately enhances the retention, matriculation, and success of those historically underrepresented, demonstrating a commitment to develop the life skill and importance of swimming.

PART I – NOMINEE INFORMATION

Name: _____ **LSC:** _____

Organization/Team: _____

Address: _____

Email: _____

Contact Number: _____

PART II – NOMINATOR INFORMATION

Name: _____ **LSC:** _____

Organization/Team: _____

Address: _____

Email: _____

Contact Number: _____

PART III – CONTRIBUTIONS

1. How did this individual demonstrate unique approaches, innovative thinking, creative solutions and extraordinary outcomes in support of Diversity & Inclusion? What efforts on the part of this individual should be considered an award-winning recipient?
2. What has been the impact, accomplishments and outcome of the nominee. Could they be replicated in other local communities?
3. How did this individual demonstrate extraordinary leadership (or role model) qualities and positive influence within USA Swimming and its Inclusion efforts?
4. Describe any other key accomplishments.

Note: The USA Swimming National Diversity & Inclusion Committee will present the award to an individual or a group/organization.

Please email or fax completed nomination forms to Manuel Banks, USA Swimming Diversity & Inclusion Membership Specialist at mbanks@usaswimming.org or (719) 866-4669.

USA Swimming is committed to a culture of inclusion and opportunity for people of diverse backgrounds, including, but not limited to, race, age, income, ethnicity, religion, gender, gender expression and sexual orientation.



2018 DIVERSITY & INCLUSION AWARD
TEAM/GROUP/ORGANIZATION NOMINATION FORM

This award identifies and celebrates a Team/Group or Organization that demonstrates a consistent pattern of breaking barriers while cultivating and promoting diversity initiatives that establish and foster a more inclusive and equitable environment, thus leading to recruitment, retention and promotion of individuals of underrepresented populations. Exhibiting visionary and insightful leadership to confront and resolve inequities through strategic decision-making, allocation of resources, and establishment of priorities to the success of a team/group or organization.

PART I – TEAM/GROUP/ORGANIZATION NOMINEE INFORMATION

Key Contact's Name: _____ **LSC:** _____

Organization/Team: _____

Address: _____

Email: _____

Contact Number: _____

PART II – NOMINATOR INFORMATION

Key Contact's Name: _____ **LSC:** _____

Organization/Team: _____

Address: _____

Email: _____

Contact Number: _____

PART III – CONTRIBUTIONS

1. Please provide a description of work performed by this Team/Group/Organization.
2. What has been the impact and outcome of the Team's/Group's/Organization's service?
3. How has the service impacted the Team/Group/Organization (greater collaboration, increased morale, improved team spirit, etc.)?
4. Please describe why this should be considered an award-winning effort:

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SUBJECT: 2018 USA SWIMMING DIVERSITY & INCLUSION AWARD

Dear USA Swimming Membership,

Each year USA Swimming's National Diversity and Inclusion Committee presents the Diversity & Inclusion Award to an individual and/or group or organization that positively impacts USA Swimming's membership through various programming or initiatives. Last year the committee awarded the D&I Award to Coach Miriam Lynch for her efforts in diversifying the sport of swimming.

Past award winners include Olympian Cullen Jones (2007), the Atlanta Falcons Youth Foundation (2010) and Olympian Maritza (Correia) McClendon (2013). This year the committee will present the award to an individual or a group/organization. Nomination descriptions are below.

Individual Nomination

- This individual has shown excellence and gone above and beyond their daily role to address the needs and concerns of underrepresented individuals in the sport of swimming. This individual has made a significant impact in providing countless individuals with the opportunities to explore issues regarding diversity, identity development, multicultural education, and leadership initiatives in swimming.

Team/Group or Organization Nomination

- Given to a team/group or organization that has demonstrated a consistent pattern of breaking barriers while cultivating and promoting diversity initiatives that establish and foster a more inclusive and equitable environment, thus leading to recruitment, retention and promotion of individuals of underrepresented populations.

Nomination forms can be found by going to usawimming.org/diversity.

The USA Swimming Diversity and Inclusion Committee is writing this letter asking you to submit a nomination for the Diversity & Inclusion Award.

The deadline to submit nominations is Friday, August 3, 2018. Please email nomination forms to Manuel Banks, USA Swimming Diversity & Inclusion Membership Specialist at mbanks@usaswimming.org or send via fax to **(719) 866-4669**. Winners will be announced at the 2018 United States Aquatic Sports Convention.

Sincerely,

USA Swimming National Diversity & Inclusion Committee

2018-19 MODELS FOR NIAGARA LSC MEETS AND JR/SRPPT

A complete evaluation of the Niagara Regional meets and their decline in attendance/interest provides an opportunity for changes. The overall athlete registration is down 20 %, as is retention at all ages. Meet designs are important to the swimmer/family overall swimming/sport experience.

RECOMMENDATIONS:

SUNSET THE BRONZE CHAMPIONSHIPS

We have seen a decline in the athlete attendance in this trio of meets. Each host wants to do their own thing, so I think we should let them be on their own. There is no need to close a weekend for the amount of athletes that participate. Any club can host a bronze meet at any time as a club invitational. There are USA Swimming award certificates for IMR and IMX. Let the clubs be creative on their own.

DISCUSSION: CLUBS CAN RUN BRONZE MEET(S) ON THEIR OWN, MORE FOCUS ON IMR MEETS, USA SWIMMING PROVIDES AWARD CERTIFICATES FOR COMPLETION. LEAGUES PROVIDE MULTIPLE OPTIONS FOR BRONZE LEVEL SWIMMERS. CLUBS CAN STILL RUN THE BRONZE CHAMP FORMAT AS AN INVITE.

SILVER CHAMPIONSHIPS

Should we consolidate and go back to 1 meet? Attendance is down at this level also. Air quality issues Hilton. Would it be more competitive and meaningful if it was 1 meet? Other feedback? Make it a big significant meet? Adjust the cuts to make it more meaningful.

DISCUSSION: WOULD IT BE TOO CROWDED FOR 1 MEET? TRY 2 FOR 2019-20 LET NI KNOW CHANGES ARE COMING. TP SEND OUT A SURVEY MONKEY.

GOLD CHAMPIONSHIPS

Good meet 676 swimmers. Appropriate cuts? 10 + under sessions went well.

DISCUSSION: GOOD MEET, LIKED THE CHANGES FOR THE 10 + UNDERS

NEW IDEAS

10 + UNDER championships, separate weekend, 2 sessions, model what was done at the Gold meet. Rebuild our base. It's down.

DISCUSSION: CHANGES TO GOLD CHAMPS WITH THE 10 + UNDER 2 SESSIONS, WELL RECEIVED. MAKING A 10 + UNDER ONLY CHAMPS COULD BE BURDON ON FAMILIES. SHOULD RECONSIDER FOR LONG TERM DEVELOPMENT FOR 10 + UNDERS. OTHER LSC'S DO A 10 + UNDER CHAMPS.

11-14 YR old series, rebuild our base

MORE DISCUSSION NEEDED

JRSRPPT

There were approximately 600 swimmers, due to the storm it was reduced 6 sessions down to 2 sessions using 2 pools. It worked.

JRPPT needs to become 2 sessions, per 2018 USA Swimming rules.

Keep one site? By allowing multiple bids/sites, we have diluted the SRPPT. Have a standalone JRSRPPT meet. There is a group of Senior teams that look forward to coming together at this time of year from all 4 areas. It serves as a prelude to the championship season in March. Senior swimmers are interested in seeing swimmers from the other areas, not the same ones they swim in every HS/local club meet. Suggestions would be to keep 1 site for the SRPPT, make the cuts a bit slower, keep it 3 sessions and possibly add a 4th session for the 13 + overs that don't qualify with a modified list of events. Call it session 1 slower then SRPPT cuts

DISCUSSION: 2 SITES?

OTHER DISCUSSION:

SUPER CIRCUITS – INCREASE 3 SC MEETS TO 4 SC MEETS PER AREA. USE MONEY SAVED FROM BRONZE MEETS TO FUND SC MEETS. SC FORMAT #3 OFFER EVERY EVENT AT ALL SC MEETS, ADD 50'S OF STROKE FOR SENIOR SWIMMERS. CONSIDERATION FOR ACT'S/SAT'S FOR SENIOR SWIMMERS, CONSIDER FRIDAY NIGHTS OR SUNDAYS TO AVOID. WE HAVE HAD PAST FEEDBACK TO STAY AWAY FROM SUNDAYS, FRIDAY NIGHTS COULD WORK AND OR OTHER WEEKNIGHTS. WILL OFERING ALL EVENTS BE TOO MUCH, TOO LONG?

KIM – LC CHAMP CUT TIMES ARE LOPSIDED IN FAVOR OF THE GIRLS. KIM IS REWORKING THE CUTS TO EQUALIZE THEM AND WILL WRITE TO THE BOD TO ASK FOR APPROVAL TO MAKE CHANGES FOR SUMMER 2018.

Resources for these models: NI membership trends, friends in the following LSC's, Metro, Adirondack, CT, Southern California, USA Swimming Club Development Committee member.
Ryan Callan

4/12/18 discussion group: Kim Corby, Phil Bartela, Jim Stromski, Ryan Callan

For age group chair, the only update I have is I'm working on finalizing quotes for the following:

- bus
- hotel
- apparel screen print and embroider

Online registration will be open 6/15/18 and close 7/23/18 for athletes. For coaches it will open 5/1/18 and close 6/1/18 (or whenever we have a full staff). I'll be working with Eric to notify membership of these dates as they approach.

Time standards haven't been released from the zone yet. I'm hoping they make these available soon though historically they don't usually change them from previous years I'd still like to know the 2018 times prior to advertising.

Thanks & any questions let me know,
Sara

Niagara Swimming, Inc.
Profit & Loss Budget vs. Actual
September 2017 through August 2018

	Sep '17 - Aug 18	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4010 · Fines	500.00	1,400.00	-900.00	35.71%
4020 · Sponsorships	0.00	5,000.00	-5,000.00	0.0%
4030 · LEAP Funding	2,500.00	2,500.00	0.00	100.0%
4040 · Investments				
4041 · Brokerage Account	0.00	12,000.00	-12,000.00	0.0%
4042 · Interest-Savings	11.28	25.00	-13.72	45.12%
Total 4040 · Investments	11.28	12,025.00	-12,013.72	0.09%
4070 · USA Swimming Registration	379,478.48	444,755.00	-65,276.52	85.32%
4080 · Meet Sanctions	2,300.00	5,375.00	-3,075.00	42.79%
4090 · Swim Meet Surcharges	19,664.00	43,750.00	-24,086.00	44.95%
4110 · Eastern Zone Team Athlete Fees	0.00	37,750.00	-37,750.00	0.0%
Total Income	404,453.76	552,555.00	-148,101.24	73.2%
Expense				
5100 · Administrative Expense				
5101 · Accounting				
5102 · Treasurer Stipend	3,500.00	6,000.00	-2,500.00	58.33%
5103 · Audit & Tax Prep	9,900.00	1,500.00	8,400.00	660.0%
5104 · Char 500	100.00	100.00	0.00	100.0%
Total 5101 · Accounting	13,500.00	7,600.00	5,900.00	177.63%
5105 · Bank Service Fees	685.12	750.00	-64.88	91.35%
5115 · Convention	16,212.48	16,250.00	-37.52	99.77%
5130 · Equipment	756.59	600.00	156.59	126.1%
5135 · Internet Services	709.68	700.00	9.68	101.38%
5140 · Meetings				
5142 · EZ Spring Meeting	1,665.98	3,500.00	-1,834.02	47.6%
5143 · NI House of Delegates				
5144 · Fall Meeting	2,665.42	3,000.00	-334.58	88.85%
5145 · Spring Meeting	1,600.00	3,000.00	-1,400.00	53.33%
Total 5143 · NI House of Delegates	4,265.42	6,000.00	-1,734.58	71.09%
Total 5140 · Meetings	5,931.40	9,500.00	-3,568.60	62.44%
5150 · Postage	50.73	250.00	-199.27	20.29%
5160 · Registrar Stipend	5,250.00	9,000.00	-3,750.00	58.33%
5165 · Supplies	278.38	500.00	-221.62	55.68%
5175 · Travel	1,350.84	1,000.00	350.84	135.08%
Total 5100 · Administrative Expense	44,725.22	46,150.00	-1,424.78	96.91%
5300 · Club Strengthening				
5310 · Club Clinic	500.00	500.00	0.00	100.0%
5315 · Club Recognition Program	1,200.00	1,600.00	-400.00	75.0%
5320 · Coach Training	5,332.47	9,000.00	-3,667.53	59.25%
5325 · Coach Mentoring	0.00	1,000.00	-1,000.00	0.0%
5335 · Outreach	825.00	8,000.00	-7,175.00	10.31%
5340 · Athlete Travel Reimbursement				

Niagara Swimming, Inc.
Profit & Loss Budget vs. Actual
September 2017 through August 2018

	Sep '17 - Aug 18	Budget	\$ Over Budget	% of Budget
5341 · Washington IMX	2,325.00	3,000.00	-675.00	77.5%
5342 · Adaptive	0.00	250.00	-250.00	0.0%
5343 · Speedo Sectionals	0.00	7,500.00	-7,500.00	0.0%
5344 · Futures	600.00	6,000.00	-5,400.00	10.0%
5345 · NSCA Juniors	0.00	4,200.00	-4,200.00	0.0%
5346 · ISCA Juniors	0.00	2,500.00	-2,500.00	0.0%
5347 · EZ SC Age Group Champs	0.00	5,000.00	-5,000.00	0.0%
5348 · EZ Open Water Champs	0.00	500.00	-500.00	0.0%
5349 · Eastern Zone Senior	0.00	1,500.00	-1,500.00	0.0%
5350 · Arena PSS	0.00	1,000.00	-1,000.00	0.0%
5351 · Junior Nationals - Summer	0.00	500.00	-500.00	0.0%
5352 · Junior Nationals - Winter	2,625.00	3,000.00	-375.00	87.5%
5353 · P66 Nationals	0.00	1,000.00	-1,000.00	0.0%
5354 · AT&T Winter Nationals	0.00	1,000.00	-1,000.00	0.0%
Total 5340 · Athlete Travel Reimbursement	5,550.00	36,950.00	-31,400.00	15.02%
Total 5300 · Club Strengthening	13,407.47	57,050.00	-43,642.53	23.5%
5400 · Eastern Zone Affiliation	0.00	1,500.00	-1,500.00	0.0%
5500 · Eastern Zone Age Group Champs	0.00	47,980.00	-47,980.00	0.0%
5600 · Grant Program	0.00	10,000.00	-10,000.00	0.0%
5650 · LSC Supported Meets	1,000.00	5,000.00	-4,000.00	20.0%
5700 · Officials	1,441.77	6,000.00	-4,558.23	24.03%
5750 · Athlete Committee	557.79	2,000.00	-1,442.21	27.89%
5800 · Registration				
5801 · USA Swimming Registrations				
5803 · Athlete (Full Year)	272,450.00	321,900.00	-49,450.00	84.64%
5804 · Athlete (Seasonal)	60.00	3,000.00	-2,940.00	2.0%
5805 · Athlete (Outreach)	1,080.00	1,375.00	-295.00	78.55%
5808 · Non Athlete	41,687.00	41,200.00	487.00	101.18%
5809 · Life Member	0.00	1,000.00	-1,000.00	0.0%
5810 · Club & Organization	5,075.00	5,400.00	-325.00	93.98%
Total 5801 · USA Swimming Registrations	320,352.00	373,875.00	-53,523.00	85.68%
Total 5800 · Registration	320,352.00	373,875.00	-53,523.00	85.68%
5950 · Board Discretionary Fund	1,563.29	3,000.00	-1,436.71	52.11%
Total Expense	383,047.54	552,555.00	-169,507.46	69.32%
Net Ordinary Income	21,406.22	0.00	21,406.22	100.0%
Other Income/Expense				
Other Expense				
7100 · Diversity Camp	4,135.62	0.00	4,135.62	100.0%
Total Other Expense	4,135.62	0.00	4,135.62	100.0%
Net Other Income	-4,135.62	0.00	-4,135.62	100.0%
Net Income	17,270.60	0.00	17,270.60	100.0%

Date – 4/22/18 – “DRAFT”

Subject – Monthly Safety Report / 2018.4

From – Leo Gibbons, Jr. / Operational Risk & Safe Sport Chairperson

To – Niagara BOD & Chairs



1. Reports of Occurrence – (1)
 - OLSC / M / 7 / Practice / Struck Against / Face-Nose / Bloody Nose
 -
2. Safe Sport Monday –
 - All April Scenarios sent out on Thursday 3/29/18 *
3. Eastern & Southern Zone Workshop –
 - Emily Davis from Board Source was very informative on NFP Governance *
 - LSC Whistle Blower Policy being encouraged *
 - All LSC SS Chairs worked on condensing several upcoming programs *
 - YORK Swim Club Athletes visited to discuss Athletes roles in SS *
4. Whistle Blower Policy -
 - Drafted policy presented for discussion and approval *
5. Safe Sport Allowance –
 - Itemized list presented for discussion and approval *



Safe Sport Materials Order Form

	Item Description	Price	Quantity	Total Price
<input type="checkbox"/>	Bag Tags 3" x 4" - 500 count*	\$1.19/each*	200	\$238.00
<input type="checkbox"/>	Meet Announcements 8.5" x 11"	\$0.31/each		
<input type="checkbox"/>	Parent Card 8.5" x 5.5"	\$0.30/each		
<input type="checkbox"/>	Stickers – 500 count*	\$0.63/each*	200	\$126.00
<input type="checkbox"/>	Tablecloth 90" x 138"	\$172.00/each		
<input type="checkbox"/>	Standard Tabling Kit (Tablecloth, 150 Parent Cards, 150 Stickers)	\$311.50/each		
<input type="checkbox"/>	Safe Sport Banner 3' x 8'	\$82.80/each	1	\$82.80
<input type="checkbox"/>	Electronic Communication Poster 16.5" x 12" – 10 count*	\$3.49/each*		
<input type="checkbox"/>	Locker Room Poster 16.5" x 12" – 10 count*	\$3.49/each*		
<input type="checkbox"/>	Coach Poster 11" x 17" – 10 count*	\$3.39/each*		
<input type="checkbox"/>	Safe Sport Swim Caps – 100 count*	\$50 + \$2.35/each*		
<input type="checkbox"/>	Safe Sport Tote	\$14.10/each*		
<input type="checkbox"/>	Safe Sport Water Bottle – 100 count*	\$4.60/each*		
<input type="checkbox"/>	Safe Sport Activity Book (Minimum order of 25 books)	\$0.50/each		
<input type="checkbox"/>	Safe Sport Activity Book with Crayons (Minimum order of 25 books)	\$0.75/each		
			Total Cost:	\$446.80

**Ordering a higher quantity may lower price. Please contact Paula D'Amico for alternative pricing. There are no minimums.*

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____

Email: _____

Payment

Visa

MasterCard

American Express

Check

Card Number: _____ Exp. Date: _____

Name as it appears on card: _____

Make checks payable to *USA Swimming*:

Attn: Safe Sport

1 Olympic Plaza

Colorado Springs, CO 80909

Direct questions or submit order form to Paula D'Amico at pdamico@usaswimming.org

You are welcome to use the art templates and print items locally. Find art on the items at

www.usaswimming.org/protect under "Fill My Club's Toolkit"

“Whistle Blower Policy”

No person shall in any manner discriminate against anyone because that person has: (a) Filed any complaint under or related to Safe Sport; (b) Instituted or caused to be instituted any proceeding or investigation related to Safe Sport; (c) Testified or is about to testify in any proceeding regarding any Safe Sport concern; or (d) Exercised on his own behalf or on behalf of others any right afforded by this policy.

Niagara Swimming, Inc.

2018-19 Winter Bid Calendar

SEPTEMBER - 2018

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

OCTOBER - 2018

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY - 2019

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

APRIL - 2019

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
	26	27	28	29	30	31

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Dates in **Yellow** are closed dates for Niagara LSC meets (no sanctions for invitational or league meets).

Dates in **Green** are National level meets.

Dates in **Red** are Eastern Zone meets.

Calendar at a Glance

September XXX, XXXX	Niagara Swimming House of Delegates Meeting	Closed Date
September XXX, XXXX	United States Aquatic Sports Annual Convention	XXXX
November 28-December 1, 2018	AT&T Winter Nationals Championships	Greensboro, NC
December 5-8, 2018	Speedo Winter Junior National Championships	Greensboro, NC

Niagara Swimming, Inc.

2018-19 Winter Bid Calendar

Any Weekend	Niagara LC Super Circuit/ Junior Classic	<p>pen Bids</p> <p>Up to two meet locations accepted (This is <u>NOT</u> a closed date Niagara meet)</p> <p>This will be provided as a Winter LCM opportunity. Meet will feature 1-3 sessions in a single day or day and a half format.</p> <p>50M Long Course facility required. LSC assistance for facility costs - TBD</p> <p>Cuts: None</p>
Any Weekend	Niagara Regional Meet (Bronze)	<p>This is not a closed date Niagara meet these will become club invitationals</p> <p>Cuts: Slower than Championship Qualifier (Silver)</p>
January 11-12, 2019	Niagara AGES 9-12 Junior Power Point	<p>Open Bids Single Host Site (This is a closed date Niagara meet)</p> <p>6-10 lane course 2-session meet Team Focus on IMR/ IMX competition, completion and recognition</p> <p>Cuts: Specific to distance events, NT's accepted</p>
January 14-15, 2019	Niagara Senior Power Point Meet AGES 13 AND OVER	<p>Open Bids Single Host Site Closed Weekend</p> <ul style="list-style-type: none"> 6-10 racing lanes, with warm up/warm down access. 3-session, Timed Final meet <p>Cuts: TBD</p>

Niagara Swimming, Inc.

2018-19 Winter Bid Calendar

February 22-24, 2019	Niagara Championship Qualifier	<p>Open Bids Maximum Host Sites – 3</p> <p>Closed Weekend Championship format</p> <ul style="list-style-type: none"> • Multi-age prelim & final • Top 12-16 (depending on course) in all P/F events will be invited back for final events. <p>Cuts: Faster than Niagara Championship Qualifier times, slower than Niagara Championship times.</p>
XXXXXXXXXX 2019	Niagara 10 + under Championships	<p>OPEN BIDS SINGLE HOST CLOSED WEEKEND 2 DAY/2 SESSION TF NO CUTS</p>
March 7-10, 2019	Niagara Championships	<p>Open Bids Single Host Site – Closed Weekend Minimum 8 lanes for Prelims</p> <ul style="list-style-type: none"> • Open, Championship format meet; P/F for AGES 11+over • Ages 10 + under 2 TF sessions • 3.5 day meet (Subject to change by TP) • Scoring and awards to be determined by Technical Planning. <p>Cuts: Niagara Championship Standards</p>
March XXX, 2019	Eastern Zone Age Group Championship	Webster, NY
March XXX, 2019	Eastern Zone SC Speedo Sectional Championship	Ithaca, NY
March XXX, 2019	Eastern Zone LC Super Speedo Sectional Championship	Buffalo, NY

Niagara Swimming, Inc.

2018-19 Winter Bid Calendar

Niagara Meet Descriptions

Niagara LSC Super Circuit Meet / JUNIOR CLASSIC (LCM): This Niagara LSC program is a series of LCM meets consisting of about 8-12 events each between 1-3 4 hour sessions. Junior classic would be a P/F for 1 day. This meet is designed to offer limited LCM swims in the traditional SCY season. These dates are OPEN DATES and competing invitational meet sanctions will be allowed on these dates.

Niagara Regional Qualifier Meet: Sunset

Niagara 9 - 12 Junior Power Point: This meet is a meet that is a programmatic shift to the USA Swimming encouraged IMR/IMX challenge events for ages 9-12. Swimmers will be encouraged to complete the IMR/IMX challenge events for their designated age/distance. Emphasis will be on completing the entire IMR/IMX circuit or improving existing scores. 2-session, timed final meet with no qualifying standard with the exception for the 200/500/1000/1650 free, NT entries will be accepted to encourage participation. Alternative awards (bell ringer) with power point scoring for high point awards. Design will mirror the Senior Power Point meet.

Niagara Senior PowerPoint Championship: This meet will be identical in format and design as has been done the last few years, designed for ages 13 and over. The date was set to better accommodate participation of high school age male swimmers and mid-term exams. 3 session, timed final meet with alternative awards (bell ringer). Potential exists for Power events as well. Qualifying times are equal to 13-14 "A" (AGE GROUP) Standards.

Niagara Championship Qualifier Meet: Must be faster than the Niagara Championship Qualifier standards but slower than the NI Championship standards. Prelims/Final format in place and the same event list as the Championship meet. Single host site.

Niagara Short Course Championships: This meet will be the championships for the LSC, with an emphasis on performance. 9 Session meet with a minimum of 8-10 lanes in 1-2 courses required (same as past years). This meet will have a MINIMUM (faster than) standards meet, with the minimum cut times equaling the NI Championship cuts times.

Niagara Swimming, Inc.

2018-19 Winter Bid Calendar

Applying for a Sanction

Sanction application, sanction fee and preliminary meet announcement must be received by **June XXX, 2018 at 6PM.**

Sanction applications and meet information should be submitted using the form found at niagaraswim.org – Swim Guide – Meet Management – Applying for a Sanction (<http://goo.gl/Zv8JTb>). The sanction fee should be submitted to the Sanction Coordinator:

**Eric Stimson
1185 Doeblor Dr.
North Tonawanda, NY 14120**

Before bidding for any meet (Niagara LSC or Invitational), please make sure to follow all the guidelines and instruction found in the sanction application (posted on the website). Only bid for meets that you are certain that you have the logistical and technical ability to host, taking into consideration all club considerations as to the feasibility of running the meet. Once sanctions are issued, that meet becomes part of the competitive calendar and integral to the overall programmatic direction of the Niagara LSC. Once the sanction is issued, ANY changes to the meet MUST be approved by the Executive Committee, Admin VC, or Sanction Chair. This includes invitational meets.

Clubs awarded bids to host Niagara LSC Meets must agree to run format as designed by Technical Planning. Niagara LSC meets are under the full jurisdiction of the Technical Planning Committee of the Niagara LSC. The meet host does not have the authority to alter any meet details specified by the Technical Planning Committee without prior approval of the Committee. Technical Planning is represented in this process by the Technical Planning Committee Chair (unless otherwise specified). The Technical Planning Committee will work with each meet host to run efficient and productive meets. Awarded meet bid hosts must attend a meeting with technical planning and appropriate Niagara Committee chairs, meet packet and event files will be required by June 30, 2018.

Meet packets (Sanction applications) for Niagara LSC Meets need to include following - Host Club, Venue and brief description, Meet Director and Meet Referee. All other information (i.e. Order of Events, format specifics, awards program, bonus eligibility, etc.) will be provided to you by Technical Planning.

Clubs bidding for meets on open dates need to be aware that you may have to change your date if something unforeseen occurs with a Niagara LSC Meet.

If you are bidding on more than one open date meet, please prioritize them.

Per Niagara Policies and Procedures 202.2

- Each geographic region [Buffalo, Rochester, Southern Tier and Syracuse] will be permitted one 'open meet' sanction OR unlimited 'closed meet' sanctions on the 'fall-winter' calendar for any given date.

Niagara Swimming, Inc.

2018-19 Winter Bid Calendar

- Each geographic region [Buffalo, Rochester, Southern Tier and Syracuse] will be permitted two 'open meet' sanctions OR unlimited 'closed meet' sanctions on the 'spring-summer' calendar for any given date.
- No application shall be considered and no sanctions shall be issued for meets proposed (invitational, closed or league) to be held on 'closed' dates on which a Niagara LSC meet, as designated by the Executive Committee, is being held in the Niagara LSC.

When designing your meet formats, you must adhere to USA Swimming 4-hour rule 205.3 F *“With the exception of championship meets, the program in all other age group competition shall be planned to allow the events for swimmers 12 years and younger to be completed in 4 hours or less for a timed finals session or in a total of 8 hours or less per day for a preliminaries and finals meet.”* Ensure that your Order of Events and age category detail does not allow swimmers aged 12 or less to swim in more than one session, as this would likely exceed 4 hours.

In order to receive a sanction, the Meet Director must have attended a Meet Director/Meet Management training session since XXX XXXX.

Any questions about the bidding process should also be directed to the Sanction Coordinator – sanctions@niagaraswim.org. If you have any questions about the requirements, specifications, formats, or anything related to specific LSC meets, please contact the Technical Planning Committee Chairman - techplanning@niagaraswim.org.