



## Niagara Board of Director's Meeting Agenda

May 30, 2018 9:17 PM

1. Call to Order
2. Roll Call
3. Approval of minutes for 4/25/18 BOD meeting
4. Athletes
5. Spring HOD Meeting Preparations
6. Support of Additional Attendees for the USA Swimming Convention
7. Funding to USA Swimming Convention for members of national boards and/or committees
8. 2018-19 Calendar
9. New Ideas and Opportunities
10. Reports - Attached

Niagara LSC Board of Directors Meeting Minutes for  
May 30, 2018

<b>Position</b>	<b>Incumbent</b>	<b>Present</b>	<b>Absent</b>
<b>General Chair*</b>	Jim Stromski	X	
<b>Administrative Vice-Chair*</b>	Brad Boyle		X
<b>Senior Vice Chair*</b>	Kim Corby	X	
<b>Age Group Vice Chair*</b>	Sara Smith	X	
<b>Finance Vice Chair*</b>	Doug Evans		X
<b>Secretary</b>	Colin Adams	X	
<b>Treasurer</b>	Adam Zaczkowski	X	
<b>Senior Coach Representative*</b>	Phil Baretela	X	
<b>Junior Coach Representative*</b>	Seth Williams	X	
<b>Senior Athlete Representative*</b>	Spencer Schultz	X	
<b>Junior Athlete Representative*</b>	Molly Hewett	X	
<b>Safety Committee Chair</b>	Leo Gibbons	X	
<b>Technical Planning Chair</b>	Ryan Callan	X	
<b>Member/Registration Coordinator</b>	Eric Stimson	X	
<b>General Chairman Appointment</b>	Brooks Howard	X	
<b>General Chairman Appointment</b>	Shawn Parkhurst	X	
<b>General Chairman Appointment</b>	Nick Burdo		X
<b>Immediate Past General Chair</b>	Eric Lind	X	
<b>Diversity Chair</b>	Mike Switalski	X	
<b>At Large Member</b>	Charmaine Jarvis		X
<b>Jr Athlete Rep Elect</b>	Molly Brennan	X	

1. Call to Order – 9:17
2. Roll Call – see attendance list
3. Approval of minutes for 4/25/18 BOD meeting
  - Motion to approve, seconded and all in favor. Motion passes
4. Athletes
  - Busy preparing for the HOD meeting and the Skype meeting. Send out a reminder to coaches to bring their athletes. Estimate there to be about 25 swimmers attending the meeting. They talked through some logistics to coordinate the Skype call.
5. Spring HOD Meeting Preparations
  - Reminder to get all reports sent in during the next week for posting
  - Jim is getting the rooms and meals organized
6. Support of Additional Attendees for the USA Swimming Convention
  - Motion to fund the following additional attendees:
    - Eric Stimson - Registrar
    - Mike Switalski - D&I Chair
    - Molly Brennan - Junior Athlete
    - Brooks Howard - Officials Chair (up for election, but probably Brooks again)
    - Leo Gibbons - Safe Sport Chair
    - Depending on the actual tracks offered we can consider Adam as Treasurer, but let's wait to see.
  - Motion seconded, 2 abstentions, all others in favor. Motion passes.
7. Funding to USA Swimming Convention for members of national boards and/or committees
  - It has been customary for Niagara to cover expenses for convention attendance for those who are members of national boards and/or committees.
  - Motion to cover the expense for Marci Callan who is a member of the Club Development Committee to attend the USA Swimming Convention.
  - Seconded and all approved. Motion passes.
8. 2018-19 Meet Calendar
  - Eric reviewed the meet calendar. There are a couple of conflicts but probably won't be a problem as the club will work it out.
  - Motion to approve the proposed meet calendar was voted on by the Executive Board. Motion was seconded and all in favor. Motion passes.
9. New Ideas and Opportunities
  - Jim pushed this topic to a future meeting but gave an example of what he's thinking about. Perhaps there could be targeted meets for 10 and unders only.

#### Addition Conversation:

- Jim said that he purchased Niagara LSC shirts for the BOD
- Finance Committee has received 1 response to the RFP and they are still expecting 2 more before deciding.
- Jim and Adam discussed starting the Budget review process
- Jim is in the process of setting up a couple of task forces
- Eric clarified his upcoming proposal for Webmaster role being removed from the BOD. He believes that he will be able to fill the role if the BOD obligation wasn't a part of it.

#### 1. Reports of officers, committees and coordinators:

- General Chair – Jim Stromski – Report attached
- Admin Vice Chair – Brad Boyle – No Report
- Senior Vice Chair – Kim Corby – No Report
- Age Group Vice Chair – Sara Smith – No Report
- Finance Vice Chair – Doug Evans – No Report
- Treasurer – Adam Zaczkowski –
  - Separate report attached
- Sr. Coach Rep – Phil Baretela – No Report
- Jr. Coach Rep – Seth Williams – No Report
- Sr. Athlete Rep – Spencer Schultz – No Report
- Jr. Athlete Rep – Molly Hewett – No Report
- Safety Committee Chair – Leo Gibbons –
  - March Safety Report
- Tech Planning Chair – Ryan Callan – No Report
- Member/Registration – Eric Stimson –
- Officials Chair – Brooks Howard – No Report
- Diversity Chair – Mike Switalski – No Report
- 

#### Adjournment

- Motion to adjourn; seconded; all in favor. Meeting adjourned at 9:48.

Date – 5/31/18

Subject – Monthly Safety Report / 2018.5

From – Leo Gibbons, Jr. / Operational Risk & Safe Sport Chairperson

To – Niagara BOD & Chairs



1. Locker Room Monitoring –
  - The discussion began on 4/28/18 with reference to WEBS issue 3/9/18
  - Operational Risk / General Chair / Officials Chair exchanged views
  - Per GC on 4/29/18 – this is the Meet Host / Directors responsibility
  - STAR is going to BGC & APT all Meet Marshals as a proactive measure
2. Safe Sport Monday on May 7 –
  - All May Scenarios sent out Thursday 5/3/18
3. Safe Sport Items Ordered –
  - Order was processed on 5/2/18 and Received on 5/8/18
4. Safe Sport Club Presentation –
  - Per request from CLSC Board on 5/8/18
  - 107 attended on Wed 5/16/18 at Clarence H/S
5. Reports of Occurrence – (3)
  - VELO / F / 9 / Practice / Struck Against / Head-Top / Concussion
  - TTSC / M / 12 / Practice / Struck By / Head-Top-Forehead / Bruise
  - OLSC / F / 5 / Practice / Struck Wall / Face-Nose / Nose Bleed
6. Safe Sport Club Coordinators –
  - Still holding at 44 actives to date
  - CLSC has 1 new in progress as of 5/12/18
  - BAAC has 1 new in progress as of 5/26/18
  - CATO has 1 new in progress as of 5/29/18
  - KVAC did great work this Month and got the **“Gold Star of the Month”** for activities
7. Safe Sport Club Violation – (1)
  - 5/23/18 / CSCI / Bullying / Email Report / incident under review by Club

Meet Name	Meet Start Date	Meet End Date
Super STAR Series Meet #1	10/13/2018	
FAST October Invite	10/19/2018	
Mexico Fall 2018 Meet	10/20/2018	10/21/2018
SDSC FIRE IN WATER ANNUAL INVITATIONAL	10/20/2018	10/21/2018
GCOM 2018 Fall Harvest IMX/IMR Invitational	10/20/2018	
Oswego Laker Swim Club Fall Meet	10/21/2018	
TTSC Halloween Meet	10/26/2018	10/28/2018
VICTOR HALLOWEEN CLASSIC	10/27/2018	
Canadian/ American Challenge	11/9/2018	11/11/2018
FAST Fall Invite	11/10/2018	
2018 Veterans Day Memorial Meet	11/11/2018	
Super STAR Series Meet #2	11/17/2018	
2018 SHAQ Open	11/18/2018	
Thanksgiving Invitational	11/18/2018	
2018 TTURKEY SPLASH OPEN MEET	11/24/2018	
FAST 8-12 IMR/Senior IMX Meet	11/30/2018	12/1/2018
2018 Webster Pentathlon	12/2/2018	
STAR Swimming Short Course Team Invitational	12/6/2018	12/9/2018
GCOM 2018 Hoiliday Classic	12/14/2018	12/15/2018
Super STAR Series Meet #3	12/15/2018	
TTSC TTSC Holiday Meet	12/27/2018	12/28/2018
FAST Winter Invite	12/27/2018	
VICTOR NEW YEAR'S INVITATIONAL	1/5/2019	1/6/2019
Junior Senior Power Point	1/11/2019	1/13/2019
Oswego Laker Swim Club Polar Plunge	1/19/2019	1/20/2019
HAST Winter Warrior Invitational	1/19/2019	1/20/2019
STAR Swimming Winter Challenge	1/25/2019	1/27/2019
Niagara Junior Classic	2/1/2019	2/2/2019
2019 - 23RD ANNUAL SNOWBALL OPEN MEET	2/2/2019	
Snowball Invitational	2/2/2019	2/3/2019
2019 Westside Invitational	2/2/2019	2/3/2019
ANNUAL WINTER CLASSIC INVITATIONAL	2/10/2019	
2019 Niagara Championship Qualifier (Silvers)	2/22/2019	2/24/2019
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2019 Niagara Championship Qualifier (Silvers)	2/22/2019	2/24/2019
Niagara Swim League Championship Meet	3/2/2019	3/3/2019
Annual Shamrock Meet	3/2/2019	3/3/2019
Mexico Spring 2019 Meet	3/2/2019	3/3/2019
2019 Niagara LSC Short Course Championships	3/7/2019	3/10/2019
2019 Niagara LSC Short Course Championships	3/7/2019	3/10/2019
2019 Speedo Sectional Championships	3/21/2019	3/24/2019
2019 Speedo Sectional Championships Time Trials	3/22/2019	3/24/2019
HAST IMX Madness	3/22/2019	3/23/2019
Theme Meet	4/20/2019	
Niagara Long Course Super Circuit Meet #1	4/27/2019	

<b>Club (Host) Organization</b>	<b>Pool Location</b>
STAR	ECC Burt Flickinger Center
FAST	Fairport High School
METS	Mexico High School Mexico NY
SDSC	Penfield High School 25 High School Drive, Penfield, New York 14526
GCOM	Monroe Community College
OLSC	SUNY Oswego Laker Hall
TTSC	1 Pool Plaza Buffalo NY 14223
VICT	VICTOR SCHOOLS AQUATIC CENTER
STAR	ECC Burt Flickinger Center
FAST	Fairport High School
HAST	Merton Williams Aquatic Center
STAR	ECC Burt Flickinger Center
SHAQ	Sweet Home High School, 1901 Sweet Home Road, Amherst, NY 14228
GRSC	Spencerport High School
TWST	ORCHARD PARK HIGH SCHOOL
FAST	Fairport High School
WEBS	Webster Aquatic Center
STAR	ECC Burt Flickinger Center
GCOM	Rush-Henrietta High School
STAR	ECC Burt Flickinger Center
TTSC	1 Pool Plaza Buffalo NY 14223
FAST	Fairport High School
VICT	VICTOR SCHOOLS AQUATIC CENTER
FAST/WEBS	Webster Aquatic Center
OLSC	SUNY Oswego Laker Hall
HAST	Merton Williams Aquatic Center
STAR	ECC Burt Flickinger Center
FAST/WEBS	Webster Aquatic Center
TWST	ORCHARD PARK HIGH SCHOOL
SDSC	25 High School Drive Penfield, New York 14526
GCOM	Monroe Community College
VICT	VICTOR SCHOOLS AQUATIC CENTER
TTSC	1 Pool Plaza Buffalo NY 14223
UNAC	Maine Endwell Senior High School - Spartans Aquatic Facility
HAST	Merton Williams Aquatic Center
NISL	SUNY Fredonia
RAYS	Cheektowaga Central High School
METS	Mexico High School Mexico NY
FAST/WEBS	Webster Aquatic Center
SYCH	Ithaca College
STAR	ECC Burt Flickinger Center
STAR	ECC Burt Flickinger Center
HAST	Merton Williams Aquatic Center
GCOM	Monroe Community College
FAST & WEBS	Webster Aquatic Center

<b>Region</b>	<b>Type of Competition</b>	<b>Meet Format</b>	<b>Course</b>
Buffalo	Open	Timed Final	SCY
Rochester	Open	Timed Final	SCY
Syracuse	Open	Timed Final	SCY
Rochester	Open	Timed Final	SCY
Rochester	Open	Timed Final	SCY
Syracuse	Open	Timed Final	SCY
Buffalo	Open	Timed Final	SCY
Rochester	Open	Timed Final	SCY
Buffalo	Open	Timed Final	SCY
Rochester	Open	Timed Final	SCY
Rochester	Open	Timed Final	SCY
Buffalo	Open	Timed Final	SCY
Buffalo	Open	Timed Final	SCY
Rochester	Open	Timed final	SCY
Buffalo	Open	Timed final	SCY
Rochester	Open	Timed Final	SCY
Rochester	Open	Timed Final	SCY
Buffalo	Open	Prelim/ Final	SCY
Rochester	Open	Timed Final	SCY
Buffalo	Open	Timed Final	SCY
Buffalo	Open	Timed Final	SCY
Rochester	Open	Timed Final	SCY
Rochester	Open	Timed Final	SCY
Rochester	Open	Timed Final	SCY
Syracuse	Open	Timed Final	SCY
Rochester	Open	Timed Final	SCY
Buffalo	Open	Timed Final	SCY
Rochester	Open	Prelim/Final	LCM
Buffalo	Open	Timed Final	SCY
Rochester	Open	Timed Final	SCY
Rochester	Open	Timed Final	SCY
Rochester	Open	Timed Final	SCY
Buffalo	Open	Prelim/Final	SCY
S. Tier	Open	Prelim/Final	SCY
Rochester	Open	Prelim/Final	SCY
Buffalo	Closed	Prelim/Final	SCY
Buffalo	Open	Timed Final	SCY
Syracuse	Open	Timed Final	SCY
Rochester	Open	Prelim/Final	SCY
Syracuse	Open	Prelim/Final	SCY
Buffalo	Open	Prelim/Final	LCM
Buffalo	Open	Time Trials	LCM
Rochester	Open	Timed Final	SCY
Rochester	Open	Timed Final	SCY
Rochester	Open	Timed Final	LCM



**Niagara Swimming, Inc.**  
**Profit & Loss Budget vs. Actual**  
September 2017 through August 2018

	Sep '17 - Aug 18	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4010 · Fines	500.00	1,400.00	-900.00	35.71%
4020 · Sponsorships	0.00	5,000.00	-5,000.00	0.0%
4030 · LEAP Funding	2,500.00	2,500.00	0.00	100.0%
<b>4040 · Investments</b>				
4041 · Brokerage Account	0.00	12,000.00	-12,000.00	0.0%
4042 · Interest-Savings	12.97	25.00	-12.03	51.88%
<b>Total 4040 · Investments</b>	<b>12.97</b>	<b>12,025.00</b>	<b>-12,012.03</b>	<b>0.11%</b>
4070 · USA Swimming Registration	407,106.48	444,755.00	-37,648.52	91.54%
4080 · Meet Sanctions	2,475.00	5,375.00	-2,900.00	46.05%
4090 · Swim Meet Surcharges	29,001.00	43,750.00	-14,749.00	66.29%
4110 · Eastern Zone Team Athlete Fees	0.00	37,750.00	-37,750.00	0.0%
4150 · NI Clothing Sales Comission	21.50			
<b>Total Income</b>	<b>441,616.95</b>	<b>552,555.00</b>	<b>-110,938.05</b>	<b>79.92%</b>
<b>Expense</b>				
<b>5100 · Administrative Expense</b>				
<b>5101 · Accounting</b>				
5102 · Treasurer Stipend	4,000.00	6,000.00	-2,000.00	66.67%
5103 · Audit & Tax Prep	9,900.00	1,500.00	8,400.00	660.0%
5104 · Char 500	100.00	100.00	0.00	100.0%
<b>Total 5101 · Accounting</b>	<b>14,000.00</b>	<b>7,600.00</b>	<b>6,400.00</b>	<b>184.21%</b>
5105 · Bank Service Fees	695.12	750.00	-54.88	92.68%
5115 · Convention	16,212.48	16,250.00	-37.52	99.77%
5130 · Equipment	756.59	600.00	156.59	126.1%
5135 · Internet Services	764.67	700.00	64.67	109.24%
<b>5140 · Meetings</b>				
5142 · EZ Spring Meeting	2,635.75	3,500.00	-864.25	75.31%
<b>5143 · NI House of Delegates</b>				
5144 · Fall Meeting	2,665.42	3,000.00	-334.58	88.85%
5145 · Spring Meeting	1,600.00	3,000.00	-1,400.00	53.33%
<b>Total 5143 · NI House of Delegates</b>	<b>4,265.42</b>	<b>6,000.00</b>	<b>-1,734.58</b>	<b>71.09%</b>
<b>Total 5140 · Meetings</b>	<b>6,901.17</b>	<b>9,500.00</b>	<b>-2,598.83</b>	<b>72.64%</b>
5150 · Postage	68.57	250.00	-181.43	27.43%
5160 · Registrar Stipend	6,000.00	9,000.00	-3,000.00	66.67%
5165 · Supplies	278.38	500.00	-221.62	55.68%
5175 · Travel	1,395.40	1,000.00	395.40	139.54%
<b>Total 5100 · Administrative Expense</b>	<b>47,072.38</b>	<b>46,150.00</b>	<b>922.38</b>	<b>102.0%</b>
<b>5300 · Club Strengthening</b>				
5310 · Club Clinic	500.00	500.00	0.00	100.0%
5315 · Club Recognition Program	1,200.00	1,600.00	-400.00	75.0%
5320 · Coach Training	5,332.47	9,000.00	-3,667.53	59.25%
5325 · Coach Mentoring	0.00	1,000.00	-1,000.00	0.0%
5335 · Outreach	925.00	8,000.00	-7,075.00	11.56%

**Niagara Swimming, Inc.**  
**Profit & Loss Budget vs. Actual**  
September 2017 through August 2018

	Sep '17 - Aug 18	Budget	\$ Over Budget	% of Budget
<b>5340 · Athlete Travel Reimbursement</b>				
5341 · Washington IMX	2,325.00	3,000.00	-675.00	77.5%
5342 · Adaptive	0.00	250.00	-250.00	0.0%
5343 · Speedo Sectionals	3,750.00	7,500.00	-3,750.00	50.0%
5344 · Futures	600.00	6,000.00	-5,400.00	10.0%
5345 · NSCA Juniors	4,800.00	4,200.00	600.00	114.29%
5346 · ISCA Juniors	1,500.00	2,500.00	-1,000.00	60.0%
5347 · EZ SC Age Group Champs	0.00	5,000.00	-5,000.00	0.0%
5348 · EZ Open Water Champs	0.00	500.00	-500.00	0.0%
5349 · Eastern Zone Senior	0.00	1,500.00	-1,500.00	0.0%
5350 · Arena PSS	0.00	1,000.00	-1,000.00	0.0%
5351 · Junior Nationals - Summer	0.00	500.00	-500.00	0.0%
5352 · Junior Nationals - Winter	2,625.00	3,000.00	-375.00	87.5%
5353 · P66 Nationals	0.00	1,000.00	-1,000.00	0.0%
5354 · AT&T Winter Nationals	0.00	1,000.00	-1,000.00	0.0%
<b>Total 5340 · Athlete Travel Reimbursement</b>	<b>15,600.00</b>	<b>36,950.00</b>	<b>-21,350.00</b>	<b>42.22%</b>
<b>Total 5300 · Club Strengthening</b>	<b>23,557.47</b>	<b>57,050.00</b>	<b>-33,492.53</b>	<b>41.29%</b>
<b>5400 · Eastern Zone Affiliation</b>	<b>1,476.25</b>	<b>1,500.00</b>	<b>-23.75</b>	<b>98.42%</b>
<b>5500 · Eastern Zone Age Group Champs</b>				
5550 · Long Course	0.00	47,980.00	-47,980.00	0.0%
<b>Total 5500 · Eastern Zone Age Group Champs</b>	<b>0.00</b>	<b>47,980.00</b>	<b>-47,980.00</b>	<b>0.0%</b>
<b>5600 · Grant Program</b>	<b>0.00</b>	<b>10,000.00</b>	<b>-10,000.00</b>	<b>0.0%</b>
<b>5650 · LSC Supported Meets</b>	<b>1,000.00</b>	<b>5,000.00</b>	<b>-4,000.00</b>	<b>20.0%</b>
<b>5700 · Officials</b>	<b>1,441.77</b>	<b>6,000.00</b>	<b>-4,558.23</b>	<b>24.03%</b>
<b>5750 · Athlete Committee</b>	<b>557.79</b>	<b>2,000.00</b>	<b>-1,442.21</b>	<b>27.89%</b>
<b>5800 · Registration</b>				
<b>5801 · USA Swimming Registrations</b>				
5803 · Athlete (Full Year)	282,220.00	321,900.00	-39,680.00	87.67%
5804 · Athlete (Seasonal)	939.00	3,000.00	-2,061.00	31.3%
5805 · Athlete (Outreach)	1,110.00	1,375.00	-265.00	80.73%
5808 · Non Athlete	42,383.00	41,200.00	1,183.00	102.87%
5809 · Life Member	0.00	1,000.00	-1,000.00	0.0%
5810 · Club & Organization	5,145.00	5,400.00	-255.00	95.28%
<b>Total 5801 · USA Swimming Registrations</b>	<b>331,797.00</b>	<b>373,875.00</b>	<b>-42,078.00</b>	<b>88.75%</b>
<b>Total 5800 · Registration</b>	<b>331,797.00</b>	<b>373,875.00</b>	<b>-42,078.00</b>	<b>88.75%</b>
<b>5950 · Board Discretionary Fund</b>	<b>2,676.91</b>	<b>3,000.00</b>	<b>-323.09</b>	<b>89.23%</b>
<b>Total Expense</b>	<b>409,579.57</b>	<b>552,555.00</b>	<b>-142,975.43</b>	<b>74.13%</b>
<b>Net Ordinary Income</b>	<b>32,037.38</b>	<b>0.00</b>	<b>32,037.38</b>	<b>100.0%</b>
<b>7100 · Diversity Camp</b>	<b>4,135.62</b>	<b>0.00</b>	<b>4,135.62</b>	<b>100.0%</b>
<b>Total Other Expense</b>	<b>4,135.62</b>	<b>0.00</b>	<b>4,135.62</b>	<b>100.0%</b>
<b>Net Other Income</b>	<b>-4,135.62</b>	<b>0.00</b>	<b>-4,135.62</b>	<b>100.0%</b>
<b>Net Income</b>	<b>27,901.76</b>	<b>0.00</b>	<b>27,901.76</b>	<b>100.0%</b>