



Niagara Board of Director's Meeting Agenda

June 27, 2018 9:17 PM

1. Call to Order
2. Roll Call
3. Approval of minutes for 5/30/18 BOD meeting
4. Athletes
5. Motion to approve Will Chidsey (Tech Planning Chair) to attend the USA Swimming convention in September. (J. Stromski)
6. Rick Aronberg (VELO) was selected as an At-large member of the USA Swimming House of Delegates. As such, I make the motion to approve Niagara covering Rick's travel expenses (air, hotel, per diem) to attend convention. (J. Stromski)
7. Motion to approve a \$100 reimbursement for SYCH Adaptive Swimming request. (E. Stimson)
8. Motion to approve a \$215 reimbursement for METS ASCA coach training. (S. Parkhurst)
9. Alternate Delegate to Convention nomination. As Age Group Chair, Sara is one of Niagara's votes at convention. Since Sara will not be able to attend, I nominate Phil Baretela to attend as an alternate delegate. (J.Stromski)
10. What if we tried _____ Spitballing session. Think outside of the box and throw out suggestions for things that Niagara LSC can try out.
11. Convention Memorial Presentation reminder.
12. Reports - Attached

Niagara LSC Board of Directors Meeting Minutes for
June 27, 2018

Position	Incumbent	Present	Absent
General Chair*	Jim Stromski	X	
Administrative Vice-Chair*	Brad Boyle	X	
Senior Vice Chair*	Kim Corby		X
Age Group Vice Chair*	Sara Smith	X	X
Finance Vice Chair*	Doug Evans		X
Secretary	Colin Adams		X
Treasurer	Adam Zaczkowski		
Senior Coach Representative*	Phil Baretela	X	
Junior Coach Representative*	Seth Williams		X
Senior Athlete Representative*	Spencer Schultz	X	
Junior Athlete Representative*	Molly Hewett	X	
Safety Committee Chair	Leo Gibbons	X	
Technical Planning Chair	Ryan Callan	X	
Member/Registration Coordinator	Eric Stimson		X
General Chairman Appointment	Brooks Howard	X	
General Chairman Appointment	Shawn Parkhurst	X	
General Chairman Appointment	Nick Burdo		X
Immediate Past General Chair	Eric Lind		
Diversity Chair	Mike Switalski	X	
At Large Member	Charmaine Jarvis		X
Jr Athlete Rep Elect	Molly Brennan		X

1. Call to Order – 9:19
2. Roll Call – see attendance list
3. Approval of minutes for 5/30/18 BOD meeting
 - Motion to approve minutes as amended with 2 corrections on for Ryan Callan’s meeting attendance and Leo’s Safety report for June, seconded and all in favor. Motion passes
4. Athletes
 - Not a lot has been going on since HOD. Both Mollys are preparing for the annual Convention
5. Motion to approve Will Chidsey (Tech Planning Chair) to attend the USA Swimming convention in September. (J. Stromski)
 - Motion to approve.
 - Brooks wanted to discuss if it is normal to send Tech Planning person. Jim thought it was similar to when Leo stepped in to get Will up to speed in his role. Talked about the number of previous number of attendees for last year (13) and where we are for this year (11) and maybe 13 with Rick and Will. Jim insists on room sharing. Some travel in this year’s budget and some in next year’s. This year it will be less hotel nights and expense. Adam advocates for Tech Planning rep are conference.
 - Seconded and all in favor. Motion carries.
6. Rick Aronberg (VELO) was selected as an At-large member of the USA Swimming House of Delegates. As such, I make the motion to approve Niagara covering Rick's travel expenses (air, hotel, per diem) to attend convention. (J. Stromski)
 - Motion was seconded
 - Discussion – Did it previously with Mike Murray and it didn’t turn out that well. Mike S suggested that there is a deliverable from Rick after convention. Jim wants a
 - Amendment – Ask Rick to provide a session report out to BOD
 - All in favor. Motion carries.
7. Motion to approve a \$100 reimbursement for SYCH Adaptive Swimming request. (E. Stimson)
 - SYCH swimmer attended a couple of adaptive competition in early and she also attended the required 3 meets to be eligible.
 - Seconded and all in favor. Adam abstained. Motion carries.
8. Motion to approve a \$215 reimbursement for METS ASCA coach training. (S. Parkhurst)
 - 3 assistant METS coaches and Shawn attended ASCA coaching clinic/training.

- Motion was seconded
- All in favor. Shawn P abstained. Motion carries

9. Alternate Delegate to Convention nomination. As Age Group Chair, Sara is one of Niagara's votes at convention. Since Sara will not be able to attend, I nominate Phil Baretela to attend as an alternate delegate. (j. Stromski)

- Motion was seconded. Phil will be filling in at all Age Group sessions as well
- All in favor.
- Phil B abstained. Motion carries

10. What if we tried _____ Spitballing session. Think outside of the box and throw out suggestions for things that Niagara LSC can try out.

- Nothing discussed

11. Convention Memorial Presentation reminder.

- Submit recommendations to Jim from the Niagara/USA swimming community who have passed away for consideration to be recognized/memorialized at Convention.

12. New Business:

- Modification to the Adaptive Swimming Reimbursement policy and procedure:
 - Mike S – Motion to remove the 30-day request deadline.
 - Motion seconded.
 - Adam amended the motion to be “no later than August 1 of the fiscal year.”
 - Seconded
 - Doug recommended that this be tabled to the next meeting to ensure that the correct wording/verbiage is created and present for a vote.
- Jim - will be working on connecting with experts in the recreation community to strengthen and increase swimming membership. Jim will be scheduling a meeting with Convention attendees to coordinate session logistics.
- Doug – Still pursuing an investment firm. Conducting reviews of 4 firms and a 5th will be scheduled in the near future. He will report back progress in a future meeting. Bob Vincent will be able to help. Potential firm will help with an investment statement and some guidelines for future direction.
- Adam - his report listed the cash balances. Once convention happens, he will finalize the financials based on the short conference and other attendance options. Applied for tax exempt status in FL. Jim asked about tax-free for airfare and Adam suggested that it might not apply.
- Leo – monthly report will be included in the minutes. Safe Sport Monday report will be going out shortly. 2 issues in the last month. Timely reports submissions.

Conducted a training session to Buffalo City Racers. Gold Star to STAR for their control of the locker and pool deck access.

- Brooks – apparently there were a couple of team go to a meet in the ADK meet where a Niagara LSC parent went on the deck to argue a call with an official. Brooks will investigate and work with Leo and Jim to resolve. How to Be an Official call will be on the 2nd Thursday of each month.
- Mike S – The D&I will be working on developing an D&I allstar team with funding through the Eastern Zone. BCSR club received a large grant for more inclusion and he plans to involve the LSC where possible in the programming.
- Phil – there are 2 mentor requests and will be working on assigning relationships.
- Adam – reminds everyone to submit for reimbursement for HOD attendance in 17-18

13. Reports – Attached

1. Reports of officers, committees and coordinators:

- General Chair – Jim Stromski – No report
- Admin Vice Chair – Brad Boyle – No Report
- Senior Vice Chair – Kim Corby – No Report
- Age Group Vice Chair – Sara Smith – No Report
- Finance Vice Chair – Doug Evans – No Report
- Treasurer – Adam Zaczkowski –
 - Separate report attached
- Sr. Coach Rep – Phil Baretela – No Report
- Jr. Coach Rep – Seth Williams – No Report
- Sr. Athlete Rep – Spencer Schultz – No Report
- Jr. Athlete Rep – Molly Hewett – No Report
- Safety Committee Chair – Leo Gibbons –
 - June Safety Report
- Tech Planning Chair – Ryan Callan – No Report
- Member/Registration – Eric Stimson –
- Officials Chair – Brooks Howard – No Report
- Diversity Chair – Mike Switalski – No Report
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Adjournment

- Motion to adjourn; seconded; all in favor. Meeting adjourned at 9:50.

Date – 6/30/18

Subject – Monthly Safety Report / 2018.6 (b)

From – Leo Gibbons, Jr. / Operational Risk & Safe Sport Chairperson

To – Niagara BOD & Chairs



1. Safe Sport Monday on June 4 –
 - All Scenarios sent out Thursday 5/31/18
2. Safe Sport Club Coordinators –
 - 2018 Code of Conduct sent to all SSCC on 5/31/18
 - We currently have 45 actives to date
 - 3 are in progress / CATO, CLSC, SHAQ
3. Safe Sport Issues – (4)
 - 6/2/18 at STAR Meet / Inappropriate Comments / Male to Female
 - 6/4/18 / CPV / Hypoxic Drills Complaint from Parent / Closed Case
 - 6/22/18 / CPV / Explicit Pictures / Club President & SSCC involved
 - 6/23/18 / COCV 305.3 / Manipulation / Complaint from Concerned Athlete
4. Reports of Occurrence – (4)
 - VICT / M / 18 / Meet Warmup / Struck Against / Foot-Toe / Fracture
 - TTSC / M / 10 / Practice / Slip-Trip-Fall / Mid Back / Bruise
 - SDSC / F / 10 / Dry Land / Struck Against / Hand-Finger / Bruise
 - BCSR / M / 12 / Practice / Slip-Trip-Fall / Ankle-Foot / Contusion
5. Officials Talk –
 - 6/20/18 with Rich Bleichfeld - Officials duties to Parents and new Athletes
 - Per request from Mike Switalski / BCSR
6. STAR Swimming –
 - Safe Sport Poster at entrance
 - ID checks at entrance to locker rooms and pool deck
 - Increased security presence on pool deck during meet

Niagara Swimming, Inc. Profit & Loss Budget vs. Actual September 2017 through August 2018

	Sep '17 - Aug 18	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4010 · Fines	500.00	1,400.00	-900.00	35.71%
4020 · Sponsorships	0.00	5,000.00	-5,000.00	0.0%
4030 · LEAP Funding	2,500.00	2,500.00	0.00	100.0%
4040 · Investments				
4041 · Brokerage Account	0.00	12,000.00	-12,000.00	0.0%
4042 · Interest-Savings	14.66	25.00	-10.34	58.64%
Total 4040 · Investments	14.66	12,025.00	-12,010.34	0.12%
4070 · USA Swimming Registration	408,267.10	444,755.00	-36,487.90	91.8%
4080 · Meet Sanctions	2,750.00	5,375.00	-2,625.00	51.16%
4090 · Swim Meet Surcharges	29,001.00	43,750.00	-14,749.00	66.29%
4110 · Eastern Zone Team Athlete Fees				
4130 · Long Course				
4131 · Team Dues	1,200.00	37,000.00	-35,800.00	3.24%
4132 · Clothing and Cap Sales	0.00	750.00	-750.00	0.0%
Total 4130 · Long Course	1,200.00	37,750.00	-36,550.00	3.18%
Total 4110 · Eastern Zone Team Athlete Fees	1,200.00	37,750.00	-36,550.00	3.18%
4150 · NI Clothing Sales Comission	21.50			
Total Income	444,254.26	552,555.00	-108,300.74	80.4%
Expense				
5100 · Administrative Expense				
5101 · Accounting				
5102 · Treasurer Stipend	5,000.00	6,000.00	-1,000.00	83.33%
5103 · Audit & Tax Prep	9,900.00	1,500.00	8,400.00	660.0%
5104 · Char 500	100.00	100.00	0.00	100.0%
Total 5101 · Accounting	15,000.00	7,600.00	7,400.00	197.37%
5105 · Bank Service Fees	786.84	750.00	36.84	104.91%
5115 · Convention	16,212.48	16,250.00	-37.52	99.77%
5130 · Equipment	756.59	600.00	156.59	126.1%
5135 · Internet Services	874.65	700.00	174.65	124.95%
5140 · Meetings				
5142 · EZ Spring Meeting	3,355.73	3,500.00	-144.27	95.88%
5143 · NI House of Delegates				
5144 · Fall Meeting	2,665.42	3,000.00	-334.58	88.85%
5145 · Spring Meeting	3,600.00	3,000.00	600.00	120.0%
Total 5143 · NI House of Delegates	6,265.42	6,000.00	265.42	104.42%
Total 5140 · Meetings	9,621.15	9,500.00	121.15	101.28%
5150 · Postage	68.57	250.00	-181.43	27.43%
5155 · Refund	1,013.00	0.00	1,013.00	100.0%
5160 · Registrar Stipend	7,500.00	9,000.00	-1,500.00	83.33%
5165 · Supplies	278.38	500.00	-221.62	55.68%
5175 · Travel	1,468.52	1,000.00	468.52	146.85%

Niagara Swimming, Inc. Profit & Loss Budget vs. Actual September 2017 through August 2018

	Sep '17 - Aug 18	Budget	\$ Over Budget	% of Budget
Total 5100 · Administrative Expense	53,580.18	46,150.00	7,430.18	116.1%
5300 · Club Strengthening				
5310 · Club Clinic	500.00	500.00	0.00	100.0%
5315 · Club Recognition Program	1,200.00	1,600.00	-400.00	75.0%
5320 · Coach Training	5,332.47	9,000.00	-3,667.53	59.25%
5325 · Coach Mentoring	0.00	1,000.00	-1,000.00	0.0%
5335 · Outreach	925.00	8,000.00	-7,075.00	11.56%
5340 · Athlete Travel Reimbursement				
5341 · Washington IMX	2,325.00	3,000.00	-675.00	77.5%
5342 · Adaptive	0.00	250.00	-250.00	0.0%
5343 · Speedo Sectionals	3,750.00	7,500.00	-3,750.00	50.0%
5344 · Futures	600.00	6,000.00	-5,400.00	10.0%
5345 · NSCA Juniors	4,800.00	4,200.00	600.00	114.29%
5346 · ISCA Juniors	1,500.00	2,500.00	-1,000.00	60.0%
5347 · EZ SC Age Group Champs	1,000.00	5,000.00	-4,000.00	20.0%
5348 · EZ Open Water Champs	0.00	500.00	-500.00	0.0%
5349 · Eastern Zone Senior	0.00	1,500.00	-1,500.00	0.0%
5350 · Arena PSS	0.00	1,000.00	-1,000.00	0.0%
5351 · Junior Nationals - Summer	0.00	500.00	-500.00	0.0%
5352 · Junior Nationals - Winter	2,625.00	3,000.00	-375.00	87.5%
5353 · P66 Nationals	0.00	1,000.00	-1,000.00	0.0%
5354 · AT&T Winter Nationals	0.00	1,000.00	-1,000.00	0.0%
Total 5340 · Athlete Travel Reimbursement	16,600.00	36,950.00	-20,350.00	44.93%
Total 5300 · Club Strengthening	24,557.47	57,050.00	-32,492.53	43.05%
5400 · Eastern Zone Affiliation				
5410 · EZ Per Athlete Fee	1,476.25	1,500.00	-23.75	98.42%
Total 5400 · Eastern Zone Affiliation	1,476.25	1,500.00	-23.75	98.42%
5500 · Eastern Zone Age Group Champs				
5550 · Long Course	0.00	47,980.00	-47,980.00	0.0%
Total 5500 · Eastern Zone Age Group Champs	0.00	47,980.00	-47,980.00	0.0%
5600 · Grant Program	0.00	10,000.00	-10,000.00	0.0%
5650 · LSC Supported Meets	3,000.00	5,000.00	-2,000.00	60.0%
5700 · Officials	1,516.87	6,000.00	-4,483.13	25.28%
5750 · Athlete Committee	844.29	2,000.00	-1,155.71	42.22%
5800 · Registration				
5801 · USA Swimming Registrations				
5803 · Athlete (Full Year)	292,138.00	321,900.00	-29,762.00	90.75%
5804 · Athlete (Seasonal)	2,619.00	3,000.00	-381.00	87.3%
5805 · Athlete (Outreach)	1,175.00	1,375.00	-200.00	85.46%
5808 · Non Athlete	43,311.00	41,200.00	2,111.00	105.12%
5809 · Life Member	0.00	1,000.00	-1,000.00	0.0%
5810 · Club & Organization	5,215.00	5,400.00	-185.00	96.57%
Total 5801 · USA Swimming Registrations	344,458.00	373,875.00	-29,417.00	92.13%

Niagara Swimming, Inc. Profit & Loss Budget vs. Actual September 2017 through August 2018

	Sep '17 - Aug 18	Budget	\$ Over Budget	% of Budget
Total 5800 · Registration	344,458.00	373,875.00	-29,417.00	92.13%
5950 · Board Discretionary Fund	2,953.93	3,000.00	-46.07	98.46%
Total Expense	432,386.99	552,555.00	-120,168.01	78.25%
Net Ordinary Income	11,867.27	0.00	11,867.27	100.0%
Other Income/Expense				
Other Expense				
7100 · Diversity Camp	4,135.62	0.00	4,135.62	100.0%
Total Other Expense	4,135.62	0.00	4,135.62	100.0%
Net Other Income	-4,135.62	0.00	-4,135.62	100.0%
Net Income	7,731.65	0.00	7,731.65	100.0%

Cash and Investment Balances:

^ Checking:	\$9,570.06
^ Savings:	\$30,031.80
@ Investments:	\$633,693.19

^ As of 6/27/18, 7:12a

@ As of 5/31/18