



Niagara Board of Director's Meeting Agenda

July 25, 2018 9:19 PM

1. Call to Order
2. Roll Call
3. Approval of minutes for 6/27/18 BOD meeting
4. Athletes
5. Re-Title 'Exhibit F' in P&P Manual (J. Stromski) attached
6. Add Life Membership Award Criteria to Niagara Swimming P&P (J. Stromski) attached
7. Athletes and Coaches of the Year Awards reminder
8. Convention Memorial Presentation reminder.
9. Reports – Attached

Niagara LSC Board of Directors Meeting Minutes for
July 25, 2018

Position	Incumbent	Present	Absent
General Chair*	Jim Stromski	X	
Administrative Vice-Chair*	Brad Boyle		X
Senior Vice Chair*	Kim Corby	X	
Age Group Vice Chair*	Sara Smith	X	
Finance Vice Chair*	Doug Evans		X
Secretary	Colin Adams	X	
Treasurer	Adam Zaczkowski	X	
Senior Coach Representative*	Phil Baretela	X	
Junior Coach Representative*	Seth Williams		X
Senior Athlete Representative*	Spencer Schultz	X	
Junior Athlete Representative*	Molly Hewett		X
Safety Committee Chair	Leo Gibbons	X	
Technical Planning Chair	Ryan Callan	X	
Member/Registration Coordinator	Eric Stimson	X	
General Chairman Appointment	Brooks Howard	X	
General Chairman Appointment	Shawn Parkhurst		X
General Chairman Appointment	Nick Burdo		X
Immediate Past General Chair	Eric Lind		X
Diversity Chair	Mike Switalski	X	
At Large Member	Charmaine Jarvis		X
Jr Athlete Rep Elect	Molly Brennan	X	

1. Call to Order – 9:19
2. Roll Call – see attendance list
3. Approval of minutes for 6/27/18 BOD meeting
 - Motion to approve minutes with some typo errors to be corrected, seconded and all in favor. Motion carries
4. Athletes
 - Researching options for ways for spend the remaining budgeted money for give aways for LSC swimmers.
 - Haven't talked about a selection process items for future leadership summits with specific criteria. Seth and Molly will discuss later
 - Eric reminded that for that amount of spend, 3 quotes will be needed and reviewed at the next meeting
5. Re-Title 'Exhibit F' in P&P Manual (J. Stromski) attached
 - Jim asked that items 5 (Re-title Exhibit F) and 6 (Add Life Membership) be grouped or bundled together as Consent Agenda.
 - Motion to approve the 2 items as presented in the attachments.
 - Motion seconded. All in favor and both motion carry.
6. Add Life Membership Award Criteria to Niagara Swimming P&P (J. Stromski) attached
 - See Agenda Item 5 as it was bundled with #5
7. Athletes and Coaches of the Year Awards reminder
 - Jim is looking for recommendations for the upcoming fall HOD meetings. Needs to make sure he has enough time to order awards.
8. Convention Memorial Presentation reminder.
 - Submit recommendations to Jim from the Niagara/USA swimming community who have passed away for consideration to be recognized/memorialized at Convention.
9. New Business:
 - Safety Report attached. There seems to be more enthusiasm on this topic with clubs in the LSC including club presentation requests. Added another Club Coordinator and there are 2 pending with the year change.
 - Eric suggested that Leo reach out to members of the committee, say law enforcement for example, to help augment the training.
 - Adam Z will send out financial reports later next month in August.
 - Adam Z said that all hotel reservations have been made and confirmations have been sent out.

- Ryan – he is transition out of his role and will work with Will to make sure it is successful. He thanks everyone on the board and he has enjoyed his time. Special thanks to Lou Walker, his first General Chair. Thank you to the Committee; Phil, Sara and Kim.
- Coach mentorship program is still going. There are 2 coaches currently
- Jim will take ownership of finalizing the verbiage for the deadline for the reimbursement requests. He will get it on the agenda for August.
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13. Reports – Attached

1. Reports of officers, committees and coordinators:

- General Chair – Jim Stromski – Report attached
- Admin Vice Chair – Brad Boyle – No Report
- Senior Vice Chair – Kim Corby – No Report
- Age Group Vice Chair – Sara Smith – No Report
- Finance Vice Chair – Doug Evans – No Report
- Treasurer – Adam Zaczkowski – No Repo
- Sr. Coach Rep – Phil Baretela – No Report
- Jr. Coach Rep – Seth Williams – No Report
- Sr. Athlete Rep – Spencer Schultz – No Report
- Jr. Athlete Rep – Molly Hewett – No Report
- Safety Committee Chair – Leo Gibbons –
 - July Safety Report
- Tech Planning Chair – Ryan Callan – No Report
- Member/Registration – Eric Stimson –
- Officials Chair – Brooks Howard – No Report
- Diversity Chair – Mike Switalski – No Report
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Adjournment

- Motion to adjourn; seconded; all in favor. Meeting adjourned at 9:46.

1 Proposed Amendment to the Niagara Swimming, Inc. Policies and Procedures
2 Location: Policies and Procedures, Exhibit F, Title
3 Proposed by: Jim Stromski
4 Purpose: Re-title Exhibit F to reflect that awards and criteria for volunteers are contained in this section.
5 Effective Date: Upon approval of the Niagara Board of Directors
6
7 Modify as described below.

8 **ATHLETE, ~~and~~ COACHES, and VOLUNTEER AWARD POLICYIES**

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10 To

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12 **ATHLETE, COACH, and VOLUNTEER AWARD POLICIES**

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1 Proposed Amendment to the Niagara Swimming, Inc. Policies and Procedures

2 Location: Policies and Procedures, Exhibit F, Life Membership Award Criteria

3 Proposed by: Jim Stromski

4 Purpose: LEAP 3 requirements dictate that Niagara LSC award Life Memberships to USA Swimming.
5 Niagara has, on occasion, already done this, but there are no written criteria to determine eligibility for the
6 award. This addition to Exhibit F in the Policies and Procedures Manual will provide a general
7 description of the criteria to be used when awarding a Life Membership.

8 Effective Date: Upon approval of the Niagara Board of Directors

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10 **USA Swimming Life Membership Award Eligibility Criteria.**

11 The Board of Directors of Niagara LSC may, from time to time, recognize individuals for outstanding service to the
12 LSC by awarding them Life Membership to USA Swimming.

13 **Eligibility Requirements:**

- 14 • At least 10 years of service to Niagara LSC and/or USA Swimming
15 • At the discretion of the Board of Directors

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General Chair Report – 7/25/18

- Investment Task Force – We have interviewed five investment firms and are nearing a decision as to which one we will go with. A conference call will be scheduled later this week
- Have begun contacting outside expert resources to assist Niagara in designing, building, and implementing a program and accompanying coach training geared towards adaptive competition. This will be a somewhat lengthy process with a target of having things in place by the start of the 2019 short course season.
- A new task force that will examine Niagara programming and how we fund them will have a kickoff conference call on Thursday. The TF will solicit feedback from clubs and coaches about Niagara programming and then look at income flows to see if we are properly funding them. I've asked Lois Zedack, a certified CPA and current President of the Mexico Tigersharks, to lead that effort.
- The budgeting process for the 2018-2019 fiscal year has begun.
- Just a reminder for convention attendees to make your flight reservations. Adam has reserved hotel rooms and he will, also, be taking care of convention registration in the near future.

Date – 7/31/18

Subject – Monthly Safety Report / 2018.7

From – Leo Gibbons, Jr. / Operational Risk & Safe Sport Chairperson

To – Niagara BOD & Chairs



1. Safe Sport Monday on July 2 –
 - All Scenarios sent out Thursday 6/28/18
2. Reports of Occurrence – (3) (Year to date = 27)
 - UNAC / M / 10 / Practice / Slip-Trip-Fall / Foot-Heel / Scrape-Laceration
 - SYCH / M / 9 / Meet-Warmup / Struck Against / Hand-Finger / Scrape
 - OLSC / M / 19 / Practice / Struck Against / Foot-Toe / Small Cut
3. Safe Sport Club Coordinators –
 - We currently have 46 actives to date
 - 2 are in progress / CATO, CLSC
4. Safe Sport Club Presentation –
 - TWST has requested and scheduled a talk on 9/10/18
 - TWST was proactive this Month and got the **“Gold Star of the Month”**
 - GRSC has requested a talk tentatively in mid to late Fall