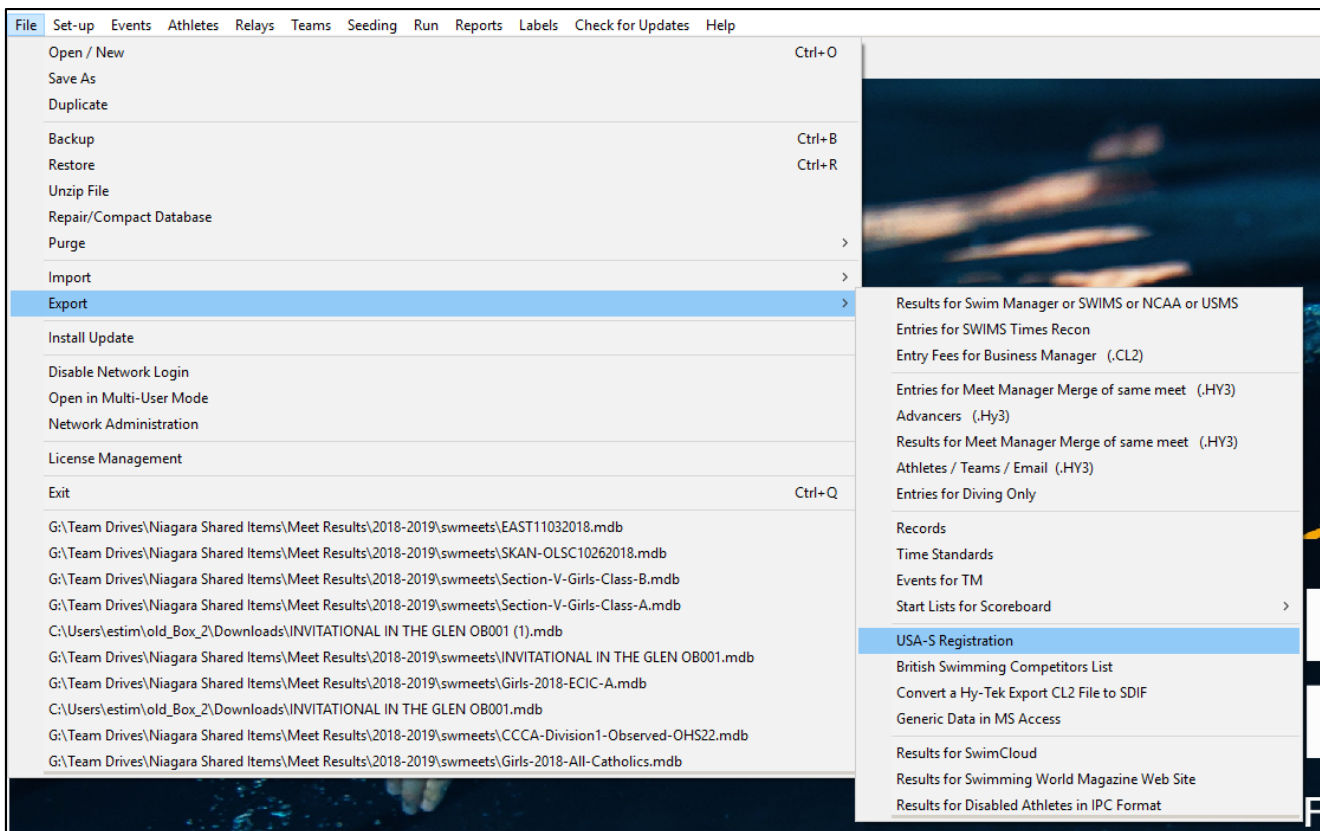


## Registration Verification

With the creation of the Flex Membership category, the old method of running a pre-meet exceptions report through Meet Manager will no longer suffice. That report cannot tell which Flex members have exceeded their two-sanctioned meet limit, it will not properly indicate if a Seasonal Athlete, or a Flex Athlete, are competing in a competition that is above their allowed level, and it cannot verify athletes outside Niagara LSC.

**Clubs** should be trying their best to keep track of when a Flex member is entering their third meet. SWIMS is set up to alert that someone is entered but has 2 meets already, but this report can only be run by an LSC registrar. In order to run this report in an efficient manner, **send a USA-S Registration file to BEFORE the meet. This will also flag other exceptions that require follow up (e.g. unregistered swimmers, unattached swimmers, etc.)** Email this file to [registrar@niagaraswim.org](mailto:registrar@niagaraswim.org).

From the Meet Manger meet file:



Please, do not send a full MM Backup for this report. If you do, it will require a computer with Meet Manager and this will un-necessarily slow down the turnaround.

At the meet, anyone requesting a deck entry must show proof of membership. These are the accepted methods:

1. A valid Deck Pass or Deck Pass App card (examples on next page)
2. A Club Roster Printout from the Club Portal (also accepted is if a coach displays their club portal roster on a device for you to verify). It must be the USA Swimming Club Portal. No other club roster is accepted.
3. Verification directly from the registrar. This should be used as an emergency measure.

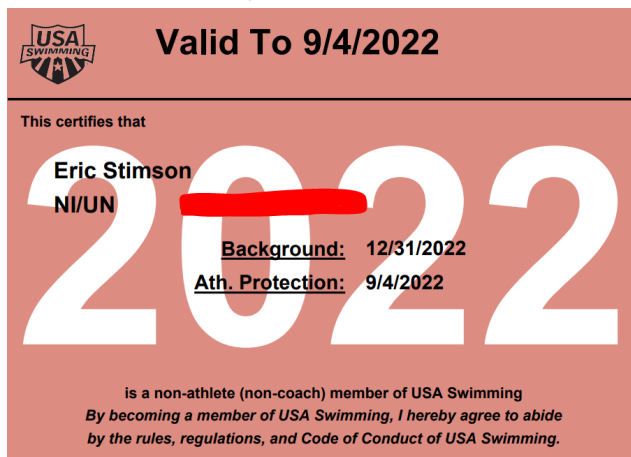
Athlete Deck Pass Card:



Deck Pass App can show the “card” and a “summary” view:



Non-Athlete Deck Pass Card (coaches have additional info!):



If someone “gets through” and swims in their third meet or swims unregistered, SWIMS will also prevent loading results until the record is upgraded to Premium or deleted if unregistered. There is no fine for a Flex member in their 3<sup>rd</sup> meet other than the fact they will be required to upgrade to Premium. Unregistered athletes will result in a fine of \$100 per violation (the fine goes to the entering team, not the meet host).