



EVENT REQUEST FORM

EMAIL COMPLETED FORMS TO: MejiaC@duvalschools.org

EVENT TYPE: PARTY PROMOTION FUNDRAISER ACTIVITY
 OTHER: _____

ORGANIZER NAME: _____ CONTACT INFO: _____

EVENT LOCATION, DATE, & TIME:

EVENT DETAILS:

BENEFIT TO THE TEAM:

ANTICIPATED COSTS:

HOW WILL EVENT BE FUNDED?

DONATION BY ORGANIZER
 PARENT DONATIONS

BUSINESS DONATION
 OTHER: _____

PLEASE ALLOW 2-3 BUSINESS DAYS FOR PROCESSING